

AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, FEBRUARY 18, 2020.

PRESENT: COMMISSIONERS GENE McCONNELL, CARL HEVENER AND CAROLE HARTMAN.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:

Check No. 30946 - 30959 \$8,403.57

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF COAL SEVERANCE FUND:

Check No. 200039 \$97.73

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF MAGISTRATE FUND:

Check No. 300049 \$35.00

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:

Check Nos. 3256 - 3261 \$1,299.14

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF HOME CONFINEMENT FUND:

Check No. 240 \$134.85

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PARKS AND RECREATION FUND:

Check No. 1043 \$1,060.00

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF CLINTON HEDRICK COMMUNITY BUILDING FUND:

Check Nos. 1074 - 1075 \$149.61

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PENDLETON COUNTY COMMUNITY BUILDING FUND:

Check No. 1150 \$218.25

On motion of Gene McConnell, seconded by Carl Hevener, all commissioners voting in the affirmative, to adjourn regular session and convene as Board of Review and Equalization. No one appearing before the Board of Review and Equalization and this being the last day set for Board of Review, the Commission adjourned sine die.

The Commission resumed regular session.

Minutes of the February 4, 2020 meeting of the County Commission were unanimously approved.

Maintenance: No maintenance issues.

Scott Somerville presented to the Commission a Second Amendment Sanctuary Resolution. Several Pendleton County residents were in attendance. Mr. Somerville mentioned that passing this resolution would be the proper, popular and profitable thing to do and that 21 other counties in West Virginia have already passed a Second Amendment Sanctuary Resolution. He also stated that the resolution had been reviewed by Kevin Sponaugle, Prosecuting Attorney, and he found no legal issues with the document. The Commissioners had some concern with the way the Resolution that was presented was written. They all thought it was too long and the word "sanctuary" was somewhat misleading. Carole Hartman, made a motion, vote unanimous, to table the discussion to enable them to review information and to draft a shorter resolution.

Cary Ours, with the South Branch Valley Day Report Center, presented the Memorandum of Understanding (MOU) with the Pendleton County Commission for the upcoming fiscal year. Carole Hartman, made a motion, vote unanimous, to sign the MOU and to budget the same amount of funding of \$17,666.66 as in prior years.

On motion of Carl Hevener, vote unanimous, Kevin Raymond will be appointed to the 911 Advisory Board contingent upon his written acceptance. He will be replacing Andrew Teter who has resigned.

On motion of Carole Hartman, vote unanimous, the Commission approved the contract with FP Mailing Solutions for a newer postage meter to replace the existing one which is no longer supported. The monthly rental fee will remain the same, \$62.45.

The Commission met with Kevin Sponaugle, Prosecuting Attorney and Donald Hedrick, Sheriff to review their office budgets for fiscal year 2021.

The December 2019 and January 2020 Sheriff's financial statements were reviewed.

DATE: 2/06/20
 TIME: 14:10:09

SHERIFF'S ACCOUNTING SYSTEM
 BANK BALANCE AS OF 12/31/2019

PAGE: 1
 PROG: SA0068

PENDLETON COMMUNITY BANK		BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING		825,291.36	55,809.30-	2,729.28	772,211.34
PENDLETON COUNTY 911		75,692.58	2,200.00-	.00	73,492.58
HOME DETENTION		54,870.59	.00	.00	54,870.59
RESERVE FOR SPEC EMERG		55,737.97	.00	.00	55,737.97
PARKS & REC		72,115.58	47.57-	.00	72,068.01
PCCB		382.78	.00	.00	382.78
HEALTH REIMB		263,746.93	.00	.00	263,746.93
ASSESSOR'S VAL		59,335.52	129.15-	1,779.13	60,985.50
FINAN STABIL FUND		654,931.75	.00	.00	654,931.75
CONCEALED WEAPONS		24,836.31	200.00-	.00	24,636.31
SPECIAL LAW ENFORCEMENT		3,077.35	.00	.00	3,077.35
BOARD OF HEALTH		196,280.45	12,102.46-	.00	184,177.99
CLEARING ACCOUNT		.00	.00	.00	.00
GENERAL CO 12 MONTH CD		270,875.19	.00	.00	270,875.19
GENERAL CO 6 MONTH CD		52,842.31	.00	.00	52,842.31
GENERAL CO MONEY MARKET		1,077,047.56	.00	.00	1,077,047.56
911 SUPER SAVINGS		564,466.15	.00	.00	564,466.15
911 24 MONTH CD		9,341.33	.00	.00	9,341.33
*** BANK TOTAL ***		4,260,871.71	70,488.48-	4,508.41	4,194,891.64

SUMMIT COMMUNITY BANK		BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK		1,223.68	.00	.00	1,223.68
PEND CO HOUSING		65,694.90	.00	.00	65,694.90
*** BANK TOTAL ***		66,918.58	.00	.00	66,918.58

THE GRANT COUNTY BANK		BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB		577.63	.00	.00	577.63
*** BANK TOTAL ***		577.63	.00	.00	577.63
*** COUNTY TOTAL ***		4,328,367.92	70,488.48-	4,508.41	4,262,387.85
CASH ON HAND					200.00
*** TOTAL ***					4,262,587.85

DATE: 2/06/20
 TIME: 14:10:34

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 12/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		2180129.63	117467.77	227888.00-	2069709.40
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		18268.90	.00	1253.87-	17015.03
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		6712.77	162.00	118.80-	6755.97
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		28998.74	2925.06	20000.00-	11923.80
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		9356.11	295.50	260.33-	9391.28
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		1209.62	14.06	.00	1223.68
FUND - 007	PEND CO 911				
FUND 007 TOTALS		678229.04	8684.02	39613.00-	647300.06
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		54533.09	468.00	130.50-	54870.59
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		55728.50	9.47	.00	55737.97
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		73287.71	.00	1219.70-	72068.01
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		65624.67	70.23	.00	65694.90
FUND - 025	CHCB				
FUND 025 TOTALS		27.63	550.00	.00	577.63

DATE: 2/06/20
TIME: 14:10:34

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 12/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	637.84	1205.56	1460.62-	382.78
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	261696.02	2891.04	840.13-	263746.93
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	66155.93	2034.51	7204.94-	60985.50
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	654931.75	.00	.00	654931.75
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	24470.37	665.00	499.06-	24636.31
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	3077.22	.13	.00	3077.35
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	212.50	212.50-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	.00	.00	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	200.00	200.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	549.39	549.39-	.00
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	53196.08	.00	.00	53196.08

DATE: 2/06/20
TIME: 14:10:34

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 12/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	158927.14	49620.23	24369.38-	184177.99
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	41822.69	41822.69-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	2821.64	2821.64-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	375.56	375.56-	.00
	FINAL TOTALS	4400383.60	233044.36	370840.11-	4262587.85
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	4,328,367.92			
	ORDERS/DEBITS OUTSTANDING:	70,488.48-			
	DEPOSITS/CREDITS OUTSTANDING:	4,508.41			
	NET BANK BALANCE	4,262,387.85			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	4,262,587.85			

I, Donald L. Hedrick Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending December 2019 showing the balance on
hand at the beginning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 16th day of February 2020

 Sheriff of Pendleton County

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	704,883.17	46,312.07-	16,227.19	674,798.29
PENDLETON COUNTY 911	162,396.27	2,200.00-	.00	160,196.27
HOME DETENTION	55,155.74	.00	.00	55,155.74
RESERVE FOR SPEC EMERG	55,747.44	.00	.00	55,747.44
PARKS & REC	50,985.23	.00	.00	50,985.23
PCCB	658.34	.00	.00	658.34
HEALTH REIMB	261,279.41	.00	.00	261,279.41
ASSESSOR'S VAL	37,635.92	.00	1,421.35	39,057.27
FINAN STABIL FUND	657,876.68	.00	.00	657,876.68
CONCEALED WEAPONS	26,076.31	375.00-	.00	25,701.31
SPECIAL LAW ENFORCEMENT	3,077.48	.00	.00	3,077.48
BOARD OF HEALTH	200,995.89	13,113.51-	.00	187,882.38
CLEARING ACCOUNT	.00	.00	.00	.00
GENERAL CO 12 MONTH CD	270,875.19	.00	.00	270,875.19
GENERAL CO 6 MONTH CD	52,842.31	.00	.00	52,842.31
GENERAL CO MONEY MARKET	1,078,133.99	.00	.00	1,078,133.99
911 SUPER SAVINGS	564,562.04	.00	.00	564,562.04
911 24 MONTH CD	9,341.33	.00	.00	9,341.33
*** BANK TOTAL ***	4,192,522.74	62,000.58-	17,648.54	4,148,170.70

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,259.93	.00	.00	1,259.93
PEND CO HOUSING	65,781.05	.00	.00	65,781.05
*** BANK TOTAL ***	67,040.98	.00	.00	67,040.98

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	159.78	.00	.00	159.78
*** BANK TOTAL ***	159.78	.00	.00	159.78
*** COUNTY TOTAL ***	4,259,723.50	62,000.58-	17,648.54	4,215,371.46
CASH ON HAND				200.00
MAG WITNESS				60.50
*** TOTAL ***				4,215,631.96

DATE: 2/06/20
 TIME: 16:04:02

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 1/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		2069709.40	123266.04	224603.37-	1968372.07
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		17015.03	5637.81	1233.03-	21419.81
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		6755.97	.00	424.10-	6331.87
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		11923.80	1241.99	.00	13165.79
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		9391.28	158.50	260.34-	9289.44
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		1223.68	36.25	.00	1259.93
FUND - 007	PEND CO 911				
FUND 007 TOTALS		647300.06	128508.28	41708.70-	734099.64
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		54870.59	420.00	134.85-	55155.74
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		55737.97	9.47	.00	55747.44
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		72068.01	4086.84	25169.62-	50985.23
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		65694.90	86.15	.00	65781.05
FUND - 025	CHCB				
FUND 025 TOTALS		577.63	.00	417.85-	159.78

DATE: 2/06/20
TIME: 16:04:02

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 1/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	382.78	275.56	.00	658.34
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	263746.93	2909.80	5377.32-	261279.41
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	60985.50	1725.32	23653.55-	39057.27
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	654931.75	2944.93	.00	657876.68
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	24636.31	1185.00	120.00-	25701.31
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	3077.35	.13	.00	3077.48
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	200.00	200.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	.00	.00	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	375.00	375.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	445.56	445.56-	.00
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	53196.08	216.16	265.78-	53146.46

DATE: 2/06/20
TIME: 16:04:02

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 1/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 365	DELINQ NOMENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	184177.99	28685.55	24981.16-	187882.38
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	40483.88	40483.88-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	976.94	976.94-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	275.56	275.56-	.00
	FINAL TOTALS	4262587.85	344150.72	391106.61-	4215631.96
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	4,259,723.50			
	ORDERS/DEBITS OUTSTANDING:	62,000.58-			
	DEPOSITS/CREDITS OUTSTANDING:	17,648.54			
	NET BANK BALANCE	4,215,371.46			
	CASH ON HAND	200.00			
	MAG WITNESS	60.50			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	4,215,631.96			

I, Donald Hedrick Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending Jan 2020 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.

Given under my hand this 7 day of Feb 2020

Donald Hedrick Sheriff of Pendleton County

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.

The probation of the Last Will and Testament with Codicil of **Thelma Ruth Mallow, deceased**, wholly written in her own handwriting; Witnesses, Rosalie F. Cotten and Raymond A. Cotten; The appointment of Jessica Basagic as Administratrix cta of the **Estate of Thelma Ruth Mallow, deceased**; Bond \$19,500.00 with Noah Mallow as Surety.

The appointment of Sandra Kelly as Administratrix in the **Estate of Harry J. Weese, deceased**. Bond in the amount of \$500.00 with Delmas Eugene Kelly as Surety.

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:

Ruby Ann Kisamore, as Administratrix of the **Estate of Clifford Arlie Kisamore, deceased**;
Affidavit and Waiver of Final Settlement

On motion of Carole Hartman, vote was unanimous, the following application for correction of erroneous assessment was approved:

EXONERATIONS:

Valhale Enterprises, Inc. – Franklin District, \$128.33

Karen Pitsenbarger, County Administrator, mentioned to the Commissioners about the continued need for additional storage for records and for the election equipment. Carole Hartman will check to see if Buster Waybright's former office would be feasible for equipment.

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, MARCH 3, 2020.

President