

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, FEBRUARY 21, 2023 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, PRESIDENT AND ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; APRIL MALLOW, PROSECUTING ATTORNEY; DIANA MITCHELL, 911 DIRECTOR; LAURA BROWN, EDA DIRECTOR; AMBER NESSELRODT, CVB DIRECTOR; SAM HARPER, CIRCLEVILLE VFD; TERRY HEDRICK, FRANKLIN VFD; EVERS TURNER, FRANKLIN VFD; SCOTT SOMERVILLE; STEPHEN SMOOT, THE PENDLETON TIMES

Commissioner Dahmer led those present in prayer. Commissioner Hevener opened the meeting.

Minutes of the February 7, 2023 meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

Maintenance:

Additional lighting was requested in the Rescue Squad area of the Pendleton County Community Building (PCCB). On motion of Commissioner Dahmer, vote unanimous, the request was approved.

Terry Hedrick and Evers Turner, members of the Franklin Volunteer Fire Department, requested from the Commission assistance in updating some of their older equipment, such as hoses, portable pumps and air bottles. They also mentioned that it costs approximately \$6,000 per person for all of the gear required for a firefighter.

Commissioner Hevener updated everyone on the generator for PCCB. A new switch has been ordered and the generator will be moved away from the building for safety purposes.

Sam Harper, member of Circleville Volunteer Fire Department, requested assistance in purchasing a 2023 Honda Polaris Ranger. The estimated cost would be \$28,624. The biggest percentage of use would be on National Forest land. Currently, members are using their personal vehicles on calls. The Commission will look into possibly using Title III funds towards this purchase.

Scott Somerville inquired of the Commission what board or agency would he go to in order to determine whether windmills could be restricted in the county. He was concerned about the possible future impact on tourism. Commissioner Hevener informed him that there is currently no zoning in the county (other than flood plain zoning which is determined by FEMA) and the County no longer has a planning commission. Mr. Somerville felt that having a planning commission may be a good place to start towards addressing the issue.

Diana Mitchell, 911 Director, informed the Commission that all is still well at the 911 Center.

Rick Gillespie, Emergency Services Coordinator, indicated that all is also well with emergency services. The meeting about the National Quiet Zone showed that we are still not where we need to be. Commissioner Dahmer reported that they have met with representatives from both Congressional leaders Capito and Miller offices, so they are aware of our issues.

Laura Brown, EDA Director, reported that Shentel had started laying fiber at the Airport Development area for the ECF grant. This project should be completed by August 2023.

Omni Associates spoke with the State Historical Society and they do not need to review the annex drawings.

Amber Nesselrodt requested from the Commission to match the \$60,000 for the next fiscal year that was contributed to the CVB this fiscal year. Commissioner Hevener stated that they will need to look at the budget each year. Clarification was given that it was not intended to be an automatic \$60,000 contribution each year. The Commission did not put any stipulations on how the money was to be spent.

Elise White, County Clerk, presented to the Commission an objection by one of the beneficiaries to the First and Final Settlement in the Estate of Larry R. Kimble, deceased. On motion of Commissioner Dahmer, the estate was referred to a fiduciary commissioner.

The Commission reviewed the Sheriff's monthly financial statement for January 2023.

DATE: 2/13/23 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
 TIME: 10:50:12 BANK BALANCE AS OF 01/31/2023 PROG: SAA0068

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	1,102,623.69	81,363.07-	25,957.05	1,047,217.67
PENDLETON COUNTY 911	174,312.69	690.00-	.00	173,622.69
HOME DETENTION	78,696.70	.00	.00	78,696.70
RESERVE FOR SPEC EMERG	.00	.00	.00	.00
PARKS & REC	80,750.69	.00	.00	80,750.69
CHCB	903.39	.00	.00	903.39
PCCB	1,787.11	484.23-	.00	1,302.88
HEALTH REIMB	252,910.88	.00	.00	252,910.88
ASSESSOR'S VAL	131,489.11	5,400.00-	3,608.31	129,697.42
FINAN STABIL FUND	.00	.00	.00	.00
CONCEALED WEAPONS	11,759.58	125.00-	.00	11,634.58
SPECIAL LAW ENFORCEMENT	466.65	.00	.00	466.65
AMER RES PLAN ACT	1,154,411.37	42,871.69-	.00	1,111,539.68
CERTIFIED TO STATE	.00	.00	.00	.00
BOARD OF HEALTH	211,315.94	10,705.57-	.00	200,610.37
CLEARING ACCOUNT	.00	.00	.00	.00
RESER FOR SPEC EMERG MM	55,982.67	.00	.00	55,982.67
FINANCIAL STAB.-CD 2	.00	.00	.00	.00
FINANCIAL STAB.-MONEY MAR	229,618.14	.00	.00	229,618.14
FINAN STABIL FUND	1,294,423.94	.00	.00	1,294,423.94
GENERAL CO 12 MONTH CD	.00	.00	.00	.00
GENERAL CO 6 MONTH CD	.00	.00	.00	.00
GENERAL CO MONEY MARKET	1,461,643.21	.00	.00	1,461,643.21
911 SUPER SAVINGS	.00	.00	.00	.00
911 24 MONTH CD	9,526.45	.00	.00	9,526.45
GEN CO CD	1,500,000.00	.00	.00	1,500,000.00
PEN CO 911 FEES FUND MM	593,112.84	.00	.00	593,112.84
*** BANK TOTAL ***	8,345,735.05	141,639.56-	29,565.36	8,233,660.85
SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,862.28	.00	.00	1,862.28
PEND CO HOUSING	67,352.81	.00	.00	67,352.81
*** BANK TOTAL ***	69,215.09	.00	.00	69,215.09
THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	.00	.00	.00	.00
*** BANK TOTAL ***	.00	.00	.00	.00
*** COUNTY TOTAL ***	8,414,950.14	141,639.56-	29,565.36	8,302,875.94
CASH ON HAND				200.00
*** TOTAL ***				8,303,075.94

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001	TOTALS	4155646.78	168198.98	443766.68-	3880079.08
FUND - 002	COAL SEVERANCE				
FUND 002	TOTALS	17936.78	6139.76	1293.54-	22783.00
FUND - 003	DOG AND KENNEL				
FUND 003	TOTALS	7302.60	.00	450.00-	6852.60
FUND - 004	GENERAL SCHOOL				
FUND 004	TOTALS	11845.74	2063.50	.00	13909.24
FUND - 005	MAGISTRATE COURT				
FUND 005	TOTALS	2194.17	188.00	473.00-	1909.17
FUND - 006	WORTHLESS CHECK				
FUND 006	TOTALS	1862.28	.00	.00	1862.28
FUND - 007	PEND CO 911				
FUND 007	TOTALS	683574.46	142656.10	49968.58-	776261.98
FUND - 008	HOME DETENTION				
FUND 008	TOTALS	78945.41	1210.00	1458.71-	78696.70
FUND - 011	RES FOR SPEC EMERG				
FUND 011	TOTALS	55916.08	66.59	.00	55982.67
FUND - 013	BOARD OF PARKS				
FUND 013	TOTALS	77051.99	5385.92	1687.22-	80750.69
FUND - 024	PEND CO HOUSING				
FUND 024	TOTALS	67183.34	169.47	.00	67352.81
FUND - 025	CHCB				
FUND 025	TOTALS	.00	903.39	.00	903.39
FUND - 026	PCCB				
FUND 026	TOTALS	983.02	1500.00	1180.14-	1302.88
FUND - 052	HEALTH REIMB				
FUND 052	TOTALS	252975.65	523.85	588.62-	252910.88
FUND - 056	ASSESSOR VALUATION				
FUND 056	TOTALS	161024.70	3831.00	35158.28-	129697.42
FUND - 058	FINAN STABIL FUND				
FUND 058	TOTALS	1530793.31	1301.73	8052.96-	1524042.08
FUND - 059	CONCEALED WEAPONS				
FUND 059	TOTALS	16690.58	170.00	5226.00-	11634.58
FUND - 073	SPEC LAW ENF INVEST				
FUND 073	TOTALS	471.64	.00	4.99-	466.65
FUND - 207	AMER RES PLAN ACT				
FUND 207	TOTALS	1154411.37	.00	42871.69-	1111539.68
FUND - 312	CRIMINAL CHARGES				
FUND 312	TOTALS	.00	55.00	55.00-	.00
FUND - 313	COURT REPORTER				
FUND 313	TOTALS	.00	310.00	310.00-	.00
FUND - 314	STATE FINES				
FUND 314	TOTALS	.00	190.00	190.00-	.00
FUND - 315	STATE POLICE				
FUND 315	TOTALS	.00	125.00	125.00-	.00
FUND - 316	STATE CURRENT				
FUND 316	TOTALS	.00	796.99	796.99-	.00

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	.00	.00	.00	.00
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	88047.45	3175.45	12518.75-	78704.15
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4823.64	.00	.00	4823.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	194632.41	27073.69	21095.73-	200610.37
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	62505.69	62505.69-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	1127.30	1127.30-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	100.00	100.00-	.00
	FINAL TOTALS	8564313.40	429767.41	691004.87-	8303075.94
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	8,414,950.14			
	ORDERS/DEBITS OUTSTANDING:	141,639.56-			
	DEPOSITS/CREDITS OUTSTANDING:	29,565.36			
	NET BANK BALANCE	8,302,875.94			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	8,303,075.94			

I, Chadwick Bowers Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of

Pendleton County, for the month ending January showing the balance on
hand at the beginning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 13 day of February

Chadwick Bowers Sheriff of Pendleton County

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF COMMISSIONER BENNETT, AND UNANIMOUSLY CONFIRMED.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, February 6, 2023, through Friday, February 17, 2023

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, February 9, 2023, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **REBECCA WILKINS** was appointed and qualified as ADMINISTRATRIX of the estate of **SAMUEL CURRY WILKINS**, deceased. Bond was 3,500.00.

On, Tuesday, February 14, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **CHARLES LEE WHETZEL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TREVOR L. WHETZEL, who was named in the last will and testament of **CHARLES LEE WHETZEL**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

Elise M. White

Friday, February 17, 2023

Elise M. White
Clerk of the Pendleton County Commission

Confirmed

Estate: 729

Fiduciary Report

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND APPROVED ON MOTION OF COMMISSIONER BENNETT, AND UNANIMOUSLY CONFIRMED:

Keith A. Kimble, Executor of the **Estate of John A. Kimble, deceased**; Waiver of Final Settlement

Joe Don Stumbo, Administrator cta dbn of the **Estate of Ida Stumbo, deceased**; Report of Receipts, Disbursements and Distribution

Kathleen Bowden, Executrix of the **Estate of Michael Bliley, deceased**; Affidavit and Waiver of Final Settlement

There were no exonerations.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 33803 – 33826	\$92,502.62
	Payroll 2/15/2023	\$53,586.16
COAL SEVERANCE FUND:	Check Nos. 200146 - 200148	\$2,132.14
911 FUND:	Check Nos. 3922 – 3928	\$29,082.73
PENDLETON CO COMM BLDG FUND:	Check No. 1219	\$1,052.00

Rick Gillespie and Diana Mitchell presented the 911 budget to the Commissioners. Mr. Gillespie stated that they need at least eight (8) full-time dispatchers to have a good covered schedule that would help eliminate some of the overtime issues. Currently there are six (6) full-time with a seventh dispatcher going full-time by July 1, 2023.

Mr. Gillespie also submitted to the Commission the budget for Emergency Services. He mentioned that the mobile command trailer needs upgrading as most of the equipment in it is now obsolete. He and Bruce Minor have applied for two grants to assist with replacing this equipment but neither grant was approved. He also requested to subscribe to Starlink at an initial cost of \$599 and a monthly cost of \$150.

The Commission proceeded to discuss expenditures for the fiscal year 2024 budget.

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER DAHMER, VOTE UNANIMOUS, UNTIL TUESDAY, MARCH 7, 2023.

President