

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, MARCH 7, 2023 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, PRESIDENT AND ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; LAURA BROWN, EDA DIRECTOR; MIKE ALT, UPPER TRACT VFD; GARY AND MARY HESS; STEPHEN SMOOT, THE PENDLETON TIMES

Commissioner Dahmer led those present in prayer. Commissioner Hevener opened the meeting.

Minutes of the February 21, 2023 meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

Maintenance:

The additional lighting in the Rescue Squad area of the Pendleton County Community Building (PCCB) has been installed.

Commissioner Hevener and Rick Gillespie, Emergency Services Coordinator, will meet at PCCB to determine the new location of the generator.

Mr. Gillespie said everything was fine at the 911 Center. The new phone system technician was currently at the Center to update a few minor items. There was nothing new to report on emergency services.

Mike Alt, member of Upper Tract Volunteer Fire Department, presented a budget request for the fire house, training center and the Tactical Skills Team. He stated that there are currently no generators at either facility and they needed upgrades to the electrical systems as they were outdated. The requests were in the amount of \$22,000 for the fire house, \$37,000 for the training center and \$13,000 for the skills team. Commissioner Hevener informed him that they were planning to move the generator at the Courthouse to the training center.

Gary and Mary Hess discussed with the Commissioners the potential auctioning of the WELD radio station. They are concerned that it may be purchased by a corporation who may not keep it as a local station. Mrs. Hess was looking for ideas on how to keep it local. She mentioned there is a meeting in Moorefield on March 9 at 7:00 p.m. that the Commissioners were invited to attend.

Laura Brown, EDA Director, stated that they are working with The Thrasher Group on a new LEAD grant application. The application is due March 22, 2023.

A meeting is scheduled for Thursday, March 16, 2023 at 1:30 p.m. with Omni Associates and contractors for the handicap ramp project at the Courthouse.

Ms. Brown requested a letter of support from the Commission designating her as the board representative for the Mon Forest Town of Seneca Rocks. Her alternate would be Annie Hulmes. On motion of Commissioner Dahmer, vote unanimous, the request was approved.

On motion of Commissioner Dahmer, vote unanimous, letters of support were signed for the following projects:

Congressionally Directed Spending Program:

Franklin Innovation Hub (Economic Development Authority)
Pendleton County Industrial Waste Water System (Economic Development Authority)
Hot/Cold Food Truck (Senior Center)

PCCB Parking Lot (County Commission)
Bike Trails (Experience Learning)

West Virginia Division of Arts and Culture:

Warner's Drive-In

On motion of Commissioner Bennett, vote unanimous, the Annual Memorandum of Agreement with the WVU Cooperative Extension Service was signed by the Commission.

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF COMMISSIONER BENNETT, AND UNANIMOUSLY CONFIRMED.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Friday, February 17, 2023, through Monday, March 6, 2023

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Tuesday, February 21, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **LARRY R. KIMBLE**, deceased was referred to **JOHN H. TREADWAY JR.**, a FIDUCIARY COMMISSIONER for the Pendleton County, for settlement thereof.

The last will and testament of **WELFORD KEMPER JOHNSON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SARAH G. KELLAM, who was named in the last will and testament of **WELFORD KEMPER JOHNSON**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

JESSICA G. MADDEN, who was named in the last will and testament of **WELFORD KEMPER JOHNSON**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

On, Wednesday, February 22, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **BARBARA A. SIMMONS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

R. KENT SIMMONS, who was named in the last will and testament of **BARBARA A. SIMMONS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

On, Tuesday, February 28, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ALBERTA R. POPE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DWANE NEIL, who was named in the last will and testament of **ALBERTA R. POPE**, deceased, as ADMINISTRATOR CTA DBN thereof, qualified as such. Bond was 500.00.

On, Thursday, March 2, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **THOMAS A. WARNER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RONALD L. DANIELS, who was named in the last will and testament of **THOMAS A. WARNER**, deceased, as **EXECUTOR** thereof, qualified as such. No bond was required.

Elise M. White

Monday, March 6, 2023

Elise M. White
Clerk of the Pendleton County Commission

Confirmed

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND APPROVED ON MOTION OF COMMISSIONER DAHMER, AND UNANIMOUSLY CONFIRMED:

Carolyn June Wimer, Executrix of the **Estate of Merl N. Warner, deceased**; Waiver of Final Settlement

Brenda Faye Cook, Executrix of the **Estate of Kenneth Bruce Eye, deceased**; Affidavit and Waiver of Final Settlement

Dwane Neil, Administrator cta dbn of the **Estate of Alberta R. Pope, deceased**; Report of Receipts, Disbursements and Distribution, Affidavit

On motion of Commissioner Dahmer, vote unanimous, the following exoneration was approved:

Amber & Timothy Tingler, Circleville District, \$119.14

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 33827 – 33864	\$23,344.16
	Payroll & Benefits 2/28/2023	\$161,871.11
COAL SEVERANCE FUND:	Check Nos. 200149 - 2001	\$1,216.57
MAGISTRATE COURT FUND:	Check No. 300184	\$280.00
911 FUND:	Check Nos. 3929 – 3937	\$56,379.26
HOME CONFINEMENT FUND:	Check Nos. 297 – 298	\$1,029.60
PARKS & RECREATION FUND:	Check Nos. 1330 – 1332	\$1,397.99
CLINTON HEDRICK CB FUND:	Check Nos. 1130 - 1133	\$370.56

The Commission proceeded to discuss revenues and expenditures for the fiscal year 2024 budget.

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT, VOTE UNANIMOUS, UNTIL TUESDAY, MARCH 21, 2023.

President