

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, JANUARY 21, 2025 AT 11:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DARREN TAYLOR, DIRECTOR, SOUTH BRANCH VALLEY REGIONAL DAY REPORT CENTER MIKE ALT; SCOTT SOMERVILLE; JENNIFER TAYLOR-IDE; STEPHEN SMOOT, THE PENDLETON TIMES

Commissioner Dahmer led those present in prayer. Commissioner Hevener called the meeting to order.

Minutes of the January 7, 2025 meeting on motion of Commissioner Dahmer, were unanimously approved.

Maintenance:

Pendleton County Community Building (PCCB) – AQS is working on ordering the new HVAC system. Minor electric work being done.

Clinton Hedrick Community Building (CHCB) – New fire exit door is there, but not installed yet. Blauch Brothers will be coming to evaluate the drains and etc. New furnace not yet ordered.

Will be switching the single point entry to the new ramp soon.

Mr. Gillespie has submitted a work request to Mon Power for the light on the electric pole on Walnut Street. He is waiting for the engineer to contact him.

Mr. Gillespie reported that the snow is piling up on Reddish Knob and Spruce Knob and some tourists have been getting stuck. There are fewer towing services willing to go and assist in those locations. There are signs posted, but some tourists ignore them. He has contacted the national forest service to possibly block entry to those areas during the winter. There appears to be some confusion as to whether they are state or county roads.

Mr. Gillespie also mentioned that there is a delay installing the traffic camera on Elk Mountain because of weather conditions. They will move forward once the weather conditions improve.

Darren Taylor, Director of the Day Report Center, updated the Commission on the growth of the center over the last year. They appreciate the use of the opioid settlement funds received from the County to cover their rent. He presented a Memorandum of Understanding (MOU) for the Community Corrections Grant. On motion of Commissioner Dahmer, vote unanimous, the Commission signed the MOU.

The Courthouse Annex has been put out to bid. The mandatory pre-bid meeting with Omni was rescheduled for this afternoon at 1:30 p.m.

Scott Somerville addressed the Commission regarding the wind turbines. He mentioned that President Trump has halted the issuance of all federal permits for wind turbines. He suggested that the Commission write a letter to Liberty Gap to determine what their intentions are at this point. He also introduced Jennifer Taylor-Ide who spoke on behalf of Friends of Beautiful Pendleton County. She mentioned that this County has numerous volunteers and would like to keep them here. She stated that although the wind turbines would bring money into the County, she does not think that would benefit everyone, just a small group of people.

The Commission discussed whether employees should be allowed reimbursement out the Health Reimbursement Account (HRA) for mileage to doctor's appointments. The HRA was originally set up to assist employees with their health insurance deductible, co-insurance and prescriptions only. After discussion, Commissioner Hevener made a motion to not allow employees to submit their mileage, and to keep it as was originally intended. Commissioner Dahmer seconded, vote unanimous.

Mike Alt submitted the request from PCER for the fourth quarter EMS Salary Enhancement funds in the amount of \$30,992.00. The amount coming out of the EMS Salary Enhancement fund will be \$22,186.09. The remaining \$8,805.91 will come from the funds the Commission had set aside in the General County budget for this purpose.

Mr. Alt mentioned to the Commissioners that EMS Day in Charleston was scheduled for February 18.

The Commission reviewed the Sheriff's monthly financial statement for December 2024. They also reviewed the employee timesheets for November and December 2024.

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Dahmer, and unanimously confirmed:

Virginia Rae Bates, Executrix of the **Estate of Charles Eugene Bates, deceased**; Affidavit and Waiver of Final Settlement

Scott Douglass, Administrator of the **Estate of Justine Julie Li, deceased**; Affidavit and Waiver of Final Settlement

There were no exonerations.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 35480 – 35510	\$89,823.32
	November Payroll	\$261,473.67
	December Payroll	\$247,437.73
MAGISTRATE COURT FUND:	Check No. 300234	\$24.00
911 FUND:	Check Nos. 4374 – 4383	\$3,718.54
PARKS & RECREATION FUND:	Check No. 1514	\$78.03
CLINTON HEDRICK CB FUND:	Check Nos. 1173 – 1175	\$134.57
PENDLETON CO COMM BLDG FUND:	Check No. 1264	\$303.14

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT,
 VOTE UNANIMOUS, UNTIL TUESDAY, FEBRUARY 4, 2025.

President

DATE: 1/14/25 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
 TIME: 11:54:26 BANK BALANCE AS OF 12/31/2024 PROG: SA0068

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	1,769,494.32	74,204.30-	7,607.81	1,702,897.83✓
PENDLETON COUNTY 911	176,425.47	761.31-	20.00	175,684.16✓
HOME DETENTION	99,965.10	1,900.00-	.00	98,065.10✓
PARKS & REC	63,639.38	64.61-	.00	63,574.77✓
CHCB	670.85	.00	.00	670.85✓
PCCB	3,733.37	999.68-	.00	2,733.69✓
OPIOID SETTLEMENT	89,807.26	.00	.00	89,807.26✓
CO FIRE PROTECTION	3,221.61	2,000.00-	.00	1,221.61✓
EMS SALARY ENHANCEMENT	39,618.43	.00	.00	39,618.43✓
HEALTH REIMB	176,635.50	.00	.00	176,635.50✓
ASSESSOR'S VAL	162,918.57	.00	2,324.32	165,242.89✓
CONCEALED WEAPONS	10,792.42	340.00-	5.00	10,457.42✓
ELECTION ADMIN	8,194.63	.00	.00	8,194.63✓
REAL PROP-E RECORDING	8,194.63	.00	.00	8,194.63✓
SPECIAL LAW ENFORCEMENT	13,311.74	.00	.00	13,311.74✓
AMER RES PLAN ACT	488,706.93	.00	.00	488,706.93✓
CERTIFIED TO STATE	10,974.05	.00	.00	10,974.05✓
BOARD OF HEALTH	314,483.32	7,724.10-	829.61	307,588.83✓
CLEARING ACCOUNT	.00	.00	.00	.00✓
RESER FOR SPEC EMERG MM	59,501.15	.00	.00	59,501.15✓
FINANCIAL STAB.-MONEY MAR	244,049.48	.00	.00	244,049.48✓
FINAN STABIL FUND	1,389,378.00	.00	.00	1,389,378.00✓
GENERAL CO MONEY MARKET	1,570,076.26	.00	.00	1,570,076.26✓
GEN CO CD	1,610,034.34	.00	.00	1,610,034.34✓
PEN CO 911 FEES FUND MM	372,206.69	.00	.00	372,206.69✓
911 CD FEES FUND	106,517.52	.00	.00	106,517.52✓
*** BANK TOTAL ***	8,792,551.02	87,994.00-	10,786.74	8,715,343.76✓

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	2,016.19	.00	.00	2,016.19✓
PEND CO HOUSING	.00	.00	.00	.00✓
*** BANK TOTAL ***	2,016.19	.00	.00	2,016.19

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
*** BANK TOTAL ***	.00	.00	.00	.00
*** COUNTY TOTAL ***	8,794,567.21	87,994.00-	10,786.74	8,717,359.95
CASH ON HAND				200.00
*** TOTAL ***				8,717,559.95

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		4883910.95	303814.36	423672.41-	✓4764052.90
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		9267.31	.00	1350.89-	✓7916.42
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		6601.34	.00	.00	✓6601.34
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		26873.05	1807.15	.00	✓28680.20
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		2929.74	180.00	48.00-	✓3061.74
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		2016.02	.17	.00	✓2016.19
FUND - 007	PEND CO 911				
FUND 007 TOTALS		735324.51	8358.98	89275.12-	✓654408.37
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		96401.40	3845.00	2181.30-	✓98065.10
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		59368.90	132.25	.00	✓59501.15
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		65162.09	.00	1587.32-	✓63574.77
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		72036.81	281.34	72318.15-	✓.00
FUND - 025	CHCB				
FUND 025 TOTALS		895.61	.00	224.76-	✓670.85

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCE				
	FUND 026 TOTALS	3410.34	1731.68	2408.33-	✓ 2733.69
FUND - 040	OPIOID SETTLEMENT				
	FUND 040 TOTALS	89799.63	7.63	.00	✓ 89807.26
FUND - 041	CO FIRE PROTECTION				
	FUND 041 TOTALS	1221.39	.22	.00	✓ 1221.61
FUND - 042	EMS SALARY ENHANCE				
	FUND 042 TOTALS	39615.06	3.37	.00	✓ 39618.43
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	179010.82	15.08	2390.40-	✓ 176635.50
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	163132.25	2593.14	482.50-	✓ 165242.89
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	1619895.79	13531.69	.00	✓ 1633427.48
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	9997.42	460.00	.00	✓ 10457.42
FUND - 061	ELECTION ADMIN				
	FUND 061 TOTALS	7181.70	1012.93	.00	✓ 8194.63
FUND - 062	REAL PROP- E-RECORD				
	FUND 062 TOTALS	7181.70	1012.93	.00	✓ 8194.63
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	13310.61	1.13	.00	✓ 13311.74
FUND - 207	AMER RES PLAN ACT				
	FUND 207 TOTALS	488706.93	.00	.00	✓ 488706.93
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	153.00	153.00-	✓ .00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	110.00	110.00-	✓ .00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	65.00	65.00-	✓ .00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	340.00	340.00-	✓ .00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	647.96	647.96-	✓ .00
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	11643.18	1050.87	1720.00-	✓ 10974.05
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68007.19	.00	.00	✓ 68007.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4823.64	.00	.00	✓ 4823.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	285773.75	43790.21	21975.13-	✓ 307588.83
FUND - 369	DEP SHERIFF FUND				
	FUND 369 TOTALS	35.00	30.00	.00	✓ 65.00
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	53236.79	53236.79-	✓ .00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	1855.91	1855.91-	✓ .00

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	232.62	1756.30	1988.92-	.00 ✓
	FINAL TOTALS	8953766.75	441825.09	678031.89-	8717559.95
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	8,794,567.21			
	ORDERS/DEBITS OUTSTANDING:	87,994.00-			
	DEPOSITS/CREDITS OUTSTANDING:	10,786.74			
	NET BANK BALANCE	8,717,359.95			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	8,717,559.95			

I, Bradley D. Kimbly, Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending December 2024 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 14th day of January 2024

Bradley D Kimbly Sheriff of Pendleton County