

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, FEBRUARY 3, 2026 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; STEPHEN SMOOT, THE PENDLETON TIMES (BY PHONE);

Commissioner Dahmer led those present in prayer. The Commission President invited all attending to join in the Pledge of Allegiance. Commissioner Hevener called the meeting to order.

Minutes of the January 22, 2026 meeting on motion of Commissioner Dahmer, were unanimously approved.

Commissioner Hevener thanked all the Department of Highways workers, volunteers and all who have worked on clearing the roads during the recent winter storm.

Karen Pitsenbarger, County Administrator, informed the Commission that the Clinton Hedrick Community Building lot needed to be plowed. Commissioner Bennett said he would work on getting someone to do it. Ms. Pitsenbarger stated that need to get fuel to the building and there is a meeting that is scheduled to be held there the following week. She also mentioned that there appears to still be some water issues with draining and sufficient hot water. There is also one section of the building that has been abandoned by a tenant and needs clearing out.

Rick Gillespie, Emergency Services Coordinator, also complimented the Department of Highways on a good job with the resources they had, especially on Smoke Hole Road. Fortunately, there were no power outages in the County.

He mentioned that they have moved into the new building and the phones are operational. They still have a few more items to move but are working on getting them moved.

Diana Mitchell, 911 Director, told the Commission that the dispatchers said the snow removal at the center was done well. Ms. Mitchell also reminded the Commission that Friday, February 6, 2026 was the scheduled date for the State 911 Council to present awards for accreditation in Charleston. She is planning on attending.

Two applicants have been interviewed for dispatcher positions.

Commissioner Dahmer read a letter that Delegate Coop-Gonzales had sent to Senator Capito, Senator Justice, and Congresswoman Miller and Congressman Moore regarding the concerns and challenges of the Federal Quiet Zone in Pendleton County.

The Courthouse Annex project is still moving forward. They are currently painting in the basement and the drywall on the first floor is nearly complete.

The Commission signed the Election MOU with the Town of Franklin to hold the Town's election on the Primary ballot.

On motion of Commissioner Dahmer, vote unanimous, Kristen Dingess was appointed to the Planning Commission Board as the Town representative.

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Dahmer, and unanimously confirmed:

Patricia Ann Vint-Auville, Administratrix of the **Estate of Raymond Ray Auville, deceased**; Report of Receipts, Disbursements and Distribution

There were no exonerations.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 36358 – 36380	\$28,548.23
COAL SEVERANCE FUND:	Check No. 200332	\$302.72
MAGISTRATE COURT FUND:	Check No. 300251	\$25.00
911 FUND:	Check Nos. 4599– 4603	\$70,074.61
HOME CONFINEMENT FUND:	Check Nos. 378 - 380	\$647.50
PARKS & RECREATION FUND:	Check Nos. 1619 - 1624	\$1,426.03
PENDLETON COUNTY CB FUND:	Check Nos. 1289 - 1291	\$1,873.42
AMERICAN RESCUE PLAN FUND:	Check Nos. 154 – 156	\$17,675.55

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT, VOTE UNANIMOUS, UNTIL TUESDAY, FEBRUARY 17, 2026.

President