

AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, AUGUST 6, 2019.

PRESENT: COMMISSIONERS GENE McCONNELL, CARL HEVENER AND CAROLE HARTMAN.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:

Check Nos. 30547 - 30585 \$40,687.96

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF COAL SEVERANCE FUND:

Check No. 200019 - 200020 \$994.79

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF MAGISTRATE FUND:

Check No. 300027 - 300028 \$52.16

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:

Check Nos. 3117 - 3135 \$40,370.95

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF HOME CONFINEMENT FUND:

Check No. 233 \$415.40

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PARKS & RECREATION FUND:

Check Nos. 980 - 991 \$2,144.26

Minutes of the July 16, 2019 meeting of the County Commission were unanimously approved.

Maintenance:

The hot water heater valve at Pendleton County Community Building (PCCB) leaked again. Ken Martin will check it out and repair. J & L Reconditioning is scheduled to pressure wash the building this weekend.

The retaining wall at the Courthouse is in need of refurbishing.

A water & foam fire suppression system in the Courthouse is estimated to cost around \$305,000. Would need to do this in more than one phase under the Courthouse Facilities Grant. The Commission recommended having the records room done first.

Diana Mitchell, 911 Director, has been in contact with Here Technologies in regards to correcting the uploaded mapping and addressing data with Garmin. She is now able to access and can correct errors. There also appears to be a state-wide issue with uploading West Virginia information into the GIS data base. The Commission stated that since there is an issue in Pendleton County with spotty cell phone service, Diana should focus on updating the paper direction sheets that has been provided to all of the County fire & ambulance departments. The Commission also reminded Diana that she needs to make sure all street signs are installed. Carl Hevener mentioned that he has noticed several street signs that are faded and may need to be replaced. Diana will check into this.

Diana stated that she received eight (8) applications for the dispatch position she advertised. She anticipates starting interviews next week. She also made some changes to the dispatcher classifications she presented at the last meeting.

Gene McConnell received a call from Richard Nelson about the clearance needed around the helipad. When there are functions going on at the Community Building or at the Treasure Mountain Festival Flea Market Building, there is an issue with cars being parked near the helipad. The Commission discussed relocating the helipad to a less congested area. Diana Mitchell mentioned that Air Care out of Weyers Cave who may be able to provide guidance on the requirements needed for helipads. The Commission asked her to invite them to attend a Commission meeting to discuss the helipad requirements.

Elise White, County Clerk, discussed with the Commission two of the polling locations that the Disability Rights of WV (DRWV) had assessed and determined that they were not easily accessible for voters with disabilities. She stated that in prior elections the poll workers have gone to the voter's car and allowed them to vote from their vehicle. The Commission asked the Clerk to contact the DRWV and see if that alternative is acceptable with them before taking any further action on those locations.

The County Clerk discussed with the Commissioners whether we should continue offering paper ballots along with the new ExpressVote machines. She informed the Commission that the cost of the paper ballots for the 2018 Primary was \$12,800 and that only 25% of the paper ballots were voted, meaning the County lost over \$9,000. With the ExpressVote system, unused ballots may be kept and used for future elections. The Commission agrees with the County Clerk's recommendation to eliminate the paper ballots and use only the ExpressVote machines.

On motion of Carole Hartman, vote unanimous, to sign an agreement with the United States Department of Agriculture APHIS Wildlife Services.

On motion of Carl Hevener, vote unanimous, the Commission approved the Sheriff's Commission for tax collections for the fiscal year ending June 30, 2019 in the amount of \$15,000.

Securities pledged to the Pendleton County Commission by Pendleton Community Bank as of June 30, 2019 were reviewed and filed.

The Commissioners read a thank you note from the Circleville Volunteer Fire Department for the funds received from the County.

The Sheriff's monthly financial statement for June 2019 was reviewed and filed.

DATE: 7/31/19
 TIME: 8:06:19

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 6/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	31356.33	.00	.00	31356.33
	FUND 001 TOTALS	2205195.75	421103.62	295554.97-	2330744.40
FUND - 002	COAL SEVERANCE				
	FUND 002 TOTALS	12376.23	.00	806.26-	11569.97
FUND - 003	DOG AND KENNEL				
	FUND 003 TOTALS	5493.67	162.00	.00	5655.67
FUND - 004	GENERAL SCHOOL				
	FUND 004 TOTALS	25785.31	2322.05	8950.00-	19157.36
FUND - 005	MAGISTRATE COURT				
	FUND 005 TOTALS	6088.44	262.50	259.89-	6091.05
FUND - 006	WORTHLESS CHECK				
	FUND 006 TOTALS	1209.02	.00	.00	1209.02
FUND - 007	PEND CO 911				
	FUND 007 TOTALS	650652.63	8696.31	37144.93-	622204.01
FUND - 008	HOME DETENTION				
	FUND 008 TOTALS	51928.14	892.00	300.80-	52519.34
FUND - 011	RES FOR SPEC EMERG				
	FUND 011 TOTALS	55621.73	22.86	.00	55644.59
FUND - 013	BOARD OF PARKS				
	FUND 013 TOTALS	65438.83	480.00	1434.12-	64484.71
FUND - 024	PEND CO HOUSING				
	FUND 024 TOTALS	65059.38	101.19	.00	65160.57
FUND - 025	CHCB				
	FUND 025 TOTALS	395.28	.30	339.06-	56.52

DATE: 7/31/19
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PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 6/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	3788.88	100.00	1569.80-	2319.08
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	256417.25	3730.23	707.33-	259440.15
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	31260.66	234.61	14415.81-	17079.46
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	20976.63	570.00	105.00-	21441.63
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	3074.31	.63	.00	3074.94
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	272.04	272.04-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	.00	.00	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	175.00	175.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	218.57	218.57-	.00
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	52022.25	.00	.00	52022.25
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84

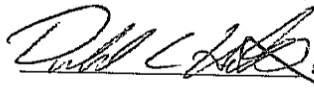
DATE: 7/31/19
 TIME: 8:06:19

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 6/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	161633.45	43982.54	22103.77-	183512.22
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	44037.73	44037.73-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	291.51	291.51-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	100.00	100.00-	.00
	FINAL TOTALS	3679602.68	527755.69	428786.59-	3778571.78
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	3,828,723.29			
	ORDERS/DEBITS OUTSTANDING:	55,390.36-			
	DEPOSITS/CREDITS OUTSTANDING:	2,251.51			
	NET BANK BALANCE	3,775,584.44			
	CASH ON HAND	200.00			
	MAG WIT	69.60			
	PETIT JUROR	2,617.74			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	3,778,471.78			

I, Ronald L. Hedrick Sheriff of Pendleton County, West Virginia,
 do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending June 2019 showing the balance on
 hand at the beginning of the month, the amount received, the amount distributed and the
 remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
 Given under my hand this 31 day of July


 Sheriff of Pendleton County

DATE: 7/31/19 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
 TIME: 8:05:20 BANK BALANCE AS OF 06/30/2019 PROG: SA0068

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	818,981.55	38,982.25-	926.15	780,925.45
PENDLETON COUNTY 911	49,802.52	400.12-	.00	49,402.40
HOME DETENTION	52,435.34	.00	84.00	52,519.34
RESERVE FOR SPEC EMERG	55,644.59	.00	.00	55,644.59
PARKS & REC	64,674.88	190.17-	.00	64,484.71
PCCB	2,319.08	.00	.00	2,319.08
HEALTH REIMB	259,440.15	.00	.00	259,440.15
ASSESSOR'S VAL	17,079.46	.00	.00	17,079.46
CONCEALED WEAPONS	21,711.63	280.00-	10.00	21,441.63
SPECIAL LAW ENFORCEMENT	3,074.94	.00	.00	3,074.94
BOARD OF HEALTH	197,698.16	15,417.30-	1,231.36	183,512.22
CLEARING ACCOUNT	.00	.00	.00	.00
GENERAL CO 12 MONTH CD	269,494.39	.00	.00	269,494.39
GENERAL CO 6 MONTH CD	52,643.99	.00	.00	52,643.99
GENERAL CO MONEY MARKET	1,324,374.37	.00	.00	1,324,374.37
911 SUPER SAVINGS	563,520.50	.00	.00	563,520.50
911 24 MONTH CD	9,281.11	.00	.00	9,281.11
*** BANK TOTAL ***	3,762,176.66	55,269.84-	2,251.51	3,709,158.33
SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,209.32	.00	.00	1,209.32
PEND CO HOUSING	65,160.57	.00	.00	65,160.57
*** BANK TOTAL ***	66,369.89	.00	.00	66,369.89
THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	176.74	120.52-	.00	56.22
*** BANK TOTAL ***	176.74	120.52-	.00	56.22
*** COUNTY TOTAL ***	3,828,723.29	55,390.36-	2,251.51	3,775,584.44
CASH ON HAND				200.00
MAG WIT				69.60
PETIT JUROR				2,617.74
*** TOTAL ***				3,778,471.78

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.

The appointment of Sharon Carter as Administratrix of the **Estate of Marshall J. Tingler, deceased**. Bond in the amount of \$500.00.

The probation of the Last Will and Testament of **Jerlo Thompson, deceased**; Witnesses by affidavit, Jessica Elaine Liller and Kathy O. Bowers; The appointment of Jerrena Sites as Executrix of the **Estate of Jerlo Thompson, deceased**; Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

The appointment of Nancy Hevener as Administratrix of the **Estate of George Allan Hevener, deceased**. Bond in the amount of \$6,000.00.

The appointment of George I. Sponaugle, II as Fiduciary Commissioner in the **Estate of Raymond K. Cooper, deceased**.

The appointment of Ronald C. Lipscomb as Ancillary Administrator cta dbn in the **Estate of Garnet Lipscomb, deceased**. Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

The probation of the Last Will and Testament of **Osward Kenneth Warner, deceased**; Witnesses by affidavit, Sandra L. Bennett and Pamela S. Sponaugle; The appointment of Carolyn Sue Warner as Executrix of the **Estate of Osward Kenneth Warner, deceased**; Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:

Wilma Hinkle, Administratrix of the **Estate of Tiny Simmons, deceased**; Affidavit and Waiver of Final Settlement

Wilma Hinkle, Administratrix of the **Estate of Alvin Hinkle, deceased**; Affidavit and Waiver of Final Settlement

Susan Rexrode, Administratrix of the **Estate of Helen Irene Warner, deceased**; Report of Receipts, Disbursements and Distribution

Viola Jean Riggleman, Executrix of the **Estate of Leo Mullenax, deceased**; Waiver of Final Settlement

Jerry T. Warner, Ancillary Administrator of the **Estate of Jack T. Warner (aka Jack Thomas Warner), deceased**; Waiver of Final Settlement

Crystal A. Ceely, Executrix of the **Estate of Leland E. Propst (aka Leland Elwood Propst), deceased**; Waiver of Final Settlement

On motion of Carole Hartman, vote was unanimous, the following application for correction of erroneous assessment was approved:

EXONERATIONS:

Greer Industries, Inc., Union District - \$932.36
Oliver Mowery, Franklin District - \$140.10
Arthur & Judy Simmons, Franklin District - \$277.15
Harvey & Nancy Harper, Union District - \$125.48
Gastar Exploration USA Inc., Union District - \$17,964.50
Gastar Exploration USA Inc., Union District - \$251.14
Virgil Smith & et als, Mill Run District - \$68.12
Virgil Smith & et als, Mill Run District - \$75.94
Virgil Smith & et als, Mill Run District - \$72.14
Nikki Wilfong, Franklin District - \$31.67
Tammy Monroe, Union District - \$18.83
Tammy Monroe, Union District - \$15.83
Carl H. & Bessie J. Warner, Circleville District - \$56.04
CMI, Franklin Corporation - \$140.13
Penny & Aaron Puffenbarger, Bethel District - \$246.49
Rosetta Hartman, Franklin District - \$7.31

INCREASES:

Harvey & Nancy Harper, Union District - \$60.76
Dallas Harper & et als, Union District - \$16.24

Gene McConnell stated that Bruce Minor has agreed to be the new Flood Plain Manager.

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, AUGUST 20, 2019.

President