

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, JULY 7, 2026 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; ANNIE HUMES, CVB DIRECTOR; STEPHEN SMOOT, THE PENDLETON TIMES; MIKE ALT

Commissioner Dahmer led those present in prayer. The Commission President invited all attending to join in the Pledge of Allegiance. Commissioner Hevener called the meeting to order.

Minutes of the June 16, 2026 meeting, on motion of Commissioner Dahmer, were unanimously approved.

Diana Mitchell, 911 Director, had nothing to report. Commissioner Hevener requested to receive 911 call logs on a monthly basis. He asked that they be done on a similar basis to previous requests with no identifying information on the reports.

Emergency Services Coordinator Rick Gillespie informed the Commission that they had recently held an exercise workshop with the forest service to test communication procedures. He stated that the State Director of Emergency Management had been in attendance and complimented them on their setup.

The Courthouse Annex project is still on schedule. The County Clerk's office renovations should be done within the next two weeks. A payout in the amount of \$221,353.87 was approved on motion of Commissioner Bennett, vote unanimous.

On motion of Commissioner Bennett, vote unanimous, a budget revision for the FY2027 Coal Severance Fund to apply the carryover balance increase of \$535.00 was approved.

County Clerk Elise White informed the Commission that the FY2027 estimated carryover for General County Fund is expected to be an increase of around \$56,000. The increase in elected official's salaries and the increase in the Sheriff's commission that was passed by the State Legislature is expected to use approximately \$45,000 of that increase. There are also some other increases/decreases in the budget that will need to be revised. The complete and full revision will be presented at the next meeting for approval.

Commissioner Dahmer made a motion, vote unanimous, to approve the new salary schedule for FY2027 for elected officials.

A \$250,000 grant from Sustain Our Future Foundation was awarded to the County for work at the Pendleton County General Services Center (PCGSC). On motion of Commissioner Dahmer, vote unanimous, the grant was accepted.

Mike Alt reported that have still heard nothing from the state on potential EMS Salary Enhancement funds. He also mentioned that they will be purchasing 2 used ambulances to get them through the next 24 months until a new one can be purchased.

Annie Humes, CVB Director, announced that the America 250 mural was completed in time for July 4th celebrations.

On motion of Commissioner Dahmer, vote unanimous, the Commission entered into Executive Session at 9:25 a.m. to discuss the Pendleton County Community Building (PCCB) and a 911 personnel issue. At 10:41 a.m. the Commission adjourned from Executive Session on motion of Commissioner Dahmer. No action was taken during Executive Session.

A letter of intent to purchase PCCB was accepted on motion of Commissioner Dahmer, vote unanimous.

The following appointments of administrators, executors, etc., done by the clerk in vacation of the Commission, were this day presented to the Commission, approved on motion of Commissioner Bennett, and unanimously confirmed.

United States of America

State of West Virginia

County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, June 1, 2026, through Friday, July 3, 2026

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Wednesday, June 10, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **WILLIAM ALLEN TURNER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BEVERLY REXRODE hereby waived his/her right as EXECUTRIX of the estate of **WILLIAM ALLEN TURNER**, deceased

On, Wednesday, June 17, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **HARLAN ERMAN DAY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LUCY H. KISAMORE, who was named in the last will and testament of **HARLAN ERMAN DAY**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Thursday, June 18, 2026, the following matters were disposed of in the presence of the Clerk:

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **DANIEL ROSE** was appointed and qualified as ADMINISTRATOR of the estate of **MICHAEL A. ROSE**, deceased. Bond was 200,000.00.

On, Wednesday, June 24, 2026, the following matters were disposed of in the presence of the Clerk:

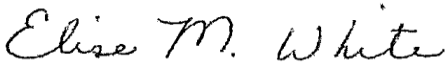
More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **MICHAEL B. HARMAN** was appointed and qualified as ADMINISTRATOR of the estate of **ELWOOD PRESTON HARMAN**, deceased. Bond was 500.00.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **MICHAEL B. HARMAN** was appointed and qualified as ADMINISTRATOR of the estate of **MARLENE LAVERNE HARMAN**, deceased. Bond was 6,800.00.

On, Monday, June 29, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **WILLIAM P. THORN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BRENDA THORN, who was named in the last will and testament of **WILLIAM P. THORN**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.



Elise M. White
Clerk of the Pendleton County Commission

Monday, July 6, 2026

Confirmed

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Dahmer, and unanimously confirmed:

- Steven Bradley George, Executor of the **Estate of Virginia C. George, deceased**; Waiver of Final Settlement
- Berlin W. Harper, Executor of the **Estate of Deborah K. Harper, deceased**; Report of Receipts, Disbursements and Distribution

The following exonerations were approved upon motion of Commissioner Dahmer, vote unanimous:

- Arthur Alexander, Mill Run District, \$7.33
- Timothy Mihaliak, Franklin District, \$87.99 (2025)
- Timothy Mihaliak, Franklin District, \$86.57 (2026)
- Billy & Marlena Beachler, Franklin District, \$8.15
- Matthew Kile, Franklin District, \$16.29
- Terry & Margaret Hedrick, Franklin District, \$203.00 (2025)
- Terry & Margaret Hedrick, Franklin District, \$210.22 (2026)

The Commission received a Local Economic Development Assistance Grant check in the amount of \$25,000 from the WV House of Delegates. The funds are to be used towards the PCGSC for county offices.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 36780 – 36854	\$215,472.81
COAL SEVERANCE FUND:	Check Nos. 200358 - 200360	\$1,128.82
MAGISTRATE COURT FUND:	Check No. 300257	\$24.00
911 FUND:	Check Nos. 4659 - 4666	\$12,595.45
HOME CONFINEMENT:	Check Nos. 391 - 392	\$670.00
PARKS & RECREATION FUND:	Check Nos. 1662 - 1670	\$3,331.02
BUILDING COMMISSION FUND:	Check Nos. 1070 & 1091 - 1095	\$37,435.80

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT, VOTE UNANIMOUS, UNTIL TUESDAY, JULY 21, 2026.

President