

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON MONDAY, APRIL 4, 2022 AT 9:00 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; CHAD BOWERS, SHERIFF; APRIL MALLOW, PROSECUTING ATTORNEY; LAURA BROWN, ECONOMIC DEVELOPMENT AUTHORITY (EDA) DIRECTOR; WALTER HOJKA, THE PENDLETON TIMES

Commission meeting called to order by President Gene McConnell.

President McConnell called for a minute of silence in memory of Commissioner Carole Hartman.

Commissioner Hevener made a motion, vote unanimous, to go into Executive Session at 9:01 a.m. The Commission came out of Executive Session at 9:17 a.m. No decisions were made.

Commissioner Hevener made a motion, vote unanimous, to move the Commission meetings back to the first and third Tuesday of each month.

On motion of Commissioner Hevener, vote unanimous, a special meeting is scheduled for Tuesday, April 12, 2022 at 9:00 a.m. to make an appointment to fill the vacancy in the Office of County Commission.

Minutes of the March 15, 2022 meeting of the County Commission on motion of Commissioner Hevener, were unanimously approved.

Maintenance:

Administrator Pitsenbarger stated that the cleaning contract expires next month and will need to be put out for bid. On motion of Commissioner Hevener, vote unanimous, the Administrator may advertise for the cleaning contract.

Diana Mitchell, 911 Director, said she wants to hire all three applicants who applied for the position of part-time dispatcher. The applicants were Fannie Kline, Renee McConnell-Linn and Chris Robbins. One of the full-time dispatchers has switched to part-time.

She mentioned that Paul Mallow, who installs the posts for the road signs, needs assistance in doing this. Commissioner Hevener said to let Paul decide on an assistant.

Rick Gillespie, Emergency Services Coordinator, reported that Shentel has the fiber optic lines into the 911 Center. They hope to have both the 911 Center and the Pendleton County Community Building (PCCB) active by the end of the week.

Laura Brown, EDA Director, said the 30-day public comment for the LEAD grant is in progress. Thrasher will be starting the feasibility study soon and there is still no word yet on the ECF grant.

On motion of Commissioner Hevener, vote unanimous, the Commission decided to go back to the original plans for an annex and not to pursue converting the Board of Education building. There is a possibility of obtaining some federal grant funds to assist with the annex.

Commissioner Hevener made motion, vote unanimous, to approve the cancelled orders for the Pendleton County Health Department.

A resolution to designate April as Fair Housing Month, was signed by the Commissioner on motion of Commissioner Hevener, vote unanimous.

Discussion on employee benefits was tabled until the next meeting.

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER, WERE UNANIMOUSLY APPROVED.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Saturday, March 12, 2022, through Friday, April 1, 2022

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Tuesday, March 15, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **LUCY E. BODKIN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ANGELA E. BODKIN, who was named in the last will and testament of **LUCY E. BODKIN**, deceased, as **EXECUTRIX** thereof, qualified as such. No bond was required.

On, Tuesday, March 22, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **LARRY D. BLANKENSHIP**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LORETTA J. BLANKENSHIP, who was named in the last will and testament of **LARRY D. BLANKENSHIP**, deceased, as **EXECUTRIX** thereof, qualified as such. No bond was required.

Elise M. White

Friday, April 1, 2022

Elise M. White
Clerk of the Pendleton County Commission

Confirmed

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER, WERE UNANIMOUSLY APPROVED:

Donna J. Stallard, as Administratrix of the **Estate of James Leo Smith, deceased**; Affidavit and Waiver of Final Settlement

Eric C. Turner, Administrator of the **Estate of Sandra Renee Tichenor, deceased**; Affidavit and Waiver of Final Settlement

Tina Eye, Administratrix of the **Estate of Randolph Arbogast, deceased**; Affidavit and Waiver of Final Settlement

Mary Catherine Slusher, Executrix of the **Estate of Juanita Slusher, deceased**; Waiver of Final Settlement

Terry Leo Johnson, Executor of the **Estate of Rodney Johnson, deceased**; Affidavit and Waiver of Final Settlement

Ruth A. Warner, Executrix of the **Estate of Richard G. Warner, deceased**; Waiver of Final Settlement

The following exonerations were approved on motion of Commissioner Hevener, vote unanimous:

Brittney Glover, Franklin Corp., \$496.95
Jeff Propst (Propst Logging), Union District, \$40.74

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 32893 – 32937	\$35,851.35
COAL SEVERANCE FUND:	Check No. 200119	\$290.21
MAGISTRATE COURT FUND:	Check Nos. 300139 - 300140	\$240.8
911 FUND:	Check Nos. 3720 – 3734	\$49,095.07
HOME CONFINEMENT FUND:	Check Nos. 268 - 270	\$213.58
PARKS & RECREATION FUND:	Check Nos. 1230 – 1235	\$1,296.93
CLINTON HEDRICK CB FUND:	Check No. 1100	\$108.46

County Clerk White informed the Commission that the WV State Auditor's Office had approved the budget levy for fiscal year 2023.

Laura Brown mentioned that there would be a meeting on Wednesday, April 6, 2022 with the US Forest Service to discuss adding Seneca Rocks as a Mon Forest Town in Pendleton County.

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, APRIL 12, 2022.

President