

**AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, AUGUST 17, 2021 AT 9:00 A.M.**

**COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER AND CAROLE HARTMAN**

**OTHERS PRESENT: KAREN PITSENBARGER, ADMINISTRATOR; ELISE WHITE, COUNTY CLERK**

Minutes of the August 3, 2021 meeting of the County Commission, on motion of Carole Hartman, were unanimously approved.

Maintenance:

The new stove for Pendleton County Community Building (PCCB) has been installed and is working.

Eddie Simpson is working on some minor maintenance at PCCB and is continuing the work in the courtroom on the judge's bench at the Courthouse.

A desk has been ordered for Rick Gillespie's office at PCCB. He has requested new flooring in that office. Karen Pitsenbarger, County Administrator, said that the existing flooring in that office and also in Bruce Minor's office and the Public Service District (PSD) office is in poor condition. Rick has stated that he would prefer laminate flooring instead of carpeting. Karen will check with Eddie Simpson to see if he can install laminate and try to have it done before the desk arrives later this month.

Karen will be visiting the Clinton Hedrick Community Building (CHCB) as there have been some issues with the men's bathroom reported.

The Commission discussed the quote received for the maintenance and repairs to the bell tower and the front steps. Gene McConnell recommended waiting and having it done when work may begin with the annex. The other Commissioners agreed with this recommendation.

Diana Mitchell, 911 Director, did not attend the meeting.

There was no update on the County Annex.

Gene McConnell gave a synopsis of the meeting with Regional Optical Communications, Inc. (ROC) that he had attended regarding broadband implementation. ROC is a consortium of 15 West Virginia counties focused on the expansion of broadband. Gene stated that Pendleton County could join this group and obtain information on how to proceed with expanding broadband in this county. One recommendation he gathered from this meeting was that there should be an engineering study done for this area.

The Commission reviewed the Sheriff's financial statement for the month of July 2021.

DATE: 8/11/21 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1  
 TIME: 14:40:24 BANK BALANCE AS OF 07/31/2021 PROG: SA0068

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	2,096,066.86	455,935.60-	85,250.31	1,725,381.57
PENDLETON COUNTY 911	238,578.95	.00	.00	238,578.95
HOME DETENTION	60,349.39	8.58-	420.00	60,760.81
RESERVE FOR SPEC EMERG	55,836.78	.00	.00	55,836.78
PARKS & REC	69,971.39	177.72-	.00	69,793.67
PCCB	1,737.33	.00	.00	1,737.33
HEALTH REIMB	274,018.53	.00	.00	274,018.53
ASSESSOR'S VAL	69,680.80	.00	20,701.02	90,381.82
FINAN STABIL FUND	675,661.68	.00	.00	675,661.68
CONCEALED WEAPONS	20,023.45	275.00-	50.00	19,798.45
SPECIAL LAW ENFORCEMENT	3,221.06	.00	.00	3,221.06
COVID-19	3,440.71	.00	.00	3,440.71
AMER RES PLAN ACT	676,823.50	.00	.00	676,823.50
BOARD OF HEALTH	297,776.27	18,755.01-	1,838.59	280,859.85
CLEARING ACCOUNT	.00	.00	.00	.00
FINANCIAL STAB.-CD 2	603,303.27	.00	.00	603,303.27
FINANCIAL STAB.-MONEY MAR	228,774.45	.00	.00	228,774.45
GENERAL CO 12 MONTH CD	273,620.73	.00	.00	273,620.73
GENERAL CO 6 MONTH CD	53,127.70	.00	.00	53,127.70
GENERAL CO MONEY MARKET	862,076.67	.00	.00	862,076.67
911 SUPER SAVINGS	460,323.23	.00	.00	460,323.23
911 24 MONTH CD	9,497.88	.00	.00	9,497.88
*** BANK TOTAL ***	7,033,910.63	475,151.91-	108,259.92	6,667,018.64

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,686.21	.00	.00	1,686.21
PEND CO HOUSING	66,058.64	.00	.00	66,058.64
*** BANK TOTAL ***	67,744.85	.00	.00	67,744.85

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	699.60	.00	.00	699.60
*** BANK TOTAL ***	699.60	.00	.00	699.60

*** COUNTY TOTAL ***	7,102,355.08	475,151.91-	108,259.92	6,735,463.09
CASH ON HAND				200.00
PETIT JURORS				1,783.68
*** TOTAL ***				6,737,446.77

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		2932591.46	364053.64	499240.19-	2797404.91
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		3547.30	3968.47	955.94-	6559.83
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		5221.42	1251.00	1279.00-	5193.42
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		25374.10	3036.78	.00	28410.88
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		5509.31	200.50	564.24-	5145.57
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		1686.21	.00	.00	1686.21
FUND - 007	PEND CO 911				
FUND 007 TOTALS		604072.07	141336.80	37008.81-	708400.06
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		59226.31	1665.00	130.50-	60760.81
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		55832.04	4.74	.00	55836.78
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		55671.39	18612.93	4490.65-	69793.67
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		66051.04	7.60	.00	66058.64
FUND - 025	CHCB				
FUND 025 TOTALS		29.60	670.00	.00	699.60

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	1271.77	465.56	.00	1737.33
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	272105.05	4175.24	2261.76-	274018.53
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	84395.92	21048.73	15062.83-	90381.82
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	1506434.77	1304.63	.00	1507739.40
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	19448.45	350.00	.00	19798.45
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	3221.01	.05	.00	3221.06
FUND - 206	COVID-19				
	FUND 206 TOTALS	3646.14	.00	205.43-	3440.71
FUND - 207	AMER RES PLAN ACT				
	FUND 207 TOTALS	676823.50	.00	.00	676823.50
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	329.92	329.92-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	265.00	265.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	275.00	275.00-	.00

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	4686.45	4686.45-	.00
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68290.90	.00	.00	68290.90
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	259843.07	61737.83	40721.05-	280859.85
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	354017.13	354017.13-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	25317.39	25317.39-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	175.56	175.56-	.00
	FINAL TOTALS	6715477.67	1008955.95	986986.85-	6737446.77
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	7,102,355.08			
	ORDERS/DEBITS OUTSTANDING:	475,151.91-			
	DEPOSITS/CREDITS OUTSTANDING:	108,259.92			
	NET BANK BALANCE	6,735,463.09			
	CASH ON HAND	200.00			
	PETIT JURORS	1,783.68			
	TOTAL IN COUNTY DEPOSITORIES AND OFFICES:	6,737,446.77			

I, Chadwick Bowers, Sheriff of Pendleton County, West Virginia,

do hereby certify that the foregoing is a true and correct statement of the finances of Pendleton County, for the month ending July 2021 showing the balance on hand at the beginning of the month, the amount received, the amount distributed and the remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.

Given under my hand this 13 day of August 2021

Chadwick Bowers Sheriff of Pendleton County

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CAROLE HARTMAN, AND UNANIMOUSLY CONFIRMED.**

The appointment of Tina Eye as Administratrix in the **Estate of Randolph Arbogast, deceased**. Bond in the amount of \$40,000.00. Sole heir, no surety required.

The appointment of David Ray Brady as Administrator in the **Estate of John Stanley Brady, deceased**. Bond in the amount of \$500.00 with Wanda Brady as Surety.

The probation of the Last Will and Testament of **Gabriel Frank Verdoni, deceased**; Witnesses by affidavit, Winona R. Hewitt and Patricia M. Musgrove; The appointment of Kimberly A. Hulmes as Executrix of the **Estate of Gabriel Frank Verdoni, deceased**; Bond not required per Last Will and Testament of deceased.

**THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CAROLE HARTMAN, UNANIMOUSLY CONFIRMED AND ORDERED RECORDED AND FILED:**

Rebecca Bates and Josephine Jordan, as Co-Executors of the **Estate of Josie Trumbo, deceased**; Affidavit and Waiver of Final Settlement

On motion of Carl Hevener, vote unanimous, the following exonerations & increases were approved:

Exonerations:

Roger Swanson, Mill Run District, \$17.50  
Jerry Davis and other, Bethel District, \$115.70  
TB Oliver & Jo Ann Mann, Bethel District, \$33.73  
TB Oliver & Jo Ann Mann, Bethel District, \$12.72

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:**

GENERAL COUNTY FUND:	Check Nos. 32311 – 32355	\$49,147.99
MAGISTRATE COURT FUND:	Check No. 300113	\$175.00
911 FUND:	Check Nos. 3582 – 3584	\$492.87
HOME CONFINEMENT FUND:	Check No. 259	\$291.45
PARKS & RECREATION FUND:	Check Nos. 1167 - 1168	\$1,584.21
CLINTON HEDRICK CB FUND:	Check Nos. 1086 - 1087	\$155.02

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF CARL HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, SEPTEMBER 7, 2021.

---

President