

**AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, JUNE 21, 2022 AT 9:00 A.M.**

**COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER, CHARLES BURGOYNE, II**

**OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; APRIL MALLOW, PROSECUTING ATTORNEY; LAURA BROWN, ECONOMIC DEVELOPMENT AUTHORITY (EDA) DIRECTOR; WALTER HOJKA, THE PENDLETON TIMES; DARREN TAYLOR, DAY SOUTH BRANCH VALLEY REGIONAL DAY REPORT CENTER DIRECTOR; DAVE ELLIS**

Commission meeting called to order at 9:00 a.m. by President Gene McConnell.

Minutes of the June 7, 2022 meeting of the County Commission on motion of Commissioner Hevener were unanimously approved.

Maintenance:

Eddie Simpson submitted an estimate in the amount of \$1,497.59 to replace the rear steps at the Health Department.

On motion of Commissioner Hevener, vote unanimous, the Commission approved to increase the monthly utility payment for the Prosecuting Attorney's Office from \$100.00 to \$350.00.

Diana Mitchell, 911 Director, had no updates for her department.

Rick Gillespie, Emergency Services Coordinator, had nothing to report.

Laura Brown, EDA Director, reported that there were no updates to the broadband projects.

Karen Pitsenbarger, County Administrator, spoke with Omni Associates regarding the Courthouse Annex. They indicated they would like to have someone to review the electrical and plumbing requirements before doing their schematics. Commissioner McConnell stated that would need to meet with them to clarify some issues about the basement for the Annex.

Commissioner McConnell reported that the Pendleton County Library had sent a letter stating they are losing nearly \$7,000.00 in state funding for the next fiscal year. The Board of Education has increased their library funding by \$2,000.00. Commissioner Burgoyne made a motion, vote unanimous, to increase their funding by \$5,000.00 for fiscal year 2023.

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER BURGOYNE WERE UNANIMOUSLY APPROVED.**

United States of America

State of West Virginia



County of Pendleton, ss:

**Clerk's Fiduciary Report**

**Estate from Tuesday, June 7, 2022, through Tuesday, June 21, 2022**

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

**On, Thursday, June 9, 2022, the following matters were disposed of in the presence of the Clerk:**

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **APRIL MALLOW** was appointed and qualified as ADMINISTRATRIX of the estate of **BARBARA ANN MALLOW**, deceased. Bond was 20,000.00.

**On, Thursday, June 16, 2022, the following matters were disposed of in the presence of the Clerk:**

The last will and testament of **MARY ANN BLACK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**KEVIN P. BLACK**, who was named in the last will and testament of **MARY ANN BLACK**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

**On, Friday, June 17, 2022, the following matters were disposed of in the presence of the Clerk:**

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **FALISHA NORRIS** was appointed and qualified as ADMINISTRATRIX of the estate of **RALPH PITSENBARGER JR.**, deceased. Bond was 10,500.00.

*Elise M. White*

Tuesday, June 21, 2022

Elise M. White  
Clerk of the Pendleton County Commission

Confirmed

Estate: 646  
FiduciaryReport

**THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER BURGOYNE WERE UNANIMOUSLY APPROVED:**

Susan G. Hall, Executrix of the **Estate of William A. Hall, deceased**; Waiver of Final Settlement

B. H. Mitchell & Jeffrey S. Bowers, Co-Executors of the **Estate of Ruth S. Vogel, deceased**; Waiver of Final Settlement

Bradford H. Mitchell, Administrator cta dbn of the **Estate of John Edwin Starr, deceased**; Waiver of Final Settlement

The following exonerations were approved on motion of Commissioner Hevener, vote unanimous:

Robert D. & Carol Martin & James Pope, Sugar Grove District, \$143.66  
Andy & Julie Bland, Mill Run District, \$104.91  
Randy Cook, Mill Run District, \$56.02  
William Mobley, Jr., Sugar Grove District, \$4.74  
Daniel Warner, Circleville District, \$17.93  
Jonathan Hedrick, Bethel District, \$69.46

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:**

GENERAL COUNTY FUND:	Check Nos. 33163 – 33185	\$31,936.70
911 FUND:	Check Nos. 3779– 3780	\$1,452.61
HOME CONFINEMENT FUND:	Check No. 278	\$99.00
PARKS & RECREATION FUND:	Check Nos. 1256 - 1257	\$335.46
PENDLETON CO. COMM. BLDG FUND:	Check No. 1197	\$800.87
AMERICAN RESCUE PLAN FUND:	Check No. 106	\$42,871.69

Mr. Gillespie informed the Commission that he had been contacted by the National Radio Quiet Zone and they had approved a small increase in power for the Long Ridge Tower. They are continuing to review other towers.

**ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, JULY 5, 2022.**

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President