

AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, JANUARY 21, 2020.

PRESENT: COMMISSIONERS GENE McCONNELL, CARL HEVENER AND CAROLE HARTMAN.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:

Check No. 30875 - 30893 \$14,596.45

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF COAL SEVERANCE FUND:

Check No. 200034 \$105.67

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF DOG AND KENNEL FUND:

Check No. 409 \$424.10

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:

Check Nos. 3229 - 3237 \$3,770.58

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PARKS AND RECREATION FUND:

Check Nos. 1033 - 1034 \$23,711.00

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF CLINTON HEDRICK COMMUNITY BUILDING FUND:

Check Nos. 1068 - 1070 \$234.03

Minutes of the January 7, 2020 meeting of the County Commission were unanimously approved.

Maintenance:

The new blinds have been installed in the Courtroom and in the County Clerk's office.

There was no heat in the Emergency Service's Office this morning. Karen Pitsenbarger was having someone check into the problem.

The Visa application has been submitted. This card will replace the existing Mastercard used by the County.

Erin Gaertner, Transition Agent for the Jobs & Hope Program, explained to the Commissioners how the program works and who it can help.

Becky McConnell and Sue Harper gave a presentation on the activities and programs at the Pendleton County Library for 2019. Becky discussed the improvements made to the Library in 2019. She requested continued financial support for the 2020-2021 fiscal year from the County Commission.

Mike Weaver informed the Commissioners that he was applying for a license to grow medical cannabis and licenses to operate a medical dispensary. He stated that if he was approved for the license, he anticipates creating approximately 40 – 50 new jobs in the County.

Diana Mitchell, 911 Director, told the Commissioners that the snow plow truck used at the State Police and 911 Center is having transmission problems. She stated that it is old and has some other problems also. They will try to keep it running as long as possible, but it may need replaced in the near future. She also requested that the Commission appoint her as the County representative to the Regional Interoperability Committee (RIC) which operates under the Statewide Interoperable Radio Network (SIRN). The Commission agreed to appoint her as the County representative.

Diana explained the different phone and internet bills utilized by 911. She stated that they do have two cell phones through FirstNet that are for emergency use when the other phone lines are down. Carole Hartman asked Diana about the relationship between Pendleton and Grant County in regards to 911 services. Diana stated that they will call Grant County if North Fork or Franklin is not available, but that there is no formal mutual aid agreement between the counties.

She is still waiting on the hardware and software quote for the mapping update. Once that is received and approved, then the update can be scheduled. The new dispatchers are working out well.

The Commission unanimously adopted a Medical Emergency Absentee Voting Policy for 2020.

On motion of Carole Hartman, vote unanimous, three new policies for the Employee Handbook were approved. Those policies are for Cell Phones, Expense Reimbursement and Personal Credit Card Use.

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.

The probation of the Last Will and Testament of **Hobert Stanley Mullenax, deceased**; Witnesses by affidavit, Kristi Miller and Melissa R. Ruddle; The appointment of Gary L. Mullenax as Executor of the **Estate of Hobert Stanley Mullenax, deceased**; Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

The probation of the Last Will and Testament of **Glen Depue, Jr., deceased**; Witnesses by affidavit, Jessica Elaine Liller and Tamara J. Smith; The appointment of John Glenn Depue as Executor of the **Estate of Glen Depue, Jr., deceased**; Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

The appointment of Connie Sulser as Administratrix in the **Estate of Daniel Christopher Borrer, deceased**. Bond in the amount of \$2,000.00 with Loretta Cook as Surety.

The probation of the Last Will and Testament of **Bertha E. Dice, deceased**; Witnesses by affidavit, Tamara J. Smith and Judy M. Hedrick; The appointment of Andrew Moyers as Executor of the **Estate of Bertha E. Dice, deceased**; Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

The probaton of the Last Will and Testament of **John E. Zajic, Jr., deceased**; Witnesses by affidavit, Tiffany Campbell and Seth Bokelman; The appointment of Thomas G. Gore as Executor of the **Estate of John E. Zajic, Jr., deceased**; Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

The probaton of the Last Will and Testament of **Eleanor Hoover, deceased**; Witnesses by affidavit, Winona R. Hewitt and Patricia M. Musgrove; The appointment of Danielle N. Hoover as Executrix of the **Estate of Eleanor Hoover, deceased**; Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

The appointment of Denise I. Vanmeter as Administratrix in the **Estate of Warren E. Vanmeter, deceased**. Bond in the amount of \$500.00.

The probaton of the Last Will and Testament of **Carrie V. Schulz, deceased**; Witnesses by affidavit, Winona R. Hewitt and Patricia M. Musgrove; The appointment of Paula Ann Mitchell as Executrix of the **Estate of Carrie V. Schulz, deceased**; Permitted to qualify without bond as provided in the Last Will and Testament of the deceased.

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:

Julianne Cooper Ketterman, as Executrix of the **Estate of Raymond K. Cooper, deceased**;
Waiver of Final Settlement

Mileage reimbursement rates changed to 57.5 cents per mile as of January 1, 2020 in accordance with Internal Revenue Service rates.

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, FEBRUARY 4, 2020.

President