

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, AUGUST 20, 2024 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; STEPHEN SMOOT, THE PENDLETON TIMES; DAVID BLAND, INTERNATIONAL UNION OF PAINTERS AND ALLIED TRADES (IUPAT)

Commissioner Dahmer led those present in prayer. Commissioner Hevener called the meeting to order.

Minutes of the August 6, 2024 meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

Karen Pitsenbarger, County Administrator said there were two bids submitted for the Thor and Nomad trailers. James Turner submitted a bid for \$1,101 for both trailers and Doug Swick submitted a bid of \$1,000 for both. On motion of Commissioner Bennett, vote unanimous, James Turner's bids were accepted.

No updates on 911 or Emergency Services.

No new information regarding the Courthouse Annex. Ms. Pitsenbarger stated are still hopeful to be able to put out for bid by end of the year.

David Bland, Governmental Affairs Director for IUPAT, presented to the Commission information on the organization and the various programs and training that they have available.

The opioid contract was tabled to the next meeting on motion of Commissioner Dahmer, vote unanimous.

Commissioner Hevener discussed the SOAR (SSI/SSDI Outreach, Access & Recovery) program that the Potomac Valley Transit Authority (PVTA) is participating in. He suggested that the Commission donate funds from the Opioid Settlement fund to assist with the continuation of their participation in this program. On motion of Commissioner Dahmer, vote unanimous, the Commission will donate \$20,000 from the Opioid Settlement Fund to the PVTA for participation in the SOAR program.

On motion of Commissioner Dahmer, vote unanimous, the Commission approved the Sheriff's Commission for tax collections for the fiscal year ending June 30, 2024 in the amount of \$15,000.

The Commission reviewed the Sheriff's July 2024 monthly financial statement.

The July employee timesheets were reviewed by the Commissioners.

The following exonerations, on motion of Commissioner Dahmer, vote unanimous, were approved:

Roxie Hammer, Franklin District, \$173.56
Gary W & Martha W Waggy, Franklin District, \$135.80
Donnie Vandevander Jr, Union District, \$47.24
Anthony Murphy, Franklin District, \$142.38
Gerald Matthew Lough, Mill Run District, \$46.44
Rebecca & Terry Bennett, Union District, \$135.80
Tashina Lindsey Clark, Union District, \$424.50
Terry Kuh, Franklin District, \$402.64
Catherine McQuain, Bethel District, \$17.72
James K & Stephanie Adamson, Bethel District, \$88.00
Simmons Drywall, Inc., Franklin District, \$716.99
Simmons Drywall, Inc., Franklin District, \$361.10
Simmons Drywall, Inc., Franklin District, \$656.60
Simmons Drywall, Inc., Franklin District, \$656.60

The following appointments of administrators, executors, etc., done by the County Clerk in vacation of the Commission were approved on motion of Commissioner Bennett, vote unanimous.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, August 5, 2024, through Monday, August 19, 2024

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, August 8, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **CHARLES EUGENE BATES**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

VIRGINIA RAE BATES, who was named in the last will and testament of **CHARLES EUGENE BATES**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, August 9, 2024, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **JASON G. HATHAWAY** was appointed and qualified as ADMINISTRATOR of the estate of **EMMA KATE HATHAWAY**, deceased. Bond was 1,000.00.

On, Friday, August 16, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ELIZABETH A. LEESON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SUE ANN SITES, who was named in the last will and testament of **ELIZABETH A. LEESON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

Elise M. White

Elise M. White
Clerk of the Pendleton County Commission

Monday, August 19, 2024

Confirmed

There were no settlements.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 35109 – 35130	\$69,784.53
	July Payroll	\$246,886.49
911 FUND:	Check Nos. 4255 – 4259	\$365.61
PARKS & RECREATION FUND:	Check Nos. 1464 - 1476	\$25,263.77
CLINTON HEDRICK CB FUND:	Check No. 1161	\$29.86
PENDLETON COUNTY CB FUND:	Check Nos. 1253 - 1255	\$1,891.27
OPIOID SETTLEMENT FUND:	Check No. 1001	\$20,000.00

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT, VOTE UNANIMOUS, UNTIL TUESDAY, SEPTEMBER 2, 2024.

President

DATE: 8/12/24 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
TIME: 14:57:27 BANK BALANCE AS OF 07/31/2024 PROG: SA0068

	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
PENDLETON COMMUNITY BANK				
GENERAL COUNTY CHECKING	1,484,969.19	471,246.59-	85,382.00	1,099,104.60
PENDLETON COUNTY 911	212,467.67	11,307.05-	373.10	201,533.72
HOME DETENTION	94,984.80	.00	.00	94,984.80
PARKS & REC	88,780.94	.00	.00	88,780.94
CHCB	350.15	.00	.00	350.15
PCCB	954.02	.00	.00	954.02
OPIOID SETTLEMENT	109,768.03	.00	.00	109,768.03
CO FIRE PROTECTION	1,001.63	.00	.00	1,001.63
EMS SALARY ENHANCEMENT	122,118.18	.00	.00	122,118.18
HEALTH REIMB	199,599.95	.00	.00	199,599.95
ASSESSOR'S VAL	120,322.66	260.06-	17,578.57	137,641.17
CONCEALED WEAPONS	8,977.42	400.00-	10.00	8,587.42
ELECTION ADMIN	2,870.09	.00	.00	2,870.09
REAL PROP-E RECORDING	2,870.09	.00	.00	2,870.09
SPECIAL LAW ENFORCEMENT	13,306.16	.00	.00	13,306.16
AMER RES PLAN ACT	488,706.93	.00	.00	488,706.93
CERTIFIED TO STATE	15,992.27	.00	.00	15,992.27
BOARD OF HEALTH	340,038.70	9,381.67-	.00	330,657.03
CLEARING ACCOUNT	.00	.00	.00	.00
RESER FOR SPEC EMERG MM	58,800.92	.00	.00	58,800.92
FINANCIAL STAB.-MONEY MAR	241,177.42	.00	.00	241,177.42
FINAN STABIL FUND	1,363,681.55	.00	.00	1,363,681.55
GENERAL CO MONEY MARKET	1,547,383.07	.00	.00	1,547,383.07
GEN CO CD	1,580,256.86	.00	.00	1,580,256.86
PEN CO 911 FEES FUND MM	614,614.96	.00	.00	614,614.96
911 CD FEES FUND	104,607.24	.00	.00	104,607.24
*** BANK TOTAL ***	8,818,600.90	492,595.37-	103,343.67	8,429,349.20
SUMMIT COMMUNITY BANK				
WORTHLESS CHECK	2,015.21	.00	.00	2,015.21
PEND CO HOUSING	71,285.83	.00	.00	71,285.83
*** BANK TOTAL ***	73,301.04	.00	.00	73,301.04
THE GRANT COUNTY BANK				
*** BANK TOTAL ***	.00	.00	.00	.00
*** COUNTY TOTAL ***	8,891,901.94	492,595.37-	103,343.67	8,502,650.24
CASH ON HAND				200.00
*** TOTAL ***				8,502,850.24

DATE: 8/12/24
TIME: 14:58:03

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 7/2024

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001	TOTALS	4261781.11	469028.44	614147.26-	4116662.29
FUND - 002	COAL SEVERANCE				
FUND 002	TOTALS	6515.30	6396.60	1333.88-	11578.02
FUND - 003	DOG AND KENNEL				
FUND 003	TOTALS	6396.64	1413.00	662.80-	7146.84
FUND - 004	GENERAL SCHOOL				
FUND 004	TOTALS	13828.76	2889.57	.00	16718.33
FUND - 005	MAGISTRATE COURT				
FUND 005	TOTALS	1905.20	151.02	48.00-	2008.22
FUND - 006	WORTHLESS CHECK				
FUND 006	TOTALS	2015.21	.00	.00	2015.21
FUND - 007	PEND CO 911				
FUND 007	TOTALS	1085901.81	11192.46	176338.35-	920755.92
FUND - 008	HOME DETENTION				
FUND 008	TOTALS	94762.40	840.00	617.60-	94984.80
FUND - 011	RES FOR SPEC EMERG				
FUND 011	TOTALS	58641.33	159.59	.00	58800.92
FUND - 013	BOARD OF PARKS				
FUND 013	TOTALS	72690.36	18773.71	2683.13-	88780.94
FUND - 024	PEND CO HOUSING				
FUND 024	TOTALS	71076.33	209.50	.00	71285.83
FUND - 025	CHCB				
FUND 025	TOTALS	514.15	.00	164.00-	350.15
FUND - 026	PCCB				
FUND 026	TOTALS	2197.06	290.00	1533.04-	954.02
FUND - 040	OPIOID SETTLEMENT				
FUND 040	TOTALS	109758.71	9.32	.00	109768.03
FUND - 041	CO FIRE PROTECTION				
FUND 041	TOTALS	1001.58	.05	.00	1001.63
FUND - 042	EMS SALARY ENHANCE				
FUND 042	TOTALS	122107.81	10.37	.00	122118.18
FUND - 052	HEALTH REIMB				
FUND 052	TOTALS	204628.42	17.21	5045.68-	199599.95
FUND - 056	ASSESSOR VALUATION				
FUND 056	TOTALS	122448.04	17818.92	2625.79-	137641.17
FUND - 058	FINAN STABIL FUND				
FUND 058	TOTALS	1604204.41	654.56	.00	1604858.97
FUND - 059	CONCEALED WEAPONS				
FUND 059	TOTALS	8117.42	470.00	.00	8587.42
FUND - 061	ELECTION ADMIN				
FUND 061	TOTALS	2731.99	138.10	.00	2870.09
FUND - 062	REAL PROP- E-RECORD				
FUND 062	TOTALS	2731.99	138.10	.00	2870.09
FUND - 073	SPEC LAW ENF INVEST				
FUND 073	TOTALS	13305.03	1.13	.00	13306.16
FUND - 207	AMER RES PLAN ACT				
FUND 207	TOTALS	488706.93	.00	.00	488706.93

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	45.00	45.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	85.00	85.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	400.00	400.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	5069.07	5069.07-	.00
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	16441.29	.00	449.02-	15992.27
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68007.19	.00	.00	68007.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4823.64	.00	.00	4823.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	309407.58	44284.66	23035.21-	330657.03
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	392378.30	392378.30-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	17939.54	17939.54-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	.00	.00	.00
	FINAL TOTALS	8756647.69	990803.22	1244600.67-	8502850.24
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	8,891,901.94			
	ORDERS/DEBITS OUTSTANDING:	492,595.37-			
	DEPOSITS/CREDITS OUTSTANDING:	103,343.67			
	NET BANK BALANCE	8,502,650.24			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	8,502,850.24			

I, Bradley Kimble, Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending July 2024 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 14 day of August 2024

Bradley A Kimble Sheriff of Pendleton County