

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, DECEMBER 17, 2024 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; APRIL MALLOW, PROSECUTING ATTORNEY; SHERRY MONGOLD, SRRDA; JANICE LANTZ, PENDLETON SENIOR CENTER; MIKE ALT; STEPHEN SMOOT, THE PENDLETON TIMES; ANNIE HUMES, CVB; SCOTT SOMERVILLE; SENATOR KARNES

Commissioner Dahmer led those present in prayer. Commissioner Hevener called the meeting to order.

Minutes of the December 3, 2024 meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

Maintenance: No major issues.

Rick Gillespie, Emergency Services Coordinator, stated had put out request for proposal for the Next Generation 911 (NG911). Bids are scheduled to be opened on December 26, 2024. On motion of Commissioner Dahmer, vote unanimous, Rick Gillespie, Diana Mitchell and Karen Pitsenbarger will review the applications at 1:00 p.m. on December 26, 2024.

On motion of Commissioner Bennett, vote unanimous, the T-Mobile lease at the Hunting Ground Tower was approved, provided all wording is agreeable and no major changes from previous lease.

Minor adjustments were made to the EMS stipends for 2025. Mike Alt reported that they will be hitting very close to the \$125,581.40 funds received from the State for this year. Commissioner Dahmer made a motion, vote unanimous, to approve the stipend rates, as adjusted, for 2025.

Karen Pitsenbarger, County Administrator, reported that we had received notification and approval from the USDA and that we can now go out for bid for the Annex. A pre-bid meeting with any interested contractors has been scheduled for January 16, 2025. Bids will be due February 5, 2025. The Commission will need to discuss where to temporarily move the Courthouse generator during construction.

Annie Humes, interim CVB Director, informed the Commission that they have been working on the 2025 budget and marketing plan and hoped to review and approve everything later today. They anticipate giving their annual report to the Commission by February.

Elise White, County Clerk, presented to the Commission a budget revision for General County. On motion of Commissioner Dahmer, vote unanimous, Budget Revision No. 2 was approved.

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5114
 Fax: 304-340-5090
 Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET
 Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 2024
 Fund: 1
 Rev. No. 2
 Pages: 1

Pendleton County Commission
 GOVERNMENT ENTITY

Person To Contact Regarding Request:
 Name: Elise M. White
 Phone: 304-358-2505
 Fax: 304-358-2473
 Email: countyclerk@pencowv.com

P.O. Box 1167
 STREET OR PO BOX
 Franklin
 CITY
 26807
 ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-02-05	Prior Year Taxes	45,000	15,349		60,349
301-06	Supplemental Taxes	6,000	831		6,831
302	Tax Penalties & Interest	35,000	3,845		38,845
322	Federal Grants	50,000	48,769		98,769
323	State Grants	10,000	88,296		98,296
325	Federal Payment in Lieu of Taxes	350,000	27,822		377,822
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			184,912		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	1,035,487	39,322		1,074,809
405	Prosecuting Attorney	239,733	2,525		242,258
408	Statewide Computer Network	16,000	6,000		22,000
442	Federal Grants	50,000	48,769		98,769
443	State Grants	10,000	88,296		98,296
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			184,912		

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Deputy State Auditor, Local Government Services Div.

Elise M. White
 AUTHORIZED SIGNATURE
 OF ENTITY

12/17/2024
 APPROVAL
 DATE

RESOLUTION

At a regular session of the Pendleton County Commission, held December 17, 2024 the following order was made and entered:

SUBJECT: The revision of the General County Levy Estimate 2024-2025 Budget for the County of Pendleton. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the County Commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number two, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Roger Dahmer, and duly seconded by Commissioner Jimmie Bennett, the vote thereon was as follows:

- Commissioner Carl Hevener - Yes
- Commissioner Roger Dahmer - Yes
- Commissioner Jimmie Bennett - Yes

WHEREUPON, Commissioner Carl Hevener, President, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk, Elise M. White is authorized to fix her signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Scott Somerville informed the Commission that Liberty Gap had filed a plan with the FAA to place 43 wind turbines on Jack Mountain. If approved, he stated this could affect the County substantially. He also mentioned that the legislature had changed state law giving counties less control over these types of endeavors. April Mallow, Prosecuting Attorney, asked Mr. Somerville if he had contacted the FAA about this plan. Mr. Somerville said he had not. He was concerned how these turbines may affect the flight path of any local airports, such as the one in Weyers Cave. He mentioned that he would be at the next Commission meeting with additional information.

Senator Karnes presented a grant check to the Pendleton Senior and Family Services Center in the amount of \$8,709 for a dishwasher and other building repairs. He also presented a grant check for the Pendleton County Community Building for HVAC units in the amount of \$45,419.

Sherry Mongold, SRRDA, submitted a supplemental order stating the LEDA grant match had been adjusted to \$41,500.00 for the Seneca Rocks Regional Development Authority. On motion of Commissioner Bennett, vote unanimous, the order was signed.

On motion of Commissioner Bennett, vote unanimous, the following board appointments were made:

Dave Basagic resigned from the Board of Health. Morgan Basagic was appointed to fill the vacancy through December 31, 2028

Monty Cassell was appointed to the Seneca Rocks Regional Development Authority

Roger Dahmer was appointed to a one-year term on the Workforce Development Board

There were no fiduciary appointments or settlements of accounts for estates.

One exoneration was approved on motion of Commissioner Bennett, vote unanimous.

Ambert Marston, Bethel District, \$43.99

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 35426 – 35452	\$89,837.96
COAL SEVERANCE FUND:	Check Nos. 200271 - 200273	\$291.02
911 FUND:	Check Nos. 4345– 4351	\$9,964.83
HOME CONFINEMENT FUND:	Check Nos. 347 – 349	\$2,181.30
CLINTON HEDRICK CB FUND:	Check Nos. 1171 – 1172	\$224.76
PENDLETON COUNTY CB FUND:	Check No. 1262	\$286.77

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT, VOTE UNANIMOUS, UNTIL TUESDAY, JANUARY 7, 2025.

President