

**AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, FEBRUARY 2, 2021 AT 9:00 A.M.**

**COMMISSIONERS PRESENT: GENE McCONNELL, PRESIDENT; CARL HEVENER AND CAROLE HARTMAN**

**COUNTY EMPLOYEES PRESENT: ELISE WHITE, COUNTY CLERK; APRIL MALLOW, PROSECUTING ATTORNEY; KAREN PITSENBARGER, COUNTY ADMINISTRATOR**

**PUBLIC PRESENT: SHAWN STINSON, THE PENDLETON TIMES**

Minutes of the January 19, 2020 meeting of the County Commission, on motion of Carole Hartman, were unanimously approved.

Maintenance:

No maintenance issues to report.

No representative from the Pendleton County Health Department attended the meeting. Shawn Stinson, editor of The Pendleton Times, stated that Pendleton County has the highest infection rate in the state.

Diana Mitchell, 911 Director, was unable to attend the meeting.

No representative from the EDA was present, so the position update was postponed until the next meeting.

The Senior Center is applying to get county tags for all of their vehicles. On motion of Carl Hevener, vote unanimous, the Commission approved and signed the request.

On motion of Carl Hevener, vote unanimous the following Board Appointments were made:

J.D. Hevener – reappointed to a 4-year term on the Farmland Protection Board

Clinton Bowers – appointed as interim member of the 911 Advisory Board

On motion of Carole Hartman, vote unanimous, the Commission approved and signed the Potomac Valley Conservation annual funding agreement in the amount of \$7,500.

Carl Hevener made the motion, vote unanimous, for the Commission to sign a letter notifying the State Tax Department that February 12, 2021 will be the last day before the close of the Board of Review and Equalization on February 16, 2021 for tax adjustments to be made on mineral interests in Pendleton County.

The Pendleton County Community Building will be used as a COVID19 vaccination center. On motion of Carl Hevener, vote unanimous, the Commission signed a month-to-month contract with Shentel to provide internet service at the community building while being used as a vaccination center.

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CAROLE HARTMAN, AND UNANIMOUSLY CONFIRMED.**

The probate of the Last Will and Testament of the **Estate of William A. Hall, deceased**. Witnesses by affidavit, Lorena B. Hoover and Tana Pitsenbarger. The appointment of Susan G. Hall as Executrix of the **Estate of William A. Hall, deceased**. Bond not required per Last Will and Testament of deceased.

The probate of the Last Will and Testament of the **Estate of Joel A. Harnois, deceased**. Witnesses by affidavit, Kristian F. Ray and Marjorie ???. The appointment of Estelle C. Janisieski as Executrix of the **Estate of Joel A. Harnois, deceased**. Bond not required per Last Will and Testament of deceased.

The appointment of Larry Hedrick as Administrator of the **Estate of Evelyn Hedrick, deceased**. Bond in the amount of \$1,000.00 with Tony Hedrick as surety.

The appointment of Gary Hottinger as Administrator of the **Estate of Mary Alice Hottinger, deceased**. Bond in the amount of \$500.00 with no surety required.

**THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CAROLE HARTMAN, UNANIMOUSLY CONFIRMED AND ORDERED RECORDED AND FILED:**

Harry Lee Scott, II, as Executor of the **Estate of Harry Lee Scott, deceased**; Waiver of Final Settlement

There were no exonerations.

The Commission set the date of February 24, 2021 at 9:00 a.m. for a 2021-2022 budget meeting.

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:**

GENERAL COUNTY FUND:	Check Nos. 31840 - 31874	\$24,632.42
COAL SEVERANCE FUND:	Check No. 200087	\$938.49
MAGISTRATE COURT FUND:	Check No. 300087	\$212.24
911 FUND:	Check Nos. 3484 – 3492	\$113,766.70
PARKS & RECREATION FUND:	Check Nos. 1123 - 1126	\$113.83
CLINTON HEDRICK COMM. BLDG:	Check No. 1080	\$101.71

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF CARL HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, FEBRUARY 16, 2021.

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President