

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, JANUARY 7, 2025 AT 11:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; MIKE ALT

The Commission proceeded to elect a President for said Commission to serve for a period of one year beginning January 7, 2025, and Carl Hevener having been chosen by unanimous vote, it is ordered that the said Carl Hevener, be, and he is hereby elected President of the Pendleton County Commission for the term of one year beginning January 7, 2025.

Commissioner Dahmer led those present in prayer. Commissioner Hevener called the meeting to order.

Minutes of the December 17, 2024 meeting and December 30, 2024 special meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

Maintenance:

The door and furnace motor on the fire department side of the Pendleton County Community Building (PCCB) has been fixed.

Blauch Brothers will visit Clinton Hedrick Community Building (CHCB) on Thursday and give estimate for repairs.

Snow plowing during recent snow storm went well. They worked for eighteen hours to keep up with the storm.

Commissioner Hevener mentioned that the outside lighting at the Courthouse was not very good. New lighting is in the plans for the Annex. Mr. Gillespie suggested to have Mon Power place a dusk to dawn light on the electric pole on Walnut Street.

Mr. Gillespie inquired about the status of the water study contract. The contract is still being reviewed by the prosecuting attorney. After discussion, Commissioner Dahmer made motion, vote unanimous, to sign the contract for the water study.

Mike Alt updated the Commission on the final quarter of 2024 stipends and year to date numbers. All of the grant funds from the State will be used along with approximately \$10,000 of the County funds set aside by the Commission. There was discussion on some volunteers not eligible for the full amount of the stipend due to employment by other agencies and how to alleviate that situation.

The request for bids for the Courthouse Annex has been published. There is a mandatory pre-bid meeting on January 16, 2025 at 11:00 a.m. in the County Commission office for interested companies.

On motion of Commissioner Dahmer, vote unanimous, one goat claim was approved at the rate of \$75.00 per goat killed by dogs. The claim had been properly verified by the Sheriff's Office.

The Division of Forestry lease for office space in PCCB is up for renewal. The current two-year lease will end in June 2025. On motion of Commissioner Dahmer, vote unanimous, the Commission approved a two-year lease, ending June 2027 at a rate of \$110 per month.

On motion of Commissioner Bennett, vote unanimous, the Commission signed the contracts with GST for IT services. The monthly fees will remain the same at \$305.00 at Pendleton County Community Building (PCCB), \$466.00 at the 911 Center, and \$862.00 at the Courthouse.

Dates were set for Board of Review and Equalization as follows: January 31, February 6, 12, and 18, 2025. Anyone wishing to meet with the Commission during Board of Review must make an appointment with the County Clerk.

The Commissioners were assigned to serve on various boards as follows:

Carl Hevener	Potomac Valley Transit Authority Pendleton County EDA Seneca Rocks Regional EDA Extension Service Committee Region Eight Solid Waste Authority Region Eight Development Authority
Jimmie Bennett	Rural Schools Board of Health Hazard Mitigation Officer (Volunteer) LEPC
Roger Dahmer	Workforce Investment Board Eastern WV Community Action Farmland Protection Board Potomac Headwaters RC&D Community Corrections/Day Report Center

On motion of Commissioner Dahmer, vote unanimous, the Commission agreed to accept the mileage reimbursement rates for 2025 in accordance with Internal Revenue Service. The mileage reimbursement rate will be .70 cents per mile beginning January 1, 2025.

The 2025 State Holiday Schedule and any additional holidays given by the Governor or State Legislature of West Virginia was approved on motion of Commissioner Dahmer, vote unanimous.

The Commission reviewed the Sheriff's monthly financial statement for November 2024.

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Bennett, and unanimously confirmed:

Heidi Hartman, Executrix of the **Estate of Woodrow W. Hartman, deceased;** Affidavit and Waiver of Final Settlement

Jason G. Hathaway, Administrator of the **Estate of Emma Kate Hathaway, deceased;** Affidavit and Waiver of Final Settlement

William S. Smith, Executor of the **Estate of Stanna Smith, deceased;** Affidavit and Waiver of Final Settlement

Noah J. Mallow, Executor of the **Estate of Noah Jr. Mallow, deceased**; Affidavit and Waiver of Final Settlement

The following appointments of administrators, executors, etc., done by the clerk in vacation of the Commission, were this day presented to the Commission, approved on motion of Commissioner Dahmer, and unanimously confirmed.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, December 2, 2024, through Friday, January 3, 2025

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Tuesday, December 17, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **RAYMOND PHARES**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ALTA ROSE PHARES, who was named in the last will and testament of **RAYMOND PHARES**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Monday, December 30, 2024, the following matters were disposed of in the presence of the Clerk:

The said estate of **ELEANOR S. REXRODE**, deceased was referred to **G. ISAAC SPONAUGLE III**, a FIDUCIARY COMMISSIONER for the Pendleton County, for settlement thereof.

On, Thursday, January 2, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **CHARLES BENNIE EVICK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARY ALICE EVICK, who was named in the last will and testament of **CHARLES BENNIE EVICK**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **GARY ALSTON THOMPSON SR.**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

JANE MARIE THOMPSON, who was named in the last will and testament of **GARY ALSTON THOMPSON SR.**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

Elise M. White

Elise M. White
Clerk of the Pendleton County Commission

Friday, January 3, 2025

Confirmed

There were no exonerations.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 35453 – 35479	\$46,739.41
COAL SEVERANCE FUND:	Check Nos. 200274 - 200278	\$1,349.12
DOG & KENNEL FUND:	Check No. 464	\$75.00
911 FUND:	Check Nos. 4352 – 4373	\$78,645.48
HOME CONFINEMENT FUND:	Check No. 350	\$800.00
PARKS & RECREATION FUND:	Check Nos. 1507 - 1513	\$1,661.70
PENDLETON CO COMM BLDG FUND:	Check No. 1263	\$999.68

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT,
 VOTE UNANIMOUS, UNTIL TUESDAY, JANUARY 21, 2025.

President

DATE: 12/11/24 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
 TIME: 13:43:11 BANK BALANCE AS OF 11/30/2024 PROG: SA0068

	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
PENDLETON COMMUNITY BANK				
GENERAL COUNTY CHECKING	1,901,390.21	62,009.94-	1,089.04	1,840,469.31
PENDLETON COUNTY 911	395,444.23	137,956.73-	.00	257,487.50
HOME DETENTION	96,425.40	24.00-	.00	96,401.40
PARKS & REC	65,409.67	247.58-	.00	65,162.09
CHCB	1,030.76	135.15-	.00	895.61
PCCB	3,410.34	.00	.00	3,410.34
OPIOID SETTLEMENT	89,799.63	.00	.00	89,799.63
CO FIRE PROTECTION	3,221.39	2,000.00-	.00	1,221.39
HMS SALARY ENHANCEMENT	39,615.06	.00	.00	39,615.06
HEALTH REIMB	179,010.82	.00	.00	179,010.82
ASSESSOR'S VAL	161,633.84	.00	1,498.41	163,132.25
CONCEALED WEAPONS	10,347.42	350.00-	.00	9,997.42
ELECTION ADMIN	7,181.70	.00	.00	7,181.70
REAL PROP-E RECORDING	7,181.70	.00	.00	7,181.70
SPECIAL LAW ENFORCEMENT	13,310.61	.00	.00	13,310.61
AMER RES PLAN ACT	488,706.93	.00	.00	488,706.93
CERTIFIED TO STATE	11,643.18	.00	.00	11,643.18
BOARD OF HEALTH	298,325.19	12,551.44-	.00	285,773.75
CLEARING ACCOUNT	232.62	.00	.00	232.62
RESER FOR SPEC EMERG MM	59,368.90	.00	.00	59,368.90
FINANCIAL STAB.-MONEY MAR	243,507.05	.00	.00	243,507.05
FINAN STABIL FUND	1,376,388.74	.00	.00	1,376,388.74
GENERAL CO MONEY MARKET	1,565,628.92	.00	.00	1,565,628.92
GEN CO CD	1,594,982.16	.00	.00	1,594,982.16
PEN CO 911 FEES FUND MM	371,319.49	.00	.00	371,319.49
911 CD FEES FUND	106,517.52	.00	.00	106,517.52
*** BANK TOTAL ***	9,091,033.48	215,274.84-	2,587.45	8,878,346.09
SUMMIT COMMUNITY BANK				
WORTHLESS CHECK	2,016.02	.00	.00	2,016.02
PEND CO HOUSING	72,036.81	.00	.00	72,036.81
*** BANK TOTAL ***	74,052.83	.00	.00	74,052.83
THE GRANT COUNTY BANK				
*** BANK TOTAL ***	.00	.00	.00	.00
*** COUNTY TOTAL ***	9,165,086.31	215,274.84-	2,587.45	8,952,398.92
CASH ON HAND				200.00
GRAND JURY				1,167.83

DATE: 12/11/24
 TIME: 13:48:27

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 11/2024

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001	TOTALS	5057576.01	200903.76	374568.82-	4883910.95
FUND - 002	COAL SEVERANCE				
FUND 002	TOTALS	12338.67	.00	3071.36-	9267.31
FUND - 003	DOG AND KENNEL				
FUND 003	TOTALS	8950.54	203.00	2552.20-	6601.34
FUND - 004	GENERAL SCHOOL				
FUND 004	TOTALS	24132.53	2740.52	.00	26873.05
FUND - 005	MAGISTRATE COURT				
FUND 005	TOTALS	2706.74	271.00	48.00-	2929.74
FUND - 006	WORTHLESS CHECK				
FUND 006	TOTALS	2015.72	.30	.00	2016.02
FUND - 007	PEND CO 911				
FUND 007	TOTALS	1000595.69	10062.22	275333.40-	735324.51
FUND - 008	HOME DETENTION				
FUND 008	TOTALS	97848.80	675.00	2122.40-	96401.40
FUND - 011	RES FOR SPEC EMERG				
FUND 011	TOTALS	59239.15	129.75	.00	59368.90
FUND - 013	BOARD OF PARKS				
FUND 013	TOTALS	66609.67	.00	1447.58-	65162.09
FUND - 024	PEND CO HOUSING				
FUND 024	TOTALS	71925.72	111.09	.00	72036.81
FUND - 025	CHCB				
FUND 025	TOTALS	1421.66	.00	526.05-	895.61

FUND - 026 PCCB				
FUND 026 TOTALS	2932.16	1040.00	561.82-	3410.34
FUND - 040 OPIOID SETTLEMENT				
FUND 040 TOTALS	89792.25	7.38	.00	89799.63
FUND - 041 CO FIRE PROTECTION				
FUND 041 TOTALS	1221.18	.21	.00	1221.39
FUND - 042 EMS SALARY ENHANCE				
FUND 042 TOTALS	39611.81	3.25	.00	39615.06
FUND - 052 HEALTH REIMB				
FUND 052 TOTALS	176032.70	9755.78	6777.66-	179010.82
FUND - 056 ASSESSOR VALUATION				
FUND 056 TOTALS	162517.31	1806.69	1191.75-	163132.25
FUND - 058 FINAN STABIL FUND				
FUND 058 TOTALS	1619363.61	532.18	.00	1619895.79
FUND - 059 CONCEALED WEAPONS				
FUND 059 TOTALS	9707.42	410.00	120.00-	9997.42
FUND - 061 ELECTION ADMIN				
FUND 061 TOTALS	6067.13	1114.57	.00	7181.70
FUND - 062 REAL PROP- E-RECORD				
FUND 062 TOTALS	6067.13	1114.57	.00	7181.70
FUND - 073 SPEC LAW ENF INVEST				
FUND 073 TOTALS	13309.52	1.09	.00	13310.61
FUND - 207 AMER RES PLAN ACT				
FUND 207 TOTALS	488706.93	.00	.00	488706.93

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	146.00	146.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	120.00	120.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	60.00	60.00-	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	350.00	350.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	431.91	431.91-	.00
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	15429.33	1821.10	5607.25-	11643.18
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68007.19	.00	.00	68007.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4823.64	.00	.00	4823.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	312360.80	2995.18	29582.23-	285773.75
FUND - 369	DEP SHERIFF FUND				
	FUND 369 TOTALS	.00	35.00	.00	35.00
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	35719.69	35719.69-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	450.88	450.88-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	232.62	.00	232.62
	FINAL TOTALS	9421311.01	273244.74	740789.00-	8953766.75
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	9,165,086.31			
	ORDERS/DEBITS OUTSTANDING:	215,274.84-			
	DEPOSITS/CREDITS OUTSTANDING:	2,587.45			
	NET BANK BALANCE	8,952,398.92			
	CASH ON HAND	200.00			
	GRAND JURY	1,167.83			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	8,953,766.75			

I, Bradley D. Kimble, Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending November 2024 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 10th day of December, 2024

Bradley D. Kimble Sheriff of Pendleton County