

AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, JUNE 16, 2020.

PRESENT: COMMISSIONERS GENE McCONNELL, CARL HEVENER AND CAROLE HARTMAN.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:

Check Nos. 31178 - 31267 \$37,851.59

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF COAL SEVERANCE FUND:

Check No. 200053 \$120.26

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF JUSTICE FINES FUND:

Check No. 76 \$8,950.00

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:

Check Nos. 3326 - 3332 \$2,134.98

Minutes of the June 2, 2020 meeting of the County Commission were unanimously approved.

Maintenance:

Nothing major, just minor repairs at Courthouse.

The Commission discussed how long the Courthouse would be operating under current procedures. Gene McConnell indicated that it may continue through July, but is hard to make a decision at this time. We are currently following state guidelines.

Andy Teter will decontaminate the Courtroom, elevator, hallways and stairwells after next big court date, which believe is scheduled for July. Karen Pitsenbarger, County Administrator, will obtain a schedule of court dates so will know in advance of court dates and can schedule the decontamination.

The storage facility for the election equipment is now ready. Shelving has been installed. Elise White, County Clerk, will make arrangements with Bruce Minor to start moving equipment next week.

Carole Hartman expressed concern about the Schmucker polling location. May need to look at alternate locations.

Carl Hevener stated that he has spoken to a mechanic about the County truck and it will be looked at as soon as can be worked into his schedule.

On motion of Gene McConnell, vote unanimous, Carl Hevener was re-appointed to the Solid Waste Authority Board for a four-year term.

On motion of Carole Hartman, the following Land Consolidations were approved:

Pendleton County Consolidation of Land

This day came Conrad Real Estate LLC, and made application to consolidate into one tract, the following 6 tracts of land:

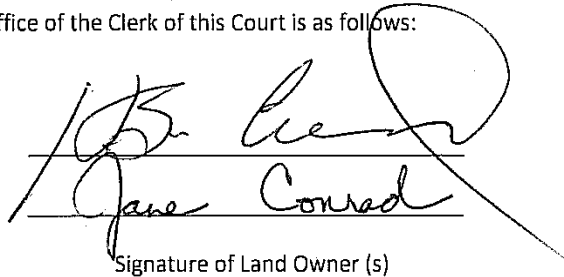
District Map Parcel	Acres	Conveyed To:	Conveyed By:	Date of Deed	Deed Book & Page
01-26-6	305.12	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-26-6.6	1	Conrad Real Estate LLC	H.S. & Jane Conrad	06/07/2018	206/503
01-26-6.10	.76	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-26-7	127.63	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-26-7.1	.72	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-26-8.1	6.98	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185

All situate in Bethel District, Pendleton County, West Virginia.

And in support of said application, the said Conrad Real Estate LLC produced before the Court certain evidence, including deeds, from all which the Court doth hereby find that the said 6 above enumerated tracts are all contiguous, and are all situate in said Bethel District, and are all owned by the said Conrad Real Estate LLC, and that each of the said tracts were assessed separately for taxation purposes in the name of Conrad Real Estate LLC, in said Bethel District, for the year 2020, and that the present description of the said 6 tracts of land on the land books of Pendleton County, West Virginia, Bethel District, Deed 207 Page 185 and Deed 206 Page 503 thereof, for the year 2020 filed in the office of the Clerk of this Court is as follows:

Assessed in the name of :

Conrad Real Estate LLC

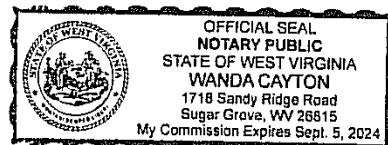


 Signature of Land Owner (s)

This document was acknowledged before me on 6/5/2024 (Date) by Conrad Real Estate LLC

Wanda Cayton (Notary Signature)

My Commission expires: Sept. 5, 2024



It is therefore, considered and ordered by this Court that the said 6 above enumerated tracts be, and the same are hereby consolidated, according to, and in conformity with the provisions of Chapter 11, Article 4, Section 17, of the Code of West Virginia, into one tract for taxation purposes, and that the said consolidated tract of land be hereafter assessed in one tract in lieu of the said 6 above tracts hereinbefore enumerated, and that the officer whose duty it is to make out the land books of the County, upon presentation to her/him of a certified copy of this order shall enter the said consolidated tract as one tract upon the said land books for the next year ensuing, and make proper note opposite the last entry of each of the said several tracts so consolidated or designated, referring to this order, and a like note opposite the entry of the said tract so consolidated or designated.

New Land Book Entry: 442.21 acres

Tax Map 26 Parcel 8.1



 President County Commission

Pendleton County Consolidation of Land

This day came Conrad Real Estate LLC, and made application to consolidate into one tract, the following 10 tracts of land:

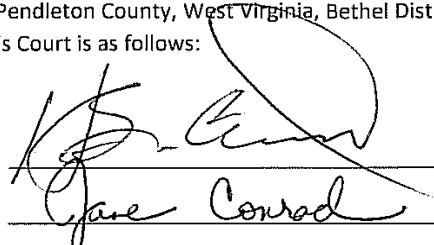
District Map Parcel	Acres	Conveyed To:	Conveyed By:	Date of Deed	Deed Book & Page
01-31-3	808.09	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-29-4	100.46	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-28-28	38.14	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-28-28.1	.66	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-28-30	1.76	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-28-30.1	.74	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-28-31.1	2.30	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-28-32.1	1.25	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-28-32.2	1.83	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185
01-28-32.3	2.10	Conrad Real Estate LLC	H.S. & Jane Conrad	08/21/2018	207/185

All situate in Bethel District, Pendleton County, West Virginia.

And in support of said application, the said Conrad Real Estate LLC produced before the Court certain evidence, including deeds, from all which the Court doth hereby find that the said 10 above enumerated tracts are all contiguous, and are all situate in said Bethel District, and are all owned by the said Conrad Real Estate LLC, and that each of the said tracts were assessed separately for taxation purposes in the name of Conrad Real Estate LLC, in said Bethel District, for the year 2020, and that the present description of the said 10 tracts of land on the land books of Pendleton County, West Virginia, Bethel District, Deed 207 page 185 thereof, for the year 2020 filed in the office of the Clerk of this Court is as follows:

Assessed in the name of :

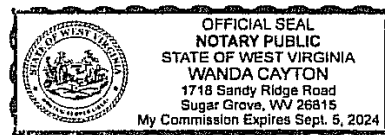
Conrad Real Estate LLC



 Signature of Land Owner (s)

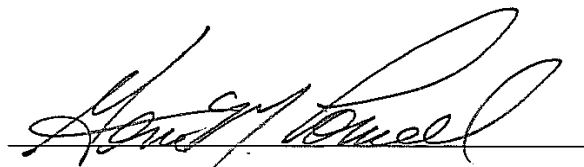
This document was acknowledged before me on 4/5/2020 (Date) by Conrad Real Estate LLC
Wanda Cayton (Notary Signature)

My Commission expires: Sept. 5, 2024



It is therefore, considered and ordered by this Court that the said 10 above enumerated tracts be, and the same are hereby consolidated, according to, and in conformity with the provisions of Chapter 11, Article 4, Section 17, of the Code of West Virginia, into one tract for taxation purposes, and that the said consolidated tract of land be hereafter assessed in one tract in lieu of the said 10 above tracts hereinbefore enumerated, and that the officer whose duty it is to make out the land books of the County, upon presentation to her/him of a certified copy of this order shall enter the said consolidated tract as one tract upon the said land books for the next year ensuing, and make proper note opposite the last entry of each of the said several tracts so consolidated or designated, referring to this order, and a like note opposite the entry of the said tract so consolidated or designated.

New Land Book Entry: 957.33 acres
 Tax Map 31 Parcel 33



 President County Commission

The May Delinquent and Publication List for tax year 2019 was presented by the Sheriff, approved and ordered filed.

The Sheriff's Monthly Financial Settlement for May 2020 was recorded and filed.

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	990,047.11	57,794.95-	16,247.51	948,499.67
PENDLETON COUNTY 911	110,919.02	159.52-	20.00	110,779.50
HOME DETENTION	55,495.34	.00	.00	55,495.34
RESERVE FOR SPEC EMERG	55,771.65	.00	.00	55,771.65
PARKS & REC	61,658.52	58.94-	.00	61,599.58
PCCB	1,375.82	.00	.00	1,375.82
HEALTH REIMB	262,202.40	.00	.00	262,202.40
ASSESSOR'S VAL	49,216.16	53.00-	.00	49,163.16
FINAN STABIL FUND	660,802.63	.00	.00	660,802.63
CONCEALED WEAPONS	26,227.56	50.00-	.00	26,177.56
SPECIAL LAW ENFORCEMENT	3,078.00	.00	.00	3,078.00
COVID-19	100,000.00	.00	.00	100,000.00
BOARD OF HEALTH	200,869.58	12,913.07-	2,575.26	190,551.77
CLEARING ACCOUNT	.00	.00	.00	.00
GENERAL CO 12 MONTH CD	271,646.15	.00	.00	271,646.15
GENERAL CO 6 MONTH CD	52,941.21	.00	.00	52,941.21
GENERAL CO MONEY MARKET	1,080,527.71	.00	.00	1,080,527.71
911 SUPER SAVINGS	459,786.29	.00	.00	459,786.29
911 24 MONTH CD	9,371.42	.00	.00	9,371.42
*** BANK TOTAL ***	4,451,956.57	71,029.48-	18,842.77	4,399,769.86

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,460.26	.00	.00	1,460.26
PEND CO HOUSING	65,920.74	.00	.00	65,920.74
*** BANK TOTAL ***	67,381.00	.00	.00	67,381.00

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	20.94	.00	.00	20.94
*** BANK TOTAL ***	20.94	.00	.00	20.94

*** COUNTY TOTAL ***	4,519,358.51	71,029.48-	18,842.77	4,467,171.80
CASH ON HAND				200.00
*** TOTAL ***				4,467,371.80

DATE: 6/05/20
 TIME: 10:17:58

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 5/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	31356.33	.00	.00	31356.33
FUND 001 TOTALS		2238652.20	214583.10	204974.80-	2248260.50
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		17311.71	.00	1475.64-	15836.07
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		5790.87	.00	.00	5790.87
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		18053.84	2836.75	.00	20890.59
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		8638.49	241.50	51.84-	8828.15
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		1460.26	.00	.00	1460.26
FUND - 007	PEND CO 911				
FUND 007 TOTALS		623697.72	8566.88	52327.39-	579937.21
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		55551.89	.00	56.55-	55495.34
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		55766.91	4.74	.00	55771.65
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		53249.28	9731.00	1380.70-	61599.58
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		65907.63	13.11	.00	65920.74
FUND - 025	CHCB				
FUND 025 TOTALS		20.94	.00	.00	20.94

DATE: 6/05/20
TIME: 10:17:58

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 5/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	1370.26	275.56	270.00-	1375.82
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	269427.45	2880.14	10105.19-	262202.40
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	50191.09	262.07	1290.00-	49163.16
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	660802.63	.00	.00	660802.63
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	26149.46	190.00	161.90-	26177.56
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	3077.86	.14	.00	3078.00
FUND - 206	COVID-19				
	FUND 206 TOTALS	.00	100000.00	.00	100000.00
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	137.14	137.14-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	.00	.00	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	50.00	50.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	518.55	518.55-	.00

DATE: 6/05/20
TIME: 10:17:58

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 5/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	49533.72	.00	510.00-	49023.72
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	188782.64	31524.34	29755.21-	190551.77
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	46181.54	46181.54-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	1200.95	1200.95-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	24455.20	24455.20-	.00
	FINAL TOTALS	4398621.69	443652.71	374902.60-	4467371.80
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	4,519,358.51			
	ORDERS/DEBITS OUTSTANDING:	71,029.48-			
	DEPOSITS/CREDITS OUTSTANDING:	18,842.77			
	NET BANK BALANCE	4,467,171.80			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	4,467,371.80			

I, Donald L. Hedrick Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending May 2020 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the

remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.

Given under my hand this 16 day of June 2020

Donald L. Hedrick Sheriff of Pendleton County

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.

The probation of the Last Will and Testament of **Naomi Virginia Waggy, deceased**; Witnesses by affidavit, Peggy Leatherman and (signature unreadable); The appointment of Anita Fay Hartman and James Thomas Waggy as Co-Executors of the **Estate of Naomi Virginia Waggy, deceased**; Bond not required per Last Will and Testament of deceased.

The appointment of Raymond Auville as Administrator in the **Estate of Penny E. Auville, deceased**; Bond in the amount of \$700.00. No surety required.

The probation of the Last Will and Testament of **Tracy Alva Ryder, deceased**; Witnesses by affidavit, Linda Carroll and Marie Foster; The appointment of Jennifer Lynn Martin as Administratrix cta of the **Estate of Tracy Alva Ryder, deceased**; Bond not required per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Loveain H. Warner, deceased**; Witnesses by affidavit, Tamara J. Smith and Louise Moore; The appointment of Timothy Hoover as Executor of the **Estate of Loveain H. Warner, deceased**; Bond not required per Last Will and Testament of deceased.

The appointment of Jacob Thompson as Administrator in the **Estate of Polly Ann Hoover, deceased**; Bond in the amount of \$800.00 with Craig Thompson as Surety.

The appointment of Rose Ann Sites as Administratrix in the **Estate of Robert Carl Sites, deceased**; Bond in the amount of \$2,000.00 with Mary Roy as Surety.

The probation of the Last Will and Testament of **Mary Helen Blackwell, deceased**; Witnesses by affidavit, Jeffrey S. Bowers and Kathy O. Bowers; The appointment of Catherine B. Wilson as Executrix of the **Estate of Mary Helen Blackwell, deceased**; Bond not required per Last Will and Testament of deceased.

The appointment of Vicky Champ as Administratrix in the **Estate of Nathan Hess, deceased**; Bond in the amount of \$1,500.00 with Coy Adam Champ, Jr. as Surety.

The probation of the Last Will and Testament of **Vada Mae Waybright, deceased**; Witnesses by affidavit, Mary E. May and Lorena B. Hoover; The appointment of Carl L. Waybright as Executor of the **Estate of Vada Mae Waybright, deceased**; Bond not required per Last Will and Testament of deceased.

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:

Patricia Sites, as Administrator of the **Estate of Mary Lee Sites, deceased**; Waiver of Final Settlement

Sandra J. Kelley, as Administratrix of the **Estate of Harry J. Weese, deceased**; Waiver of Final Settlement

Tracie Harman, as Executrix of the **Estate of Alice V. Kehne, deceased**; First and Final Settlement

Diana Kehl, as Executrix of the **Estate of John Lucien Labonte, deceased**; Affidavit and Waiver of Final Settlement

Gary L. Mullenax, as Executor of the **Estate of Hobert Stanley Mullenax, deceased**; Affidavit and Waiver of Final Settlement

On motion of Carole Hartman, the following correction of assessment was approved:

Lindsey Smith Thompson, Circleville District, \$290.08

Jeff Bowers submitted a road name request for changing 999 Avernus Way to 999 Harrison Hollow. There was some discussion about changing road names and updating the data bases for emergency services. Karen Pitsenbarger stated she had been told that Diana Mitchell, 911 Director, had already verified that the new name is available for us. On motion of Gene McConnell, vote unanimous, the Commission approved the road name change.

The Commission discussed with Diana the procedures for road name changes. Diana mentioned that she usually gets a few every year, but after informing people about the procedures, they usually decide not to follow through. Gene asked how long the procedure is and how it affects the 911 calls. She stated that the original ordinance on road names did discourage requesting changes. Gene recommended that since the Commission makes the final decision on a road name change, that the petitioner come to a Commission meeting and explain why they want the road name change.

Gene stated that he had reviewed the road name policy that Diana had submitted and felt that there should be some changes and clarifications made. He also stated that there needs to be step by step procedures documented for replacing/repairing road signs that may be given to the public with a timeline of when to expect the changes.

Diana mentioned that the SIRN upgrade was being done today for both hardware and software. She also stated that the CAD update is currently scheduled for the third week in July. The Commission requested that she email this information to Michael Harman.

She indicated that she may need to advertise for another part-time dispatcher as Donnie Kopp will no longer be available after he takes office as Magistrate. Diana said all employee training is up to date.

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, JULY 7, 2020.

President