

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, JUNE 4, 2024 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; DIANA MITCHELL, 911 DIRECTOR; APRIL MALLOW, PROSECUTING ATTORNEY; DARREN TAYLOR, DIRECTOR, SOUTH BRANCH VALLEY REGIONAL DAY REPORT CENTER; MIKE ALT; TINA EYE

Commissioner Dahmer led those present in prayer. Commissioner Hevener called the meeting to order.

Minutes of the May 21, 2024 meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

Diana Mitchell, 911 Director, submitted to the Commission a road name change request. The request was to change Walkins Wayside Lane to Niday Lane. On motion of Commissioner Dahmer, vote unanimous, the road name change was approved.

Additional discussion was heard to determine if it could be required that before assigning a road name, that an accessible road to buildings be made for emergency services vehicles. Recently a cabin burned because there was no accessible road for the fire trucks. An alternative would be for the 911 dispatchers to inquire if there is an accessible road to determine the type of emergency vehicles that need to respond.

On motion of Commissioner Dahmer, vote unanimous, Stacy Ward was approved as a part-time employee in the Assessor's Office.

Karen Pitsenbarger, County Administrator, reported that she had been informed that the financial feasibility report required to move forward with the Annex should be completed by the end of this week. She has been pushing Region 8 to stay on top of this as nothing further can be done regarding the Annex until this report has been received.

Darren Taylor, Day Report Center Director, thanked the County Commission for providing monies from the Opioid Fund to pay for the rent at the Franklin Office. The Substance Use/Abuse Recovery Program not only provides testing and treating for addiction but also provides assessments on other things such as parenting and life skills plus they offer counseling and therapy. They currently have over 140 participants in the program throughout the three-county area of Hampshire, Hardy and Pendleton.

On motion of Commissioner Hevener, vote unanimous, the May 14, 2024 Primary Election results were certified.

The final budget revision for General County for the fiscal year 2024 was approved on motion of Commissioner Bennett, vote unanimous.

Ora Ash, Deputy State Auditor
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2416 ext. 5114
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REQUEST FOR REVISION TO APPROVED BUDGET
 Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-B-26a)

CONTROL NUMBER
 FY: 2024
 Fund: 1
 Rev. No. 4
 Pages: 1

Pendleton County Commission
 GOVERNMENT ENTITY

Person To Contact Regarding Request: P.O. Box 1167
 Name: **Elise M. White** STREET OR PO BOX COUNTY
 Phone: **304-358-2505** Government Type
 Fax: **304-358-2473** Franklin CITY 26807
 Email: countyclerk@pencowv.com ZIP CODE

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-08	Supplemental Taxes	5,000	4,225		9,225
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
			4,225		

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 4,225
 COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
408	Statewide Computer Network	12,000	2,000		14,000
425	Other Buildings	142,925	2,225		145,150
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			4,225		

APPROVED BY THE STATE AUDITOR
 BY: Deputy State Auditor, Local Government Services Div. Date

Elise M. White 6/4/2024
 AUTHORIZED SIGNATURE APPROVAL
 OF ENTITY DATE

RESOLUTION

At a regular session of the Pendleton County Commission, held June 4, 2024 the following order was made and entered:

SUBJECT: The revision of the General County Levy Estimate 2023-2024 Budget for the County of Pendleton. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the County Commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number four, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Jimmie Bennett, and duly seconded by Commissioner Roger Dahmer, the vote thereon was as follows:

- Commissioner Carl Hevener - Yes
- Commissioner Roger Dahmer - Yes
- Commissioner Jimmie Bennett - Yes

WHEREUPON, Carl Hevener, President, declared said resolution duly adopted, and it is therefore **ADJUDGED** and **ORDERED** that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk, Elise M. White is authorized to fix her signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

April Mallow, Prosecuting Attorney, announced to the Commission that she is currently accepting applications for a secretary, as her previous one quit last month.

The Commission discussed the option of whether to opt-out of allowing 911 personnel currently enrolled in the Public Employees Retirement System (PERS) to transfer into the Emergency Management Services Retirement System (EMSRS). Ms. Pitsenbarger stated on behalf of Rick Gillespie, Emergency Services Coordinator, that he would like the Commission to allow the option to transfer if the election to transfer is approved state-wide. On motion of Commissioner Dahmer, vote unanimous, the County will allow our existing 911 personnel to transfer into the EMSRS system if approved.

Mike Alt and Tina Eye thanked the Commission for their support of the County's fire and ambulance services. Recently, a town in another county disbanded their EMS system. Mr. Alt would like to have a work session with the Commission in the near future to continue discussing options for funding the County's services.

The following exonerations, on motion of Commissioner Dahmer, vote unanimous, were approved:

Derek Brown, Franklin District, \$133.84
Tina Eye, Mill Run District, \$235.08

There were no appointments of administrators, executors, etc., done by the clerk in vacation of the Commission.

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Bennett, and unanimously confirmed:

Rebecca Wilkins, Administratrix of the **Estate of Samuel Curry Wilkins, deceased**; Affidavit and Waiver of Final Settlement

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 34884 – 34926	\$38,891.26
COAL SEVERANCE FUND:	Check Nos. 200238 - 200243	\$4,877.05
MAGISTRATE COURT FUND:	Check No. 300221	\$24.00
911 FUND:	Check Nos. 4205 – 4215	\$59,345.79
HOME CONFINEMENT FUND:	Check No. 333	\$300.00
PARKS & RECREATION FUND:	Check Nos. 1442 - 1446	\$1,287.14
CLINTON HEDRICK CB FUND:	Check No. 1157	\$60.01
AMERICAN RESCUE PLAN ACT FUND:	Check No. 129	\$99,693.98

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT, VOTE UNANIMOUS, UNTIL TUESDAY, JUNE 18, 2024.

President