

**AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, JULY 17, 2018.**

**PRESENT: GENE McCONNELL, PRESIDENT, AND COMMISSIONER CARL HEVENER.**

**Commissioner Randy Roberson was absent, therefore any issues resulting in a tie will be deferred until the next Commission meeting.**

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:**

Check Nos. 29667-29691 \$81,640.75

**ORDERED THAT THE FOLLOWING ALLOWANCE BE MADE PAYABLE OUT OF COAL SEVERANCE TAX FUND:**

Check No. 1804 \$115.60

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF DOG FUND:**

Check No. 383 \$490.00

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF MAGISTRATE COURT FUND:**

Check No. 1274 \$28.50

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:**

Check Nos. 2924-2928 \$4,241.80

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF HOME CONFINEMENT FUND:**

Check No. 216 \$236.25

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PARKS AND RECREATION FUND:**

Check No. 891 \$47.21

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF CLINTON HEDRICK COMMUNITY BUILDING FUND:**

Check Nos. 1000-1002 \$298.78

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PENDLETON COUNTY COMMUNITY BUILDING FUND:**

Check Nos. 1104-1107 \$623.51

Minutes of the July 3, 2018 meeting of the County Commission were unanimously approved.

Maintenance:

Courthouse steps and columns renovation is progressing. The front steps should be poured this week.

Probation Office will have some telephone work/repairs done.

Carpeting in the Commission Office is next office in line for replacement. Carl Hevener made motion, vote unanimous, to go ahead and get replaced.

Chuck King has indicated there are some issues with the entry doors into the squad bay at the Pendleton County Community Building (PCCB). Karen Pitsenbarger, Administrative Assistant, will be checking into this.

Karen received an estimate on a replacement air conditioner for PCCB in the amount of \$11,400. The unit is working fine now, will hold off on replacement.

Laura Brown, Executive Director for Pendleton County Convention and Visitors Bureau (CVB) gave an overview and update of the CVB for 2017 and 2018 year-to-date.

Gene McConnell reported that when the Commission increased the Hotel/Motel tax, they did everything that was required in Code, however, they called it an Order instead of an Ordinance. Everything was documented in the minutes to show that the intent was to do an Ordinance. The Commissioners agreed to leave it as an Order.

On motion of Carl Hevener, vote unanimous, the Commission signed a Small Cities Budget Amendment, Drawdown and Resolution for the Seneca Rocks Water Project.

Securities pledged to the Pendleton County Commission by Pendleton Community Bank as of June 30, 2018 were reviewed and filed.

Elise White, County Clerk, reported that the Title III program has been extended until 2021. She also reported that the program has clarified and expanded the uses for the funds. The County Commission elected to use the Title III funds for search and rescue and other emergency services on National Forest Land.

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.**

The probation of the Last Will and Testament of **Charles M. Mitchell, deceased**; Witnesses by affidavit, Tamara J. Smith and Louise Moore; The appointment of Violet M. Mitchell as Executrix of the **Estate of Charles M. Mitchell, deceased**; permitted to qualify without bond as per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Barbara R. Puffenbarger, deceased**; Witnesses to signature, Kevin Puffenberger and Carl D. Puffenbarger; The appointment of Ona L. Puffenbarger as Executor of the **Estate of Barbara R. Puffenbarger, deceased**; permitted to qualify without bond as per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Hattie Hiner Lovegrove, deceased**; Witnesses by affidavit, Clyde Smith, Jr., Greta Marie Dick and Karen S. McGrady; The appointment of George Edward Lovegrove II as Executor of the **Estate of Hattie Hiner Lovegrove, deceased**; permitted to qualify without bond as per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Myrtle Catherine Moats, deceased**; Witnesses by affidavit, George I. Sponaugle, II and Lorena B. Hoover; The appointment of Alma Grandison as Executrix of the **Estate of Myrtle Catherine Moats, deceased**; permitted to qualify without bond as per Last Will and Testament of deceased.

**THE FOLLOWING SETTLEMENT OF ACCOUNTS WERE THIS DAY  
PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED  
AND FILED:**

Emily L. Church, Administratrix of the **Estate of Melvin Ray Detty, deceased;** Waiver of Final Settlement

Jane Beachler, Administratrix of the **Estate of Dorothy Mae Bailey, deceased;** Affidavit and Waiver of Final Settlement

Debra L. Arbaugh, Executrix of the **Estate of Marie R. Rexrode, deceased;** Affidavit and Waiver of Final Settlement

Bonnie J. Rexrode, Executrix of the **Estate of Orville Lee Rexrode, deceased;** Affidavit and Waiver of Final Settlement

William Henry Adamson, Executor of the **Estate of Benjamin Lee Adamson, deceased;** Waiver of Final Settlement

The Sheriff's Monthly Financial Settlement for June 30, 2018 was recorded and filed.

DATE: 7/06/18 TIME: 11:54:58		PENDLETON COUNTY FINANCIAL STATEMENT MONTH ENDING- 6/2018			PROG: SA058B
ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	31356.33	.00	.00	31356.33
	FUND 001 TOTALS	1883830.24	442666.24	227848.91-	2098647.57
FUND - 002	COAL SEVERANCE				
	FUND 002 TOTALS	7933.64	.00	1865.31-	6068.33
FUND - 003	DOG AND KENNEL				
	FUND 003 TOTALS	6792.53	84.00	632.64-	6243.89
FUND - 004	GENERAL SCHOOL				
	FUND 004 TOTALS	19404.98	2951.00	.00	22355.98
FUND - 005	MAGISTRATE COURT				
	FUND 005 TOTALS	3016.89	349.50	312.77-	3053.62
FUND - 006	WORTHLESS CHECK				
	FUND 006 TOTALS	858.17	.09	.00	858.26
FUND - 007	PEND CO 911				
	FUND 007 TOTALS	659157.46	10186.83	33331.03-	636013.26
FUND - 008	HOME DETENTION				
	FUND 008 TOTALS	46837.09	360.00	914.75-	46282.34
FUND - 011	RES FOR SPEC EMERG				
	FUND 011 TOTALS	55365.32	15.93	.00	55381.25
FUND - 013	BOARD OF PARKS				
	FUND 013 TOTALS	81343.33	.00	34055.93-	47287.40
FUND - 024	PEND CO HOUSING				
	FUND 024 TOTALS	63757.73	103.90	.00	63861.63
FUND - 025	CHCB				
	FUND 025 TOTALS	31.22	1420.01	.00	1451.23

DATE: 7/06/18  
TIME: 11:54:58

PENDLETON COUNTY  
FINANCIAL STATEMENT  
MONTH ENDING- 6/2018

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	2526.95	290.00	1989.08-	827.87
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	251497.37	3485.55	15654.02-	239328.90
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	31818.30	305.50	21540.16-	10583.64
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	20697.56	570.00	439.90-	20827.66
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	4066.50	.67	.00	4067.17
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	310.00	310.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	70.00	70.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	25.00	175.00	175.00-	25.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	167.56	167.56-	.00
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	36452.19	.00	309.00-	36143.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84

DATE: 7/06/18  
TIME: 11:54:58

PENDLETON COUNTY  
FINANCIAL STATEMENT  
MONTH ENDING- 6/2018

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	168958.36	23374.82	27088.26-	165244.92
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	16582.71	16582.71-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	135.99	135.99-	.00
	FINAL TOTALS	334955.67	503605.30	383423.02-	3469737.95
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	3,482,279.01			
	ORDERS/DEBITS OUTSTANDING:	36,564.37-			
	DEPOSITS/CREDITS OUTSTANDING:	20,826.94			
	NET BANK BALANCE	3,466,541.58			
	CASH ON HAND	200.00			
	MAG WITNESS	18.40			
	PETIT JURY	2,977.97			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	3,469,737.95			

I, Donald L Hedrick Sheriff of Pendleton County, West Virginia,  
do hereby certify that the foregoing is a true and correct statement of the finances of  
Pendleton County, for the month ending June 2018 showing the balance on  
hand at the beinning of the month, the amount received, the amount distributed and the  
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.  
Given under my hand this 10 day of July

Donald L Hedrick Sheriff of Pendleton County

	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
<b>PENDLETON COMMUNITY BANK</b>				
GENERAL COUNTY CHECKING	792,588.00	21,863.34-	17,994.21	788,718.87
PENDLETON COUNTY 911	65,939.76	.00	.00	65,939.76
HOME DETENTION	46,342.34	60.00-	.00	46,282.34
RESERVE FOR SPEC EMERG	55,381.25	.00	.00	55,381.25
PARKS & REC	47,287.40	.00	.00	47,287.40
PCCB	827.87	.00	.00	827.87
HEALTH REIMB	239,328.90	.00	.00	239,328.90
ASSESSOR'S VAL	10,583.64	.00	.00	10,583.64
CONCEALED WEAPONS	21,307.56	454.90-	.00	20,852.66
SPECIAL LAW ENFORCEMENT	4,067.17	.00	.00	4,067.17
BOARD OF HEALTH	176,598.32	14,186.13-	2,832.73	165,244.92
GENERAL CD 12 MONTH CD	267,430.13	.00	.00	267,430.13
GENERAL CD 6 MONTH CD	52,374.83	.00	.00	52,374.83
GENERAL CD MONEY MARKET	1,065,977.22	.00	.00	1,065,977.22
911 SUPER SAVINGS	560,853.60	.00	.00	560,853.60
911 24 MONTH CD	9,219.90	.00	.00	9,219.90
*** BANK TOTAL ***	3,416,107.89	36,564.37-	20,826.94	3,400,370.46
<b>SUMMIT COMMUNITY BANK</b>				
WORTHLESS CHECK	858.26	.00	.00	858.26
PEND CO HOUSING	63,861.63	.00	.00	63,861.63
*** BANK TOTAL ***	64,719.89	.00	.00	64,719.89
<b>THE GRANT COUNTY BANK</b>				
CHCB	1,451.23	.00	.00	1,451.23
*** BANK TOTAL ***	1,451.23	.00	.00	1,451.23
*** COUNTY TOTAL ***	3,482,279.01	36,564.37-	20,826.94	3,466,541.58
CASH ON HAND				200.00
MAG WITNESS				18.40
PETIT JURY				2,977.97
*** TOTAL ***				3,469,737.95

On motion of Carl Hevener, vote was unanimous, the following applications for correction were approved:

Morgan & Jessica Basagic, Franklin District, \$77.00

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, AUGUST 7, 2018.

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President