

**AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, FEBRUARY 20, 2018.**

**PRESENT: GENE McCONNELL, CARL HEVENER AND RANDY ROBERSON.**

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:**

Check Nos. 29336-29351 \$393,686.42

**ORDERED THAT THE FOLLOWING ALLOWANCE BE MADE PAYABLE OUT OF COAL SEVERANCE TAX FUND:**

Check Nos. 1749-1750 \$155.30

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF MAGISTRATE COURT FUND:**

Check No. 1259 \$28.50

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF HOME CONFINEMENT FUND:**

Check No. 210 \$461.50

**ORDERED THAT THE FOLLOWING ALLOWANCE BE MADE PAYABLE OUT OF PARKS AND RECREATION FUND:**

Check Nos. 855-856 \$388.08

Minutes of the February 6, 2018 meeting of the County Commission were unanimously approved.

Bids for the walking trail at Ruddle Park were opened. The two bids were from Cook Construction in the amount of \$108,800 and White Rock Excavating in the amount of \$104,980. Randy Roberson made a motion to accept the lower bid from White Rock Excavating, vote unanimous.

**Maintenance Issues:**

Parts have been ordered for the bathroom venting issue in the basement.

Jay Carter from the Potomac Valley Transit Authority (PVTa) submitted the 2017 fiscal year audit report and gave an update for that year. He also presented his budget request for fiscal year 2019.

Karen Stickley with the West Virginia Conservation Agency and Charlotte Hoover, District Conservation Supervisor for the Potomac Valley District updated the Commission on the 19 watershed sites in Pendleton County. The operations, maintenance and repair costs in this county for 2017 was \$103,300. They thanked the Commission for their continued support.

Oaths for the Pendleton County Board of Health members Carmen R. Rexrode, M.D. and Emilie W. Hott were recorded and filed.

Oaths for the Pendleton County Parks & Recreation Commission members Bob Armentrout, Kent Gardiner, Junior Roberson, Rick Wagoner, Richard Gillespie, Roxanne Hubbard, Greg Bowers, and David Basagic were recorded and filed.

On motion of Carl Hevener, vote unanimous, the Commission signed a Resolution for a drawdown of funds for the Seneca Rocks Water Project.

The Ammon Ray Butcher, Sr. estate was tabled until the next meeting.

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.**

The probation of the Last Will and Testament of **Leona Jean Hottinger, deceased;** Witnesses by affidavit, Jessica Elaine Liller and Tamara J. Smith; The appointment of Dennis Hottinger as Executor of the **Estate of Leona Jean Hottinger, deceased;** Permitted to qualify without bond as per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Edith G. Harman, deceased;** Witnesses by affidavit, Kristi Miller and Mary E. May; The appointment of Calvin H. Thompson as Executor of the **Estate of Edith G. Harman, deceased;** Permitted to qualify without bond as per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Paul J. Goland, deceased;** Witnesses by affidavit, Jessica Elaine Liller and Tamara J. Smith; The appointment of Nan Goland as Executrix of the **Estate of Paul J. Goland, deceased;** Permitted to qualify without bond as per Last Will and Testament of deceased.

The appointment of Juanita Murphy as Administratrix of the **Estate of Kathleen A. Landis, deceased;** Bond \$500 with Dale Murphy as Surety.

**THE FOLLOWING SETTLEMENT OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:**

Ronald L. Tucker, Administrator of the **Estate of Jerry Lee Tucker, deceased;** First and Final Settlement

Eric W. Mullenax, Administrator of the **Estate of Mary Louise Gaffrey, deceased;** Waiver of Final Settlement

Tony S. May, Administrator of the **Estate of Bobby Eugene May, deceased;** Waiver of Final Settlement

Eric W. Mullenax, Administrator of the **Estate of Roy Stephen May, deceased**; Waiver of Final Settlement

Eric W. Mullenax, Administrator of the **Estate of Roy Elmer May, deceased**; Waiver of Final Settlement

Ray R. Mitchell, Administrator cta of the **Estate of Warren M. Mitchell, deceased**; Waiver of Final Settlement

John L. Anderson, Executor of the **Estate of George William Anderson, Jr., deceased**; Waiver of Final Settlement Affidavit

Donald W. Howdyshell, Ancillary Administrator of the **Estate of John Harold III, deceased**; Affidavit and Waiver of Final Settlement

The Sheriff's Monthly Financial Statement for January 2018 was reviewed and filed.

DATE: 2/06/18 TIME: 9:44:40		PENDLETON COUNTY FINANCIAL STATEMENT MONTH ENDING- 1/2018			PROG: SA058B
ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
	FUND 001 TOTALS	1919389.19	135938.67	228818.23-	1826509.63
FUND - 002	COAL SEVERANCE				
	FUND 002 TOTALS	12030.29	4945.89	6219.64-	10756.54
FUND - 003	DOG AND KENNEL				
	FUND 003 TOTALS	6743.93	.00	.00	6743.93
FUND - 004	GENERAL SCHOOL				
	FUND 004 TOTALS	12647.83	2585.25	.00	15233.08
FUND - 005	MAGISTRATE COURT				
	FUND 005 TOTALS	2217.97	334.00	227.01-	2324.96
FUND - 006	WORTHLESS CHECK				
	FUND 006 TOTALS	583.14	75.00	.00	658.14
FUND - 007	PEND CO 911				
	FUND 007 TOTALS	573576.97	107315.20	35631.70-	745260.47
FUND - 008	HOME DETENTION				
	FUND 008 TOTALS	41922.84	1658.00	1296.75-	42284.09
FUND - 011	RES FOR SPEC EMERG				
	FUND 011 TOTALS	55305.13	7.65	.00	55312.78
FUND - 013	BOARD OF PARKS				
	FUND 013 TOTALS	78213.94	5475.41	1299.87-	82389.48
FUND - 024	PEND CO HOUSING				
	FUND 024 TOTALS	63384.97	62.24	.00	63447.21
FUND - 025	CHCB				
	FUND 025 TOTALS	897.35	.00	129.99-	767.36

DATE: 2/06/18  
TIME: 9:44:40

PENDLETON COUNTY  
FINANCIAL STATEMENT  
MONTH ENDING- 1/2018

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	1228.07	635.56	362.94-	1500.69
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	248612.27	6414.71	5691.79-	249335.19
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	47703.10	1980.23	20757.84-	28925.49
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	13695.02	725.00	227.00-	14193.02
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	4063.71	.39	.00	4064.10
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	595.50	595.50-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	70.00	70.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	100.00	100.00-	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	25.00	225.00	225.00-	25.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	498.43	498.43-	.00
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	53539.42	1483.58	2912.46-	52110.54
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84

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PENDLETON COUNTY  
FINANCIAL STATEMENT  
MONTH ENDING- 1/2018

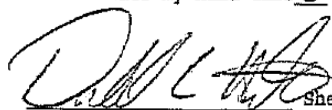
PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	169898.75	30812.73	24523.24-	176188.24
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	56690.67	56690.67-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	771.38	771.38-	.00
	FINAL TOTALS	3410863.73	359400.49	387049.44-	3383214.78
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	3,450,570.00			
	ORDERS/DEBITS OUTSTANDING:	70,953.74-			
	DEPOSITS/CREDITS OUTSTANDING:	3,398.52			
	NET BANK BALANCE	3,383,014.78			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	3,383,214.78			

I, Donald L. Hedrick, Sheriff of Pendleton County, West Virginia,

do hereby certify that the foregoing is a true and correct statement of the finances of  
Pendleton County, for the month ending January 2018 showing the balance on  
hand at the beinning of the month, the amount received, the amount distributed and the  
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.

Given under my hand this 6 day of February

  
Sheriff of Pendleton County

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	590,677.36	56,587.76-	1,709.46	535,799.06
PENDLETON COUNTY 911	125,895.28	.00	15.00	125,910.28
HOME DETENTION	42,284.09	.00	.00	42,284.09
RESERVE FOR SPEC EMERG	55,312.78	.00	.00	55,312.78
PARKS & REC	82,389.48	.00	.00	82,389.48
PCCB	1,500.69	.00	.00	1,500.69
HEALTH REIMB	249,335.19	.00	.00	249,335.19
ASSESSOR'S VAL	27,251.43	.00	1,674.06	28,925.49
CONCEALED WEAPONS	14,578.02	360.00-	.00	14,218.02
SPECIAL LAW ENFORCEMENT	4,064.10	.00	.00	4,064.10
BOARD OF HEALTH	190,194.22	14,005.98-	.00	176,188.24
GENERAL CO 12 MONTH CD	266,923.89	.00	.00	266,923.89
GENERAL CO 6 MONTH CD	52,302.99	.00	.00	52,302.99
GENERAL CO MONEY MARKET	1,063,637.58	.00	.00	1,063,637.58
911 SUPER SAVINGS	610,150.95	.00	.00	610,150.95
911 24 MONTH CD	9,199.24	.00	.00	9,199.24
*** BANK TOTAL ***	3,385,697.29	70,953.74-	3,398.52	3,318,142.07

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	658.14	.00	.00	658.14
PEND CO HOUSING	63,447.21	.00	.00	63,447.21
*** BANK TOTAL ***	64,105.35	.00	.00	64,105.35

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	767.36	.00	.00	767.36
*** BANK TOTAL ***	767.36	.00	.00	767.36

*** COUNTY TOTAL ***	3,450,570.00	70,953.74-	3,398.52	3,383,014.78
CASH ON HAND				200.00
*** TOTAL ***				3,383,214.78

No exonerations were filed.

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, MARCH 6, 2018.

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President