

AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, AUGUST 20, 2019.

PRESENT: COMMISSIONERS GENE McCONNELL AND CAROLE HARTMAN. Commissioner Carl Hevener was absent, therefore any issues resulting in a tie will be deferred until the next Commission meeting.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:

Check Nos. 30586 - 30604 \$31,263.39

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF COAL SEVERANCE FUND:

Check No. 200021 \$120.07

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:

Check Nos. 3136 - 3140 \$1,094.60

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PARKS & RECREATION FUND:

Check No. 992 \$95.15

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF CLINTON HEDRICK COMMUNITY BUILDING FUND:

Check Nos. 1047- 1049 \$337.73

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PENDLETON COUNTY COMMUNITY BUILDING FUND:

Check Nos. 1136 - 1138 \$870.64

Minutes of the August 6, 2019 meeting of the County Commission were unanimously approved.

Maintenance:

No major maintenance issues.

Carole Hartman gave the update on the Pendleton County Chamber of Commerce and Convention and Visitors Bureau for Laura Brown, Director who was unable to attend. The Seneca Rocks Visitor Center indicated that they have had about 10,000 more visitors as of July this year over last year.

The Commission discussed with Diana Mitchell, 911 Director, the job descriptions she presented at a previous meeting. There were several changes recommended.

Diana informed the Commission that Atlas Geographic had uploaded our data to the state GIS. Gene McConnell was contacted by Mike Harmon who is head of the GIS at Northern Virginia Community College. He offered to meet with Diana and the Commissioners to discuss the mapping system. A meeting will be scheduled after October 1, 2019.

Diana stated that she hopes to meet with three applicants this week. She would like to hire one full-time dispatcher and two part-time dispatchers. Discussion was had about possibly advertising again in other counties and/or on social media.

Air Care was contacted by Diana and they referred her to Jim Miller. She has not heard back from him yet. She also contacted HealthNet in Charleston. Jeff White can meet with the Commissioners on October 1 to discuss the helipad. Gene would like Richard Nelson to attend that meeting also.

The wind sock at the Pendleton County Community Building needs to be replaced. Bruce Minor will be contacted to see about replacing it.

Diana also mentioned some new training that has been done with the rescue squads and the schools, called Stop the Bleed. She recommended that the Courthouse employees be given this training and to install a kit in the Courthouse. The Commission requested that Diana coordinate with Karen Pitsenbarger to set up the training. Carole Hartman mentioned that there should be Active Shooter training also. Karen indicated that she has already discussed this with our insurance company and they are working on setting it up.

The Sheriff's monthly financial statement for July 2019 was reviewed and filed.

DATE: 8/14/19 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
 TIME: 10:37:40 BANK BALANCE AS OF 07/31/2019 PROG: SA0068

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	1,015,185.29	383,284.72-	67,337.86	699,238.43
PENDLETON COUNTY 911	130,461.16	400.12-	.00	130,061.04
HOME DETENTION	53,445.34	.00	.00	53,445.34
RESERVE FOR SPEC EMERG	55,668.22	.00	.00	55,668.22
PARKS & REC	80,960.19	47.57-	.00	80,912.62
PCCB	2,881.25	1,492.57-	.00	1,388.68
HEALTH REIMB	252,884.32	.00	.00	252,884.32
ASSESSOR'S VAL	18,071.29	.00	13,160.88	31,232.17
FINAN STABIL FUND	652,000.00	.00	.00	652,000.00
CONCEALED WEAPONS	22,571.63	300.00-	100.00	22,371.63
SPECIAL LAW ENFORCEMENT	3,075.59	.00	.00	3,075.59
BOARD OF HEALTH	220,355.98	14,405.94-	.70	205,950.74
CLEARING ACCOUNT	.00	.00	.00	.00
GENERAL CO 12 MONTH CD	269,494.39	.00	.00	269,494.39
GENERAL CO 6 MONTH CD	52,643.99	.00	.00	52,643.99
GENERAL CO MONEY MARKET	673,074.43	.00	.00	673,074.43
911 SUPER SAVINGS	563,759.86	.00	.00	563,759.86
911 24 MONTH CD	9,281.11	.00	.00	9,281.11
*** BANK TOTAL ***	4,075,814.04	399,930.92-	80,599.44	3,756,482.56
SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,209.32	.00	.00	1,209.32
PEND CO HOUSING	65,257.10	.00	.00	65,257.10
*** BANK TOTAL ***	66,466.42	.00	.00	66,466.42
THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	56.22	.00	.00	56.22
*** BANK TOTAL ***	56.22	.00	.00	56.22
*** COUNTY TOTAL ***	4,142,336.68	399,930.92-	80,599.44	3,823,005.20
CASH ON HAND				200.00
MAG CRT WITNESS				14.50
*** TOTAL ***				3,823,219.70

DATE: 8/14/19
TIME: 10:38:27

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 7/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001	TOTALS	2330744.40	363936.16	452323.71-	2242356.85
FUND - 002	COAL SEVERANCE				
FUND 002	TOTALS	11569.97	7069.38	844.39-	17794.96
FUND - 003	DOG AND KENNEL				
FUND 003	TOTALS	5655.67	1230.00	500.80-	6384.87
FUND - 004	GENERAL SCHOOL				
FUND 004	TOTALS	19157.36	1450.50	.00	20607.86
FUND - 005	MAGISTRATE COURT				
FUND 005	TOTALS	6091.05	259.50	467.95-	5882.60
FUND - 006	WORTHLESS CHECK				
FUND 006	TOTALS	1209.02	.30	.00	1209.32
FUND - 007	PEND CO 911				
FUND 007	TOTALS	622204.01	118046.46	37148.46-	703102.01
FUND - 008	HOME DETENTION				
FUND 008	TOTALS	52519.34	1176.00	250.00-	53445.34
FUND - 011	RES FOR SPEC EMERG				
FUND 011	TOTALS	55644.59	23.63	.00	55668.22
FUND - 013	BOARD OF PARKS				
FUND 013	TOTALS	64484.71	19102.96	2675.05-	80912.62
FUND - 024	PEND CO HOUSING				
FUND 024	TOTALS	65160.57	96.53	.00	65257.10
FUND - 025	CECB				
FUND 025	TOTALS	56.52	.00	.00	56.52

DATE: 8/14/19
TIME: 10:38:27

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 7/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
FUND 026	TOTALS	2319.08	916.68	1847.08-	1388.68
FUND - 052	HEALTH REIMB				
FUND 052	TOTALS	259440.15	3763.90	10319.73-	252884.32
FUND - 056	ASSESSOR VALUATION				
FUND 056	TOTALS	17079.46	16588.91	2436.20-	31232.17
FUND - 058	FINAN STABIL FUND				
FUND 058	TOTALS	.00	.00	.00	.00
FUND - 059	CONCEALED WEAPONS				
FUND 059	TOTALS	21441.63	930.00	.00	22371.63
FUND - 073	SPEC LAW ENF INVEST				
FUND 073	TOTALS	3074.94	.65	.00	3075.59
FUND - 312	CRIMINAL CHARGES				
FUND 312	TOTALS	.00	325.00	325.00-	.00
FUND - 313	COURT REPORTER				
FUND 313	TOTALS	.00	.00	.00	.00
FUND - 314	STATE FINES				
FUND 314	TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
FUND 315	TOTALS	.00	300.00	300.00-	.00
FUND - 316	STATE CURRENT				
FUND 316	TOTALS	.00	4160.13	4160.13-	.00
FUND - 364	TAX LIEN				
FUND 364	TOTALS	52022.25	.00	315.00-	51707.25

DATE: 8/14/19
TIME: 10:38:27

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 7/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	183512.22	57027.01	34588.49-	205950.74
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	318559.16	318559.16-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	23150.00	23150.00-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	46890.68	46890.68-	.00
	FINAL TOTALS	3778571.78	985003.54	937101.83-	3826473.49
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	4,142,336.68			
	ORDERS/DEBITS OUTSTANDING:	399,930.92-			
	DEPOSITS/CREDITS OUTSTANDING:	80,599.44			
	NET BANK BALANCE	3,823,005.20			
	CASH ON HAND	200.00			
	MAG CRT WITNESS	14.50			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	3,823,219.70			

I, Donald Hedrick, Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending July 2019 showing the balance on
hand at the beginning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.

Given under my hand this 14 day of August 2019

Donald Hedrick Sheriff of Pendleton County

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS,
EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE
COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION,
APPROVED AND CONFIRMED.**

The probation of the Last Will and Testament of **Gene Scott Hammer, Sr., deceased**;
Witnesses by affidavit, George I. Sponaugle, II and Lorena B. Hoover; The appointment of
Roxie L. Hammer as Executrix of the **Estate of Gene Scott Hammer, Sr., deceased**; Permitted
to qualify without bond as provided in the Last Will and Testament of the deceased.

The probation of the Last Will and Testament of **Kenny Lee Hedrick, deceased**; Witnesses by
affidavit, Tamara J. Smith and Louise Moore; The appointment of Daisy Hedrick as Executrix of
the **Estate of Kenny Lee Hedrick, deceased**; Permitted to qualify without bond as provided in
the Last Will and Testament of the deceased.

The probation of the Last Will and Testament of **Harmon J. Moats, deceased**; Witnesses by
affidavit, Patricia M. Musgrove and Kathy O. Bowers; The appointment of Maggie J. Moats as
Executrix of the **Estate of Harmon J. Moats, deceased**; Permitted to qualify without bond as
provided in the Last Will and Testament of the deceased.

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:

Gregory A. Dyer as Executor of the Estate of David Dyer who was Executor of the **Estate of Roger Dyer, deceased**; Waiver of Final Settlement

Sandra Jo Demento, Ancillary Administratrix of the **Estate of George Edward Demento, deceased**; Affidavit and Waiver of Final Settlement

Nancy Full, Administratrix of the **Estate of Charlie William Full, deceased**; Affidavit and Waiver of Final Settlement

Shawn Landon Thompson, Ancillary Administrator of the **Estate of Ira Blair Thompson, deceased**; Report of Receipts, Disbursements and Distribution

Debra Kay Stone, Executrix of the **Estate of Darrel Brooks Stone, deceased**; Affidavit and Waiver of Final Settlement

On motion of Carole Hartman, vote was unanimous, the following application for correction of erroneous assessment was approved:

EXONERATIONS:

Ridge Top Mountain Cabin, Sugar Grove District - \$56.06

Ally Bank, Franklin District - \$100.10

Joseph Adamson, Union District - \$25.95

Icel Lee Riggelman, Mill Run District - \$83.46

Ben Glover, Franklin District - \$92.38

Bonnie L. Handler, Mill Run District - \$268.42

Krystal Price & Kevin Raymond, Franklin Corporation - \$102.87

A request was received from Swilled Dog for the County Commission to give a letter of approval for an event to be held September 21, 2019 in order for them to obtain their ABC license for this event. The Commission will give conditional approval with additional requests upon the recommendation of the County's insurance carrier. Carole Hartman stated that the Pendleton County Economic and Development Authority (PCEDA) should also be requiring this information from Swilled Dog as the event will be held on property owned by the PCEDA.

Elise White, County Clerk, spoke with Scott Ridsen with the Disability Rights of WV (DRWV) who stated that offering curbside voting at polling locations would be an acceptable option for the issues at the Schmucker and Sugar Grove polling locations.

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, SEPTEMBER 3, 2019.

President