AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, DECEMBER 20, 2022 AT 9:00 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT; CARL HEVENER; ROGER DAHMER

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; LAURA BROWN, EDA DIRECTOR; STEPHEN SMOOT, THE PENDLETON TIMES; RHETT DUSENBURY, DISTRICT REPRESENTATIVE FOR ALEX X. MOONEY; TERESA CALHOON; SCOTT SOMERVILLE

Commission meeting called to order at 9:00 a.m. by President Gene McConnell.

Minutes of the December 6, 2022 meeting of the County Commission on motion of Commissioner Hevener were unanimously approved.

Maintenance:

The furnace for the Rescue Squad Bay at Pendleton County Community Building (PCCB) had the motor replaced.

The shut-off valve for the water heater at PCCB was replaced.

Rick Gillespie, Emergency Services Coordinator, reported that he will start working again on the EMS issues regarding sufficient volunteers.

Diana Mitchell, 911 Director, reported that they have remained busy with calls and everything is still going well.

A broadband update given by Laura Brown, EDA Director, reflected that there would be an article in the Pendleton Times encouraging the public to become a library patron if they wish to be a participant in the ECF grant. Ms. Brown also reported that she had met with John Holden who is with Generation WV and the Benendum Foundation who showed interest in some possible regional broadband projects in the County.

Ms. Brown requested from the Commission a letter of support to the EDA for a potential partnership with Grant County for broadband expansion in the Smoke Hole area. On motion of Commissioner Dahmer, vote unanimous, the Commission signed a letter of support.

Omni Associates informed the Commission that it would be easier and less expensive if the Commission coordinated the replacement of the heating oil storage tank than having them take care of it.

By unanimous vote, the Commission signed a resolution recognizing the contribution of the 911 dispatchers to Pendleton County.

Resolution of Recognition and Appreciation

WHEREAS the Pendleton County Commission acknowledges the contribution of the E911 dispatch function to the welfare of Pendleton's citizens and

WHEREAS, dispatchers, daily, provide a vital service to the Pendleton community and

WHEREAS dispatching is often performed under stressful situations where human life is frequently in the balance and

WHEREAS the Commission acknowledges the commitment and perseverance of the E-911 staff in effecting successful outcomes even under trying conditions

NOW THEREFORE BE IT RESOLVED that the Pendleton County Commission recognizes and acknowledges the service of these employees and further, that this resolution of Appreciation and Support be duly recorded in the minutes of the Pendleton County Commission meeting by unanimous consent of the Commissioners on this day December 20, 2022

To this Resolution we set our hands:

President

Commissioner

Commissioner

On motion of Carl Hevener, vote unanimous, the following board appointments were approved:

Economic & Community Development Authority:

Jeff Davis – Three-year term

Farmland Protection Board:

Scott Rightsell – Four-year term

There was one revision to the Flood Plain Ordinance in Section 3.1, Article 3(b) giving the Pendleton County Commission the authority to add land to the flood plain. Teresa Calhoon, property owner, inquired if her property was grandfathered in. Commissioner McConnell informed her the existing property and buildings were, however, if any new buildings were constructed, they would fall under the revised Ordinance. Scott Somerville inquired about the Cave Country Campground.

Commissioner McConnell proceeded with the second reading for the revised Flood Plain Ordinance. On motion of Commissioner Hevener, vote unanimous, the Ordinance was approved.

The Sheriff's financial statement for the month of November 2022 was reviewed.

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	1,561,955.59	45,870.38-	7,448.39	1,523,533.60
PENDLETON COUNTY 911	130,825.84	1,780.38-	.00	129,045.46
HOME DETENTION	73,334.41	.00	105.00	73,439.41
RESERVE FOR SPEC EMERG	55,911.33	.00	.00	55,911.33
PARKS & REC	78,489.26	100.00-	.00	78,389.26
PCCB	1,853.46	.00	.00	1,853.46
HEALTH REIMB	259,840.74	.00	.00	259,840.74
ASSESSOR'S VAL	166,208.53	.00	1,746.87	167,955.40
FINAN STABIL FUND	691,933.80	.00	.00	691,933.80
CONCEALED WEAPONS	16,752.58	125.00-	.00	16,627.58
SPECIAL LAW ENFORCEMENT	471.64	.00	.00	471.64
AMER RES PLAN ACT	1,154,411.37	.00	.00	1,154,411.37
BOARD OF HEALTH	254,767.37	19,880.69-	.00	234,886.68
CLEARING ACCOUNT	.00	.00	.00	.00
FINANCIAL STAB.-CD 2	608,162.32	.00	.00	608,162.32
FINANCIAL STAB.-MONEY MAR	229,285.22	.00	.00	229,285.22
GENERAL CO MONEY MARKET	2,952,754.37	.00	.00	2,952,754.37
911 SUPER SAVINGS	592,309.46	.00	.00	592,309.46
911 24 MONTH CD	9,521.70	.00	.00	9,521.70
*** BANK TOTAL ***	8,838,788.99	67,756.45-	9,300.26	8,780,332.80

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,861.90	.00	.00	1,861.90
PEND CO HOUSING	66,981.37	.00	.00	66,981.37
*** BANK TOTAL ***	68,843.27	.00	.00	68,843.27

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	381.87	.00	.00	381.87
*** BANK TOTAL ***	381.87	.00	.00	381.87

*** COUNTY TOTAL ***	8,908,014.13	67,756.45-	9,300.26	8,849,557.94
CASH ON HAND				200.00
*** TOTAL ***				8,849,757.94

DATE: 12/02/22
TIME: 8:33:43

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 11/2022

PROG: SA058B

ACCOUNT DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY				
301-01-RP- GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS	4458902.20	117935.16	255516.18-	4321321.18
FUND - 002 COAL SEVERANCE				
FUND 002 TOTALS	20723.60	.00	1395.41-	19328.19
FUND - 003 DOG AND KENNEL				
FUND 003 TOTALS	7146.10	161.00	4.50-	7302.60
FUND - 004 GENERAL SCHOOL				
FUND 004 TOTALS	30324.85	2907.89	.00	33232.74
FUND - 005 MAGISTRATE COURT				
FUND 005 TOTALS	2629.31	345.86	543.00-	2432.17
FUND - 006 WORTHLESS CHECK				
FUND 006 TOTALS	1861.90	.00	.00	1861.90
FUND - 007 PEND CO 911				
FUND 007 TOTALS	765900.23	7891.17	42914.78-	730876.62
FUND - 008 HOME DETENTION				
FUND 008 TOTALS	72063.61	1650.00	274.20-	73439.41
FUND - 011 RES FOR SPEC EMERG				
FUND 011 TOTALS	55906.73	4.60	.00	55911.33
FUND - 013 BOARD OF PARKS				
FUND 013 TOTALS	79600.55	60.00	1271.29-	78389.26
FUND - 024 PEND CO HOUSING				
FUND 024 TOTALS	66802.67	178.70	.00	66981.37
FUND - 025 CHCB				
FUND 025 TOTALS	476.18	.00	94.31-	381.87

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
FUND 026 TOTALS		1848.49	1250.56	1245.59-	1853.46
FUND - 052	HEALTH REIMB				
FUND 052 TOTALS		262164.20	228.72	2552.18-	259840.74
FUND - 056	ASSESSOR VALUATION				
FUND 056 TOTALS		166563.95	2032.76	641.31-	167955.40
FUND - 058	FINAN STABIL FUND				
FUND 058 TOTALS		1527941.48	1439.86	.00	1529381.34
FUND - 059	CONCEALED WEAPONS				
FUND 059 TOTALS		16492.58	135.00	.00	16627.58
FUND - 073	SPEC LAW ENF INVEST				
FUND 073 TOTALS		471.64	.00	.00	471.64
FUND - 207	AMER RES PLAN ACT				
FUND 207 TOTALS		1154411.37	.00	.00	1154411.37
FUND - 312	CRIMINAL CHARGES				
FUND 312 TOTALS		.00	169.00	169.00-	.00
FUND - 313	COURT REPORTER				
FUND 313 TOTALS		.00	30.00	30.00-	.00
FUND - 314	STATE FINES				
FUND 314 TOTALS		.00	100.00	100.00-	.00
FUND - 315	STATE POLICE				
FUND 315 TOTALS		.00	125.00	125.00-	.00
FUND - 316	STATE CURRENT				
FUND 316 TOTALS		.00	389.94	389.94-	.00
ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 364	TAX LIEN				
FUND 364 TOTALS		88592.45	.00	545.00-	88047.45
FUND - 365	DELINQ NONENTERED				
FUND 365 TOTALS		4823.64	.00	.00	4823.64
FUND - 366	BOARD OF HEALTH				
FUND 366 TOTALS		267680.94	3407.29	36201.55-	234886.68
FUND - 373	GEN CURRENT EXPENSES				
FUND 373 TOTALS		.00	29461.87	29461.87-	.00
FUND - 378	FRANKLIN CURRENT				
FUND 378 TOTALS		.00	1621.14	1621.14-	.00
FUND - 903	CLEARING ACCOUNT				
FUND 903 TOTALS		.00	300.56	300.56-	.00
FINAL TOTALS		9053328.67	171826.08	375396.81-	8849757.94

BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	8,908,014.13
ORDERS/DEBITS OUTSTANDING:	67,756.45-
DEPOSITS/CREDITS OUTSTANDING:	9,300.26
NET BANK BALANCE	8,849,557.94
CASH ON HAND	200.00
TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	8,849,757.94

I, Chadwick L Bowers, Sheriff of Pendleton County, West Virginia, do hearby certify that the foregoing is a true and correct statement of the finances of Pendleton County, for the month ending November 2022 showing the balance on hand at the beinning of the month, the amount received, the amount distributed and the remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.

Given under my hand this___ day of _____

Chadwick L Bowers Sheriff of Pendleton County

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER DAHMER WERE UNANIMOUSLY APPROVED.

United States of America

State of West Virginia

County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Thursday, December 1, 2022, through Monday, December 19, 2022

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Tuesday, December 6, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **DAVID HOWARD SNYDER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SHIRLEY L. SNYDER, who was named in the last will and testament of **DAVID HOWARD SNYDER**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **ANNE HILL JOHNSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SARAH G. KELLAM, who was named in the last will and testament of **ANNE HILL JOHNSON**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
JESSICA G. MADDEN, who was named in the last will and testament of **ANNE HILL JOHNSON**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

On, Wednesday, December 7, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **KENNETH L. NELSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LORI M NELSON-ROBERSON, who was named in the last will and testament of **KENNETH L. NELSON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Thursday, December 8, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **EUNICE KISAMORE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CONNIE WHITE, who was named in the last will and testament of **EUNICE KISAMORE**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
TIMOTHY W. KISAMORE, who was named in the last will and testament of **EUNICE KISAMORE**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **DENTON KISAMORE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CONNIE WHITE, who was named in the last will and testament of **DENTON KISAMORE**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.
TIMOTHY W. KISAMORE, who was named in the last will and testament of **DENTON KISAMORE**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

On, Friday, December 9, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **BERNICE THOMPSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARK D. BENNETT, who was named in the last will and testament of **BERNICE THOMPSON**, deceased, as EXECUTOR thereof, qualified as such. Bond was 2,500,000.00.

On, Tuesday, December 13, 2022, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **BETTY SMITH** was appointed and qualified as ADMINISTRATRIX of the estate of **EVELYN MARIE RUDDLE**, deceased. Bond was 1,800.00.

Elise M. White

Elise M. White
Clerk of the Pendleton County Commission

Monday, December 19, 2022

Confirmed

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER WERE UNANIMOUSLY APPROVED:

Maggie J. Moats, Executrix of the **Estate of Harmon J. Moats, deceased;** Waiver of Final Settlement

Tammy J. Davis & Andy D. Bland, Co-Executors of the **Estate of Dale W. Bland, deceased;** Waiver of Final Settlement

Michael C. Bland, Executor of the **Estate of Byron Bland, Jr., deceased;** Affidavit and Waiver of Final Settlement

There were no exonerations.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 33659 – 33692	$40,049.20
MAGISTRATE COURT FUND:	Check No. 300174	$24.00
911 FUND:	Check Nos. 3895 – 3898	$2,819.24
HOME CONFINEMENT FUND:	Check No. 293	$304.00
CLINTON HEDRICK CB FUND:	Check Nos. 1125 - 1128	$229.85
PENDLETON COUNTY CB FUND:	Check Nos. 1213 - 1215	$540.82

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER MCCONNELL, VOTE UNANIMOUS, UNTIL TUESDAY, JANUARY 3, 2023.

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President