

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, AUGUST 2, 2022 AT 9:00 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER, CHARLES BURGOYNE, II

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; LAURA BROWN, ECONOMIC DEVELOPMENT AUTHORITY (EDA) DIRECTOR; BECKY MCCONNELL, PENDLETON COUNTY LIBRARY DIRECTOR; SHAWN STINSON, THE PENDLETON TIMES; NATASHA WILSON, THE PENDLETON TIMES; TINA EYE; ROGER DAHMER

Commission meeting called to order at 9:00 a.m. by President Gene McConnell.

Minutes of the July 19, 2022 meeting of the County Commission on motion of Commissioner Hevener were unanimously approved.

Maintenance:

No major maintenance issues.

Becky McConnell, Pendleton County Library Director, thanked the Commissioners for the extra funds to help stabilize their budget for this year. She also discussed with the Commissioners the concerns of continued funding if Amendment #2 passes in the General Election. The County, as a whole, would be losing an estimated \$712,762. The Commissioners shared her concerns. If the Amendment passes and the County is made whole through other means, they indicated that they will continue to support the Library as are currently doing.

Diana Mitchell, 911 Director, informed the Commission that a leak had been discovered in 2 of the 3 propane tanks. AmeriGas was contacted and they repaired the leaks. The tanks are approximately 22 years old. AmeriGas will be upgrading the regulators at a later date.

Rick Gillespie, Emergency Services Coordinator, stated that they would be placing their first order of street signs with Prison Industries based on a list Diana recently created.

The Commission inquired of him if we were prepared in case a flooding incident similar to what Kentucky is facing now would occur in the County. Mr. Gillespie said that we do have generators and support vehicles and they are checked periodically to verify that they are working and ready to go.

Laura Brown, EDA Director, reported that there is no update at this time on broadband.

Omni Associates is scheduled to arrive today to discuss the Annex. The core drilling truck will be arriving this week.

The Seneca Rocks Volunteer Fire Department (SRVFD) has ordered a Search and Rescue Vehicle and requested to be reimbursed out of the American Rescue Plan Act (ARPA) funds. On motion of Commissioner Burgoyne, vote unanimous, the SRVFD will be reimbursed out of the ARPA fund in the amount of \$21,823.95 for the vehicle.

On motion of Commissioner Hevener, vote unanimous, the Commission approved the Medical Emergency Absentee Voting Policy for the General Election.

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER WERE UNANIMOUSLY APPROVED.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Tuesday, July 19, 2022, through Monday, August 1, 2022

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Monday, July 25, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MARY LEE RUDDLE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ELIZABETH RINALDI BURDICK, who was named in the last will and testament of **MARY LEE RUDDLE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Thursday, July 28, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **LLOYD H. BOWERS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARGARET C. BOWERS, who was named in the last will and testament of **LLOYD H. BOWERS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

Elise M. White

Monday, August 1, 2022

Elise M. White
Clerk of the Pendleton County Commission

Confirmed

Estate: 660
Fiduciary Report

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER BURGOYNE WERE UNANIMOUSLY APPROVED:

Joyce Dayton, Administratrix of the **Estate of Fred Kimble, Jr., deceased**; Waiver of Final Settlement

Terry Harper and Debra Glover, Co-Executors of the **Estate of Otis Harper, Jr., deceased**; Waiver of Final Settlement

Marla Z. Harman, Executrix of the **Estate of Pauline R. Harman, deceased**; Affidavit and Waiver of Final Settlement

Thomas Homan, Executor of the **Estate of James Reid Homan, deceased**; Final Accounting of Report of Receipts and Disbursements

The following exonerations were approved on motion of Commissioner Hevener, vote unanimous:

Martha Helmick, Bethel District, \$173.07
Casey Cichowicz, Union District, \$25.74
Michael Rexrode, Bethel District, \$398.02
Thelma White, Circleville District, \$61.11
Charles T. & Mary E. Wimer, Sugar Grove District, \$590.72
Travis D. & Joe Heavner, Mill Run District, \$132.40
Jo Ann Flinn & Joe Heavner, Mill Run District, \$71.56
Garrett Wilfong, Union District, \$117.13
Trey Ferris, Franklin District, \$73.94
Alexandria Harvey, Union District, \$32.18
Anna Dasher, Bethel District, \$16.30
Olin & Mary Eye, Franklin District, \$210.80
Thomas & Connie Lambert, Mill Run District, \$270.90
James Moats, II, Sugar Grove District, \$76.79
Shania Kimble & Chance Boone, Mill Run District, \$490.10

INCREASES:

Dorothy M. Nelson, Union District, \$115.42
Stephen & Adam Phares, Circleville District, \$28.58
Thelma White, Circleville District, \$44.06
Jayson W. Hutchinson, Union District, \$135.80

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 33282– 33306	\$27,873.29
COAL SEVERANCE FUND:	Check No. 200127	\$288.77
DOG FUND:	Check No. 436	\$519.30
MAGISTRATE COURT FUND:	Check Nos. 300155 - 300156	\$274.00
911 FUND:	Check Nos. 3797– 3805	\$44,035.81
HOME CONFINEMENT FUND:	Check No. 283	\$200.00
PARKS & RECREATION FUND:	Check Nos. 1268 - 1273	\$3,341.62
CLINTON HEDRICK CB FUND:	Check No. 1113	\$101.25

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, AUGUST 16, 2022.

President

EMERGENCY ABSENTEE VOTING POLICY

WHEREAS, West Virginia Code 3-3-5c authorizes county commissions in West Virginia to adopt a policy extending emergency absentee voting procedures in their county;

WHEREAS, it is the opinion of this Commission that the adoption of such a policy would benefit the citizens of Pendleton County;

THE FOLLOWING POLICY IS HEREBY ADOPTED BY THIS COMMISSION:

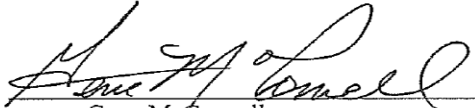
A person qualified to vote an absent voter's ballot, as defined by West Virginia Code 3-3-1(d), who is:

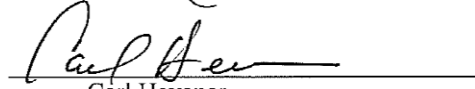
- (1) in a hospital or other duly licensed health care facility within a county adjacent to Pendleton County or within thirty-five miles of the county seat of Pendleton County, for medical treatment; or
- (2) resided in a nursing home within the county for less than thirty days

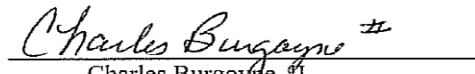
and is unable to vote in person on Election Day, may vote an emergency absent voter's ballot under the procedures set forth in West Virginia Code 3-3-5c.

Dated this 2nd day of August, 2022.

PENDLETON COUNTY COMMISSION


Gene McConnell


Carl Hevener


Charles Burgoyne, II