

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, DECEMBER 7, 2021 AT 9:06 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER AND CAROLE HARTMAN

OTHERS PRESENT: KAREN PITSENBARGER, COUNTY ADMINISTRATOR; ELISE WHITE, COUNTY CLERK; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; CHAD BOWERS, SHERIFF; LAURA BROWN, EDA DIRECTOR

Minutes of the November 16, 2021 meeting of the County Commission, on motion of Carole Hartman, were unanimously approved.

Maintenance:

Commercial icemakers will not be available until approximately March 2022. The estimated cost for one for the Clinton Hedrick Community Building (CHCB) will be around \$2,000.

Phones are still not working properly. Karen Pitsenbarger, County Administrator, will contact Nextiva to see what the status is.

Shalee Wilburn, Circuit Clerk, has requested to have her office painted. Will need to find someone to move the furniture.

Eddie Simpson submitted an estimate in the amount of \$6,165 to replace the commodes and redo the plumbing in the bathrooms on the fire/rescue side of the Pendleton County Community Building (PCCB). The Commission opted to wait a couple of months to see whether the recent repairs resolve the excess water usage.

The building housing the Prosecuting Attorney's Office is in the process of being sold. The prospective new owners have indicated that they will honor the current rental contract with the County.

The well casing at the 911 Center is in bad shape. Rick Gillespie, Emergency Services Coordinator, stated that one solution would be to try and get public water to the center. The Commission recommended that Rick contact the Health Department and have the water tested. The Commission also discussed having public water extended to the area between Franklin and Brandywine. Region 8 will be contacted regarding obtaining an engineering firm to do a feasibility study.

On motion of Carole Hartman, vote unanimous, the Commission agreed to proceed with having Shentel convert PCCB and the 911 Center to fiber-to-the-structure service for internet. Rick is to connect with Global Science & Technologies (GST) to provide IT services for these two locations.

Diana Mitchell, 911 Director, had nothing new to report.

April Mallow, Prosecuting Attorney, has made the changes to the Omni contract for the courthouse annex. The changes have not yet been submitted to Omni. Karen Pitsenbarger will follow up.

Elise White, County Clerk, updated the commission on the redistricting. There will be a new magisterial line between the Western and Eastern magisterial districts which will follow the new delegate district line. No other changes will need to be made to the three magisterial districts. Also, the precinct line between precincts 8 and 9 and between precincts 5 and 7 will be adjusted to follow the new delegate district line. Elise will be working with Atlas Geographic to draw the new map reflecting the above changes.

On motion of Carl Hevener, vote unanimous, the following board appointments were approved:

Economic & Community Development Authority:

Kenneth Harper requested to not be re-appointed

Jamie Difalco – Three-year term
Bill Loving – Three-year term
Carl Warner – Three-year term
Kristin Dingess – Three-year term
Corey Thomas – Three-year term

Board of Parks:

Dave Basagic – One-year term
Gene Boggs – One-year term
Kent Gardiner – One-year term
Rick Wagoner – One-year term

Frankie Roberson – Two-year term
Bob Armentrout – Two-year term

911 Advisory Board:

Tina Eye – Three-year term
Jerry Bowers – Three-year term
Andy Teter – Three-year term

Board of Health:

Steve Mallow – Five-year term
Carmen Rexrode – One-year term as Health Officer

Public Service District:

French Moates – Six-year term

Workforce Investment Board:

Carole Hartman – One-year term

Global Science & Technologies, (GST) now offers Cyber Vulnerability Scanning. The cost to the County would be \$960 annually. Carl Hevener made motion to accept this service, vote unanimous.

The Commission discussed the additional compensation the assessor receives upon completion of the Farm Census report under WV Code §7-7-6c. On motion of Carl Hevener, vote unanimous, the Commission left the compensation to be received at \$50.00.

On motion of Carole Hartman, vote unanimous, the Commission approved the notice that was received from the State Tax Department that Sandie Smith, Assessor of Pendleton County, has substantially

complied with the “assessor’s additional duties” as delineated in West Virginia Code §7-7-6a entitling her to additional compensation of \$15,000.00 as provided in the WV Code §7-7-6b.

On motion of Carl Hevener, vote unanimous, the Commission signed a resolution for the Pendleton County Economic & Community Development Authority to obtain a grant with a \$27,000 local match for the fiscal year 2021/2022 under the Local Economic Development (LED) grant program.

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CAROLE HARTMAN, AND UNANIMOUSLY CONFIRMED.

The appointment of Tonya Michelle Nesselrodt in the **Estate of Wesley M. Teter, deceased;** Bond in the amount of \$500.00 with Cornelia Teter as Surety.

The appointment of Donna J. Stallard in the **Estate of James Leo Smith, deceased;** Bond in the amount of \$1,000.00 with Diana L. Smith as Surety.

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND APPROVED ON MOTION OF CAROLE HARTMAN, AND UNANIMOUSLY CONFIRMED:

Anita Harper, as Administratrix of the **Estate of Frank Garth Harper, deceased;** Affidavit and Waiver of Final Settlement

Elizabeth A. Leeson, Executrix of the **Estate of Robert L. Leeson, deceased;** Affidavit and Waiver of Final Settlement

Hazel L. Simmons, Executrix of the **Estate of Virgil Thomas Simmons, deceased;** Affidavit and Waiver of Final Settlement

On motion of Carole Hartman, vote unanimous, the following exoneration was approved.

Greg Hott, Bethel District, \$52.43

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 32576 – 32631	\$58,212.58
COAL SEVERANCE FUND:	Check No. 200115	\$753.57
DOG FUND:	Check No. 430	\$421.42
MAGISTRATE COURT FUND:	Check Nos. 300124 - 300126	\$264.48
911 FUND:	Check Nos. 3645 – 3659	\$35,744.67
HOME CONFINEMENT FUND:	Check No. 263	\$312.20

PARKS & RECREATION FUND:	Check Nos. 1201 - 1208	\$2,057.25
PENDLETON CO COMM BLDG FUND:	Check Nos. 1186 - 1187	\$1,115.91
COVID-19 FUND:	Check No. 169	\$203.43

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF CARL HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, DECEMBER 21, 2021.

President