

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, DECEMBER 6, 2022 AT 9:00 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT; CARL HEVENER; ROGER DAHMER

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; LAURA BROWN, EDA DIRECTOR; STEPHEN SMOOT, THE PENDLETON TIMES; SCOTT SOMERVILLE

Commission meeting called to order at 9:00 a.m. by President Gene McConnell.

Minutes of the November 15, 2022 meeting of the County Commission on motion of Commissioner Hevener were unanimously approved.

Maintenance:

Lightner's Electrical, LLC estimates for electrical work is as follows: \$2,920 at Pendleton County Community Building (PCCB); \$2,200 at Health Department; and \$900 at Rescue Squad Bay. On motion of Commissioner Hevener, vote unanimous, the electrical work was approved.

Diana Mitchell, 911 Director, reported that they have been very busy with calls recently but everything is going well.

Rick Gillespie, Emergency Services Coordinator, mentioned that he applauded the 911 dispatchers for doing a good job during this busy time. The Commissioners agreed. Mr. Gillespie also mentioned that the ARGO will need approximately \$1,500 - \$2,000 in repairs. The costs will be paid out of the Title III funds.

He also stated that the statewide NG911 Council, which is appointed by the Governor, has an opening and he would like the Commission to recommend him to fill that opening. Commissioner Hevener made a motion, vote unanimous, to send a letter to the Governor recommending Rick Gillespie to be appointed to the NG911 Council.

Laura Brown, Economic Development Authority Director, informed the Commission that the FCC has published their new broadband maps which are not accurate for Pendleton County. The Broadband Council has already met to address that issue. Lingo was given a deadline of January 1, 2023 to complete the workbook for the grant but she has received no response from them as of this date. The EFC school/library federal broadband grant will require all residents who wish to be part of that grant to be a library patron or have a school age child living at the residence.

Omni Associates submitted an estimate of \$4,492,143 for the annex. They also recommend not replacing the Courthouse generator until after the Annex is built.

The Commission approved the notice that was received from the State Tax Department that Sandie Smith, Assessor of Pendleton County, has substantially complied with the "assessor's additional duties" as delineated in West Virginia Code §7-7-6a entitling her to additional compensation of \$15,000.00 as provided in the WV Code §7-7-6b.

Commissioner Dahmer made a motion, vote unanimous, to allow employees to close their offices from 11:30 a.m. to 1:30 p.m. on December 15, 2022 for the Courthouse Christmas luncheon.

The lease agreement for office space for the Convention and Visitor's Bureau (CVB) has been reviewed by April Mallow, Prosecuting Attorney. On motion of Commissioner Hevener, vote unanimous, the lease was approved.

On motion of Carl Hevener, vote unanimous, the following board appointments were approved, contingent on the appointees for the 911 Advisory Board and NEREMS accepting the appointment:

Economic & Community Development Authority:

Brooke Alt requested not to be re-appointed

Joan Ashley – Three-year term

Jeremy Harper – Three-year term

Dayne Davis – Three-year term

Board of Parks:

Dave Basagic – requested not to be re-appointed

Gene Boggs – One-year term

Kent Gardiner – One-year term

Rick Wagoner – One-year term

Pat Waggy – Two-year term

911 Advisory Board:

Carl Williams – Three-year term

Board of Health:

Emilie Hott – Five-year term

Carmen Rexrode – One-year term as Health Officer

Building Commission:

Jim Brown – Four-year term

NEREMS Board:

Tabled until next mtg

Farmland Protection Board:

Rick Wagoner – Four-year term

Workforce Investment Board:

Roger Dahmer – finishing out Carole Hartman's One-year term

Commissioner McConnell had the first reading for the revised Flood Plain Ordinance. The complete ordinance is available in the County Commission office for the public to review.

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER WERE UNANIMOUSLY APPROVED.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, November 14, 2022, through Monday, December 5, 2022

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Wednesday, November 30, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **HAROLD JULIAN DUBOIS JR.**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARCIA CHRISTIAN DUBOIS, who was named in the last will and testament of **HAROLD JULIAN DUBOIS JR.**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

Elise M. White

Thursday, December 1, 2022

Elise M. White
Clerk of the Pendleton County Commission

Confirmed

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER WERE UNANIMOUSLY APPROVED:

Margaret C. Bowers, Executrix of the **Estate of Lloyd Hershel Bowers, deceased**; Waiver of Final Settlement

The following exonerations were approved on motion of Commissioner Dahmer, vote unanimous:

Wayne Grapes, Franklin Corporation, \$33.18
Allison Elizabeth Harper, Mill Run District, \$125.06

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 33621 – 33658	\$28,987.95
COAL SEVERANCE FUND:	Check No. 200136	\$293.81
GENERAL SCHOOL (JUSTICE FINES):	Check No. 80	\$25,000.00
MAGISTRATE COURT FUND:	Check Nos. 300171 - 300173	\$484.00
911 FUND:	Check Nos. 3880 – 3894	\$52,879.84
PARKS & RECREATION FUND:	Check Nos. 1310 – 1316	\$1,437.27
CLINTON HEDRICK CB FUND:	Check No. 1124	\$68.63
PENDLETON COUNTY CB FUND:	Check Nos. 1210 - 1212	\$1,140.18

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER DAHMER,
VOTE UNANIMOUS, UNTIL TUESDAY, DECEMBER 20, 2022.

President