

AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, MARCH 19, 2019.

PRESENT: COMMISSIONERS GENE McCONNELL, CARL HEVENER AND CAROLE HARTMAN.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:

Check Nos. 30264-30280 \$8,967.22

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF COAL SEVERANCE FUND:

Check No. 200009 \$142.48

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF MAGISTRATE COURT FUND:

Check No. 300013 \$28.50

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:

Check Nos. 3055-3059 \$1,228.64

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF HOME CONFINEMENT FUND:

Check No. 229 \$128.00

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PARKS AND RECREATION FUND:

Check Nos. 956-957 \$478.52

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF CLINTON HEDRICK COMMUNITY BUILDING FUND:

Check Nos. 1030-1032 \$154.83

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PENDLETON COUNTY COMMUNITY BUILDING FUND:

Check Nos. 1124-1125 \$7,438.28

Minutes of the March 5, 2019 meeting of the County Commission were unanimously approved.

Maintenance:

Ryan Pace is working on the website. He will be submitting a review for the Commission. Karen Pitsenbarger, County Administrator, will contact each County office to see if they would like to change their emails from the current ones to a shorter version with the website change.

Don Largent Roofing is not interested in constructing the awning at the Rescue Squad Building. Carl Hevener will contact James Alt to see if he would be interested in building a smaller awning.

The annual maintenance at the Library for heating and cooling runs around \$900 annually. Carole Hartman made a motion, vote unanimous, to add the Library's maintenance to the County contract with AQS.

Ronnie File has increased his mowing costs for the Courthouse. Karen Pitsenbarger will contact him to see if he still plans to mow around the parking lot on High Street and at the Community Building. If he is not, Carl Hevener mentioned that we may be able to get someone from the Drug Court that is required to do community service.

The final reports and drawdown for the Seneca Rocks Water Project were signed by the Commission President.

An update on the Opengov project through the West Virginia State Auditor's Office was given by Elise White, County Clerk. She stated that the County is now registered for this project and she is in the process of creating the required files needed to upload to the Auditor's Office.

On motion of Gene McConnell, all commissioners voting in the affirmative, they adjourned into Executive Session at 9:20 a.m. to discuss a personnel issue. No action was taken during the Executive Session. Motion was made to reconvene into Regular Session at 9:46 a.m.

Charles King, President of the Pendleton County Emergency Rescue, expressed concern in regards to concealed weapons on county property. Gene McConnell mentioned that in West Virginia Code, Chapter 61, it states that concealed weapons cannot be taken into the Courthouse or on School property, but does not address any other local government locations. The Commissioners recommended that he contact the State Attorney General for guidance. Mr. King then presented financial sheets indicating the reimbursement rates from insurance companies as compared to the actual fees charged by the squads. He will provide the Commissioners with profit and loss statements for the last three years as soon as they are available.

Upon motion of Carl Hevener, vote unanimous, the Commission approved the budget for fiscal year 2019-2020.

PENDLETON COUNTY, WEST VIRGINIA
LEVY PAGE
REGULAR CURRENT EXPENSE LEVY
2019 - 2020

Current Year	Column E		Taxes Levied
	Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/\$100	
Class I			
Personal Property	\$ _____	14.19	\$ _____
Public Utility	_____		_____
Total Class I	\$ _____		\$ _____
Class II			
Real Estate	\$ 331,960,290	28.38	\$ 942,103
Personal Property	1,282,544		3,640
Total Class II	\$ 333,242,834		\$ 945,743
Class III			
Real Estate	\$ 73,492,010	56.76	\$ 417,141
Personal Property	50,367,608		285,887
Public Utility	71,883,905		408,013
Total Class III	\$ 195,743,523		\$ 1,111,041
Class IV			
Real Estate	\$ 11,277,240	56.76	\$ 64,010
Personal Property	5,240,688		29,746
Public Utility	2,468,699		14,012
Total Class IV	\$ 18,986,627		\$ 107,768
Total Value & Projected Revenue	\$ 547,972,984		\$ 2,164,552
Less Delinquencies, Exonerations & Uncollectable Taxes		5.00%	108,228
Less Tax Discounts		2.00%	41,126
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)		_____
Total Projected Property Tax Collection		2,015,198
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		2.00%	40,304
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes (Transfer amount to Worksheet GCRev - Account No. 301-01)			\$ 1,974,894

Pendleton County Commission Levy Estimate (Budget)
2019 - 2020 Fiscal Year

STATE OF WEST VIRGINIA

County of: Pendleton, West Virginia

In accordance with WV Code §11-8-10, as amended, the Pendleton County Commission proceeded to make an estimate of the amounts necessary to be raised by a levy of taxes for the current year, and doth determine and estimate the several amounts to be as follows:

General Fund	Estimated Revenues
Fund Balance	\$ 1,062,000
Property Taxes Current year	1,974,894
Prior Year Taxes	69,180
Tax Penalties, Interest & Publication Fees	30,000
Property Transfer Tax	30,000
Gas and Oil Severance Tax	8,000
Wine & Liquor Tax	1,100
Hotel Occupancy Tax	53,000
Miscellaneous Permits	500
Federal Grants / Federal Payment in Lieu of Taxes	200,000
State Grants	9,965
Sheriff's Service of Process	6,800
Sheriff's Earnings	150
County Clerk's Earnings	20,000
Circuit Clerk's Earnings	6,000
Accident Reports	50
Franchise Agreement	5,000
IRP Fees (Interstate Registration Plan)	20,000
Jail Fees	50
Regional Jail Operations Partial Reimbursement	7,000
Interest Earned	3,000
Miscellaneous Revenue	4,000
Sheriff's Commission	15,000
Gaming Income	40,000
Video Lottery	2,500
Refunds/Reimbursements (External Sources)	279,511
Dog & Kennel Reimbursement	700
General School Reimbursements	20,000
Payroll Reimbursements	336,478
Transfers Assessor's Valuation Fund	57,449
Total Estimated General Fund Revenues	\$ 4,262,327
Coal Severance Tax	Estimated Revenues
Assigned Fund Balance	\$ 5,000
Coal Severance Tax	15,000
Refunds/Reimbursements	-
Total Coal Severance	\$ 20,000

**Pendleton County Commission Levy Estimate (Budget)
2019 - 2020 Fiscal Year**

ESTIMATED EXPENDITURES	General Fund	Coal Severance Tax Fund
GENERAL GOVERNMENT		
County Commission	\$ 624,633	\$ -
County Clerk	252,503	-
Circuit Clerk	204,330	-
Sheriff - Treasurer	229,417	-
Prosecuting Attorney	174,115	-
Assessor	199,543	-
Assessor's Valuation Fund	57,449	-
Statewide Computer Network	11,956	-
Agricultural Agent	64,089	-
Elections - County Clerk	232,000	-
Circuit Court	6,164	-
Custodial	23,000	-
Insurance Program (Self Insured)	25,668	-
Courthouse	446,000	20,000
Other Buildings	272,000	-
Regional Development Authority	5,231	-
Economic Development	52,742	-
State Grants	9,965	-
Contingencies - Not to Exceed 10% of Budget	15,766	-
TOTAL GENERAL GOVERNMENT	2,906,571	20,000
PUBLIC SAFETY	-	-
Sheriff - Law Enforcement	301,598	-
Sheriff - Service of Process	6,800	-
Regional Jail	250,000	-
Emergency Services	96,560	-
Communication Center	336,478	-
Fire Department	7,500	-
Ambulance Authority	7,500	-
Flood Control	7,500	-
TOTAL PUBLIC SAFETY	1,013,936	-
HEALTH AND SANITATION	-	-
Local Health Department	35,000	-
Mental Health	2,000	-
Water	226,769	-
TOTAL HEALTH & SANITATION	263,769	-
CULTURE AND RECREATION	-	-
Parks & Recreation	20,000	-
Community Center	1,551	-
Visitor's Bureau	26,500	-
Library	25,000	-
TOTAL CULTURE & RECREATION	73,051	-
SOCIAL SERVICES	-	-
Public Transit	5,000	-
TOTAL SOCIAL SERVICES	5,000	-
Total Expenditures	\$ 4,262,327	\$ 20,000

STATE OF WEST VIRGINIA
PENDLETON COUNTY, WEST VIRGINIA, WEST VIRGINIA

I, Elise M. White, CLERK OF THE COUNTY COMMISSION OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING ARE TRUE COPIES FROM THE RECORD OF ORDERS MADE AND ENTERED BY SAID COMMISSION ON THE 19 DAY OF MARCH 2019.


(Signature)

The Sheriff’s Monthly Financial Statement for February 2019 was reviewed and filed.

DATE: 3/06/19 TIME: 10:23:39		PENDLETON COUNTY FINANCIAL STATEMENT MONTH ENDING- 2/2019		PROG: SA058B	
ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY					
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		1902890.13	379685.80	200031.24-	2082544.69
FUND - 002 COAL SEVERANCE					
FUND 002 TOTALS		11685.83	.00	829.53-	10856.30
FUND - 003 DOG AND KIENNEL					
FUND 003 TOTALS		6488.69	.00	.00	6488.69
FUND - 004 GENERAL SCHOOL					
FUND 004 TOTALS		14571.78	3133.03	.00	17704.81
FUND - 005 MAGISTRATE COURT					
FUND 005 TOTALS		2566.63	3649.50	323.45-	5892.68
FUND - 006 WORTHLESS CHECK					
FUND 006 TOTALS		1183.72	25.00	.00	1208.72
FUND - 007 PEND CO 911					
FUND 007 TOTALS		699144.15	8335.10	97409.69-	610069.56
FUND - 008 HOME DETENTION					
FUND 008 TOTALS		50919.74	336.00	48.00-	51207.74
FUND - 011 RES FOR SPEC EMERG					
FUND 011 TOTALS		55530.37	21.30	.00	55551.67
FUND - 013 BOARD OF PARKS					
FUND 013 TOTALS		66082.23	.00	1224.75-	64857.48
FUND - 024 PEND CO HOUSING					
FUND 024 TOTALS		64583.22	132.03	.00	64715.25
FUND - 025 CHCB					
FUND 025 TOTALS		829.68	.00	299.71-	529.97

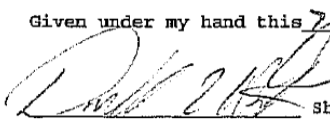
DATE: 3/06/19 TIME: 10:23:39		PENDLETON COUNTY FINANCIAL STATEMENT MONTH ENDING- 2/2019		PROG: SA058B	
ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026 PCCB					
FUND 026 TOTALS		1232.06	.00	453.21-	778.85
FUND - 052 HEALTH REIMB					
FUND 052 TOTALS		253689.41	3730.14	7673.18-	249746.37
FUND - 056 ASSESSOR VALUATION					
FUND 056 TOTALS		24072.61	12881.52	550.00-	36404.13
FUND - 059 CONCEALED WEAPONS					
FUND 059 TOTALS		22993.26	1130.00	280.90-	23842.36
FUND - 073 SPEC LAW ENF INVEST					
FUND 073 TOTALS		3071.78	.59	.00	3072.37
FUND - 312 CRIMINAL CHARGES					
FUND 312 TOTALS		.00	1194.92	1194.92-	.00
FUND - 313 COURT REPORTER					
FUND 313 TOTALS		.00	.00	.00	.00
FUND - 314 STATE FINES					
FUND 314 TOTALS		.00	.00	.00	.00
FUND - 315 STATE POLICE					
FUND 315 TOTALS		.00	350.00	350.00-	.00
FUND - 316 STATE CURRENT					
FUND 316 TOTALS		.00	3775.71	3775.71-	.00
FUND - 364 TAX LIEN					
FUND 364 TOTALS		61600.07	1292.61	1664.14-	61228.54
FUND - 365 DELINQ NONENTERED					
FUND 365 TOTALS		5184.84	.00	.00	5184.84

DATE: 3/06/19
TIME: 10:23:39

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 2/2019

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	140941.34	22679.96	20613.46-	143007.84
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	307360.90	307360.90-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	23558.93	23558.93-	.00
	FINAL TOTALS	3389261.54	773273.04	667641.72-	3494892.86
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	3,772,663.83			
	ORDERS/DEBITS OUTSTANDING:	347,789.58-			
	DEPOSITS/CREDITS OUTSTANDING:	69,707.81			
	NET BANK BALANCE	3,494,582.06			
	CASH ON HAND	200.00			
	MAG WIT	13.00			
	CIR WIT	97.80			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	3,494,892.86			

I, Donald Hedrick, Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending Feb. 2019 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 2 day of March 2019
 Sheriff of Pendleton County

DATE: 3/06/19 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
TIME: 10:21:10 BANK BALANCE AS OF 02/28/2019 PROG: SA006B

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	822,162.48	331,453.02-	56,833.40	547,542.86
PENDLETON COUNTY 911	38,249.32	.00	.00	38,249.32
HOME DETENTION	51,255.74	48.00-	.00	51,207.74
RESERVE FOR SPEC EMERG	55,551.67	.00	.00	55,551.67
PARKS & REC	64,857.48	.00	.00	64,857.48
PCCB	778.85	.00	.00	778.85
HEALTH REIMB	249,746.37	.00	.00	249,746.37
ASSESSOR'S VAL	23,699.99	.00	12,704.14	36,404.13
CONCEALED WEAPONS	24,397.36	560.00-	5.00	23,842.36
SPECIAL LAW ENFORCEMENT	3,072.37	.00	.00	3,072.37
BOARD OF HEALTH	158,571.13	15,728.56-	165.27	143,007.84
GENERAL CO 12 MONTH CD	268,287.71	.00	.00	268,287.71
GENERAL CO 6 MONTH CD	52,479.83	.00	.00	52,479.83
GENERAL CO MONEY MARKET	1,321,279.35	.00	.00	1,321,279.35
911 SUPER SAVINGS	562,579.52	.00	.00	562,579.52
911 24 MONTH CD	9,240.72	.00	.00	9,240.72
*** BANK TOTAL ***	3,706,209.89	347,789.58-	69,707.81	3,428,128.12

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,208.72	.00	.00	1,208.72
PEND CO HOUSING	64,715.25	.00	.00	64,715.25
*** BANK TOTAL ***	65,923.97	.00	.00	65,923.97

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	529.97	.00	.00	529.97
*** BANK TOTAL ***	529.97	.00	.00	529.97

*** COUNTY TOTAL ***	3,772,663.83	347,789.58-	69,707.81	3,494,582.06
CASH ON HAND				200.00
MAG WIT				13.00
CIR WIT				97.80
*** TOTAL ***				3,494,892.86

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC.,
DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY
PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.**

The probate of the Last Will and Testament of **John D. Heavner, deceased**; Witnesses by affidavit, Patricia M. Musgrove and J. Stuart Bowers, II; The appointment of Helen R. Heavner as Executrix of the **Estate of John D. Heavner, deceased**; Bond not required per Last Will and Testament of deceased.

The appointment of Shawn Landon Thompson as Ancillary Administrator of the **Estate of Ira Blair Thompson, deceased**; Bond not required per Last Will and Testament of deceased.

The probate of the Last Will and Testament of **Beverly June Phares, deceased**; Witnesses by affidavit, Kimberly S. Burgess and Sue Ellen Mitchell; The appointment of Thomas L. Phares as Executor of the **Estate of Beverly June Phares, deceased**; Bond not required per Last Will and Testament of deceased.

**THE FOLLOWING SETTLEMENT OF ACCOUNTS WERE THIS DAY PRESENTED
TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:**

Anna Lee Alt, Administratrix of the **Estate of Herman William Alt, deceased**; Affidavit and Waiver of Final Settlement

Sherri Lynn Schafer, Executrix of the **Estate of Maggie Florence Tarrant, deceased**; Affidavit and Waiver of Final Settlement

There were no exonerations.

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, APRIL 2, 2019.

President