

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, JULY 16, 2024 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; STEPHEN SMOOT, THE PENDLETON TIMES; LAURA BROWN, FISHER MOUNTAIN; SHERRY MONGOLD, SENECA ROCKS REGIONAL DEVELOPMENT AUTHORITY (SRRDA); ANNIE HUMES; KAT GARVEY

Commissioner Dahmer led those present in prayer. Commissioner Hevener called the meeting to order.

Minutes of the July 2, 2024 meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

The ballots for the 911 personnel who qualify to transfer into the Emergency Services Retirement System have been received. The transfer will only be available provided enough 911 personnel vote in favor of the transfer.

Rick Gillespie, Emergency Services Coordinator, informed the Commission that he has several letters of support from local organizations for the water study discussed at the July 2, 2024 Commission meeting. The Request for Proposal (RFP) for the study has been sent to the newspaper and will be on our website. On motion of Commissioner Dahmer, vote unanimous, the Commission will send an official letter to the governor requesting funds for the water study with an estimated cost of \$200,000.

Annie Humes stated that Mon Forest Towns had been awarded a \$150,000 grant to support land use planning in the Mon Forest areas. Ms. Humes introduced Kat Garvey, Director of WVU College of Law Land Use and Sustainability Clinic, who will be working with the Mon Forest towns to possibly develop a comprehensive plan for each area.

Mr. Gillespie said this study could be a factor for recovery and funding during disaster mitigation and responses.

Ms. Humes also requested permission to list the Pendleton County Commission on the request to the National Forest to install the new Mon Forest Towns for Seneca Rocks. On motion of Commissioner Dahmer, vote unanimous, permission was granted.

Karen Pitsenbarger, County Administrator, informed the Commission that the Courthouse Annex is currently at a standstill. She will be contacting government officials for additional resources as the County will not be pursuing a USDA loan.

The Treasure Mountain Festival Association submitted a request to use County property during the festival in September. On motion of Commissioner Bennett, vote unanimous, the request was approved.

The Commission reviewed the current capitalization policy for county assets which was set in 2003. Elise White, County Clerk, recommended that the minimum capitalization for equipment be increased from \$2,500 to \$5,000 and from \$5,000 to \$15,000 for vehicles. On motion of Commissioner Dahmer, vote unanimous, the recommendation was approved.

428,538

RESOLUTION

At a regular session of the Pendleton County Commission, held July 16, 2024 the following order was made and entered:

SUBJECT: The revision of the General County Levy Estimate 2024-2025 Budget for the County of Pendleton. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the County Commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number one, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Roger Dahmer, and duly seconded by Commissioner Jimmie Bennett, the vote thereon was as follows:

Commissioner Carl Hevener - Yes

Commissioner Roger Dahmer - Yes

Commissioner Jimmie Bennett - Yes

WHEREUPON, Commissioner Carl Hevener, President, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk, Elise M. White is authorized to fix her signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

The Commission, on motion of Commissioner Dahmer, vote unanimous, directed that the \$15,000 contribution to the Senior Center be used towards programs for the seniors and not for maintenance and utilities.

On motion of Commissioner Dahmer, vote unanimous, Jessica Hoover was appointed to replace Rick Wagoner on the Farmland Protection Board.

On motion of Commissioner Bennett, vote unanimous, the Commission approved the Medical Emergency Absentee Voting Policy for the General Election.

The 911 Fund budget revision for fiscal year 2025 to reflect the June 30, 2024 carryover balance increase of \$214,378 was approved on motion of Commissioner Dahmer, vote unanimous.

The June timesheets for employees were reviewed by the Commission.

The following exonerations, on motion of Commissioner Dahmer, vote unanimous, were approved:

Ryan B. Kimble, Franklin Corp District, \$112.03
Linda Ryan, Franklin District, \$7.34

The Commission reviewed the June 2024 monthly financial statement from the Sheriff's Office.

The County Clerk, informed the Commission that the Terry Runion Estate has not been settled and that the co-executrixes were unable to cooperate with each other. Ms. White's recommendation to the Commission was that the co-executrixes be removed and that the Sheriff be appointed to finish the estate. On motion of Commissioner Dahmer, vote unanimous, the Commission approved the following order appointing the Sheriff of Pendleton County.

The following appointments of administrators, executors, etc., done by the clerk in vacation of the Commission were approved on motion of Commissioner Bennett, vote unanimous.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, July 1, 2024, through Monday, July 15, 2024

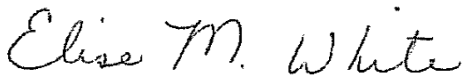
The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Tuesday, July 9, 2024, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **RAMONA ANN HARMAN** was appointed and qualified as ADMINISTRATRIX of the estate of **GARY STANLEY HARMAN**, deceased. Bond was 1,500.00.

On, Wednesday, July 10, 2024, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **MARCIE BEYERSDORFER** was appointed and qualified as ADMINISTRATRIX of the estate of **JAMES GAVIN BEYERSDORFER**, deceased. Bond was 30,000.00.



Elise M. White
Clerk of the Pendleton County Commission

Monday, July 15, 2024

Confirmed

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Dahmer, and unanimously confirmed:

Travis Aaron Smith, Executor of the **Estate of Kevin Brent Cross, deceased**; Affidavit and Waiver of Final Settlement

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 35010 – 35049 June Payroll	\$104,958.87 \$235,452.46
COAL SEVERANCE FUND:	Check Nos. 200246 – 200248	\$287.91
DOG FUND:	Check No. 457	\$490.00
MAGISTRATE COURT FUND:	Check No. 300223	\$24.00
911 FUND:	Check Nos. 4230 – 4240	\$112,516.76
HOME CONFINEMENT FUND:	Check Nos. 335 – 336	\$617.60
PARKS & RECREATION FUND:	Check Nos. 1456 - 1458	\$150.28
PENDLETON COUNTY CB FUND:	Check No. 1250	\$308.71

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT,
VOTE UNANIMOUS, UNTIL TUESDAY, JULY 16, 2024.

President

DATE: 7/02/24 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
TIME: 15:04:34 BANK BALANCE AS OF 06/30/2024 PROG: SA0068

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	1,280,599.21	43,092.20-	2,870.41	1,240,377.42
PENDLETON COUNTY 911	368,767.74	221.78-	.00	368,545.96
HOME DETENTION	94,762.40	.00	.00	94,762.40
PARKS & REC	74,740.74	2,050.38-	.00	72,690.36
CHCB	514.15	.00	.00	514.15
PCCB	2,197.06	.00	.00	2,197.06
OPIOID SETTLEMENT	109,758.71	.00	.00	109,758.71
CO FIRE PROTECTION	1,001.58	.00	.00	1,001.58
EMS SALARY ENHANCEMENT	122,107.81	.00	.00	122,107.81
HEALTH REIMB	204,628.42	.00	.00	204,628.42
ASSESSOR'S VAL	122,448.04	.00	.00	122,448.04
CONCEALED WEAPONS	8,362.42	250.00-	5.00	8,117.42
ELECTION ADMIN	2,731.99	.00	.00	2,731.99
REAL PROP-E RECORDING	2,731.99	.00	.00	2,731.99
SPECIAL LAW ENFORCEMENT	13,305.03	.00	.00	13,305.03
AMER RES PLAN ACT	488,706.93	.00	.00	488,706.93
CERTIFIED TO STATE	16,441.29	.00	.00	16,441.29
BOARD OF HEALTH	310,773.96	7,475.38-	6,109.00	309,407.58
CLEARING ACCOUNT	.00	.00	.00	.00
RESER FOR SPEC EMERG MM	58,641.33	.00	.00	58,641.33
FINANCIAL STAB.-MONEY MAR	240,522.86	.00	.00	240,522.86
FINAN STABIL FUND	1,363,681.55	.00	.00	1,363,681.55
GENERAL CO MONEY MARKET	1,542,423.56	.00	.00	1,542,423.56
GEN CO CD	1,580,256.86	.00	.00	1,580,256.86
PEN CO 911 FEES FUND MM	612,748.61	.00	.00	612,748.61
911 CD FEES FUND	104,607.24	.00	.00	104,607.24
*** BANK TOTAL ***	8,727,461.48	53,089.74-	8,984.41	8,683,356.15
SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	2,015.21	.00	.00	2,015.21
PEND CO HOUSING	71,076.33	.00	.00	71,076.33
*** BANK TOTAL ***	73,091.54	.00	.00	73,091.54
THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
*** BANK TOTAL ***	.00	.00	.00	.00
*** COUNTY TOTAL ***	8,800,553.02	53,089.74-	8,984.41	8,756,447.69
CASH ON HAND				200.00
*** TOTAL ***				8,756,647.69

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
	FUND 001 TOTALS	4111397.20	490085.31	339701.40-	4261781.11
FUND - 002	COAL SEVERANCE				
	FUND 002 TOTALS	11392.35	.00	4877.05-	6515.30
FUND - 003	DOG AND KENNEL				
	FUND 003 TOTALS	9342.69	15.00	2961.05-	6396.64
FUND - 004	GENERAL SCHOOL				
	FUND 004 TOTALS	10399.04	3429.72	.00	13828.76
FUND - 005	MAGISTRATE COURT				
	FUND 005 TOTALS	1684.43	244.77	24.00-	1905.20
FUND - 006	WORTHLESS CHECK				
	FUND 006 TOTALS	2014.71	.50	.00	2015.21
FUND - 007	PEND CO 911				
	FUND 007 TOTALS	1136333.05	11393.53	61824.77-	1085901.81
FUND - 008	HOME DETENTION				
	FUND 008 TOTALS	94150.20	1245.00	632.80-	94762.40
FUND - 011	RES FOR SPEC EMERG				
	FUND 011 TOTALS	58484.90	156.43	.00	58641.33
FUND - 013	BOARD OF PARKS				
	FUND 013 TOTALS	75162.88	865.00	3337.52-	72690.36
FUND - 024	PEND CO HOUSING				
	FUND 024 TOTALS	70866.56	209.77	.00	71076.33
FUND - 025	CHCB				
	FUND 025 TOTALS	604.02	.00	89.87-	514.15
ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	2397.36	990.00	1190.30-	2197.06
FUND - 040	OPIOID SETTLEMENT				
	FUND 040 TOTALS	109749.69	9.02	.00	109758.71
FUND - 041	CO FIRE PROTECTION				
	FUND 041 TOTALS	1001.53	.05	.00	1001.58
FUND - 042	EMS SALARY ENHANCE				
	FUND 042 TOTALS	122097.78	10.03	.00	122107.81
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	207901.02	16.92	3289.52-	204628.42
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	123831.57	260.12	1643.65-	122448.04
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	1590972.94	13231.47	.00	1604204.41
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	7802.42	315.00	.00	8117.42
FUND - 061	ELECTION ADMIN				
	FUND 061 TOTALS	2604.28	127.71	.00	2731.99
FUND - 062	REAL PROP- E-RECORD				
	FUND 062 TOTALS	2604.28	127.71	.00	2731.99
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	13303.94	1.09	.00	13305.03
FUND - 207	AMER RES PLAN ACT				
	FUND 207 TOTALS	636258.67	.00	147551.74-	488706.93

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	88.00	88.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	155.00	155.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	250.00	250.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	287.30	287.30-	.00
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	874.70	18000.00	2433.41-	16441.29
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68007.19	.00	.00	68007.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4823.64	.00	.00	4823.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	305275.63	28398.16	24266.21-	309407.58
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	28189.13	28189.13-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	751.99	751.99-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	200.00	200.00-	.00

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
	FINAL TOTALS	8781338.67	599053.73	623744.71-	8756647.69
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	8,800,553.02			
	ORDERS/DEBITS OUTSTANDING:	53,089.74-			
	DEPOSITS/CREDITS OUTSTANDING:	8,984.41			
	NET BANK BALANCE	8,756,447.69			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	8,756,647.69			

I, Bradley D. Kimble Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending June 2024 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 3 day of July 2024
Bradley D. Kimble Sheriff of Pendleton County