

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, MAY 17, 2022 AT 9:00 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER, CHARLES BURGOYNE, II

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; LAURA BROWN, ECONOMIC DEVELOPMENT AUTHORITY (EDA) DIRECTOR; RHETT DUSENBURY, DISTRICT REPRESENTATIVE FOR CONGRESSMAN ALEX X. MOONEY; WALTER HOJKA, THE PENDLETON TIMES

Commission meeting called to order by President Gene McConnell.

Minutes of the May 3, 2022 meeting of the County Commission on motion of Commissioner Hevener, were unanimously approved.

Maintenance:

Request from Trout Fest Committee if an additional stove could be added at the Pendleton County Community Building (PCCB).

Core holes were drilled yesterday in the parking lot where the Courthouse Annex would be built.

Utilities for the Prosecuting Attorney's office were initially set at \$100 per month. Justin Bowers is requesting an increase of \$250 month. The Commission would like to see copies of the utility bills before making a decision.

Diana Mitchell, 911 Director, said she had reviewed the County's towing policy and had no problems with the policy as it currently stands. The Commission agreed to make no changes to the policy.

Rick Gillespie, Emergency Services Coordinator, stated that there is an issue with where Smith Creek Road ends and Johnson Hollow Road begins. The Department of Highways indicates that Smith Creek Road intersects with Route 33 whereas the 911 mapping system indicates that Johnson Hollow Road intersects with Route 33. Three structures may be affected if the road name is changed. The Commission will gather additional information and discuss at the next meeting.

Laura Brown, EDA Director, gave a synopsis of the broadband grant status. We are still waiting to hear about the Emergency Connectivity Fund (ECF) grant for the school and library. The feasibility study by Thrasher is in progress and a meeting is scheduled with them later today. The questions from the State have been answered for the GIG ready technical assistance and are waiting on a response from the State. The Broadband Council and Thrasher are working on mapping the routes. The Line Extension Advancement and Development (LEAD) grant has gone through the public comment. About twenty addresses were challenged and removed from the grant. Actual construction dates have not yet been determined.

Rhett Dusenbury, District Representative for Congressman Alex X. Mooney, stated that Congressman Mooney would still be our representative through December and would be available to assist us with

any requests. Pendleton County will have a new Congressman beginning in January 2023 due to the redistricting and being moved to the 1st Congressional District.

Rick Gillespie informed the Commission that there is a need to upgrade the cameras at PCCB. He had received an initial quote for 9 cameras at approximately \$20,000 plus labor costs of about \$4,600. He also requested a quote for replacing 2 cameras at a cost of \$5,515.20 plus labor. On motion of Commissioner Hevener, vote unanimous, the Commission agreed to install 2 new cameras at the back of the building depending on an acceptable price. Rick will have that information at the next meeting.

The parts for replacing the HVAC system at the 911 Center have been received. Mike Waggy will begin work on that next week.

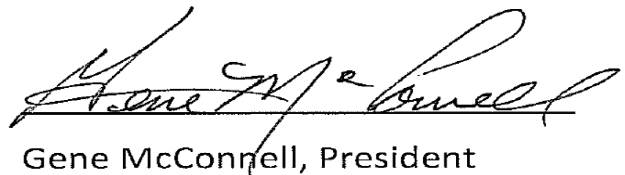
On motion of Commissioner Hevener, vote unanimous, the Commission issued a Proclamation to place the unexpired term of Commissioner Carole Hartman on the ballot for the General Election on November 8, 2022.

IN THE COUNTY COMMISSION OF PENDLETON COUNTY, WEST VIRGINIA, in Regular Session, May 17, 2022, the following Proclamation is ordered:

The Pendleton County Commission does hereby order that pursuant to W. Va. Code §3-10-1 & §3-10-7 – *Elections to fill vacancies, office of county commissioner*, proclaim and declare that the unexpired term of office for County Commissioner, Central District, be decided upon by voters of Pendleton County at the General Election to be held on November 8, 2022.

A notice will be published as a Class I-O legal advertisement in compliance with the provisions of W. Va. Code §3-10-1(e) prior to the election.

Given under my hand this 17th day of May, 2022.



Gene McConnell, President
Pendleton County Commission

ATTEST: Elise M. White

Elise M. White
Pendleton County Clerk

The Commission signed a Proclamation designating May as Community Action month on motion of Commissioner Hevener, vote unanimous.

Upon unanimous approval, the Commission signed the records grant agreement with the WV Division of Culture & History in the amount of \$10,000 with a 10% county match for personnel costs for back-indexing in the County Clerk's Office.

The Commission proceeded to open the cleaning bids for the Courthouse, Prosecuting Attorney's Office, Health Department, and Community Buildings. Three bids were received as follows:

J & L Reconditioning - \$37,000 annually
The Finishing Floss Cleaning Service, LLC - \$34,211.28 annually
Wright Way Cleaning Services - \$45,600 annually

The Commission tabled a decision until the next meeting to obtain additional information.

Rick reported that he had been trying to obtain the .gov email addresses that the Commission had previously approved but was having difficulty getting them through the state. He has contacted Global Science & Technologies (GST) for assistance. The cost through them would be approximately \$3.00 per month per email address which is cheaper than going directly through the state. Commissioner Burgoyne made a motion, unanimously approved, for Rick to go through GST to obtain the .gov email addresses.

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER, WERE UNANIMOUSLY APPROVED.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, May 2, 2022, through Monday, May 16, 2022

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Tuesday, May 3, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **NANCY C. NULL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TRUDY M. SPONAUGLE, who was named in the last will and testament of **NANCY C. NULL**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

LARRY T. SPONAUGLE, who was named in the last will and testament of **NANCY C. NULL**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

On, Wednesday, May 11, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **LITA CHARLENE RUSH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

WILLIAM EDWARD RUSH JR., who was named in the last will and testament of **LITA CHARLENE RUSH**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **DONALD L. REXRODE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

WILMA L. REXRODE, who was named in the last will and testament of **DONALD L. REXRODE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

Elise M. White

Monday, May 16, 2022

Elise M. White
Clerk of the Pendleton County Commission

Confirmed

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER, WERE UNANIMOUSLY APPROVED:

Martha Helmick, Administratrix of the **Estate of Stanley Keith Helmick, Jr., deceased**; Affidavit and Waiver of Final Settlement

The following exoneration was approved on motion of Commissioner Burgoyne, vote unanimous:

Randy Cook, Mill Run District, \$93.36

Elise White, County Clerk, informed the Commission that the State Auditor's Office had sent a letter approving the increase in Elected Official's salaries effective July 1, 2022. Each Elected Official must sign a written request for the increase in salary.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

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| GENERAL COUNTY FUND: | Check Nos. 33015 – 33106 | \$39,436.13 |
| COAL SEVERANCE FUND: | Check No. 200122 | \$922.06 |
| MAGISTRATE COURT FUND: | Check Nos. 300145 - 300146 | \$199.00 |
| 911 FUND: | Check Nos. 3756 – 3766 | \$10,958.58 |
| HOME CONFINEMENT FUND: | Check Nos. 274 - 276 | \$629.00 |
| PARKS & RECREATION FUND: | Check Nos. 1244 - 1248 | \$440.92 |

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, JUNE 7, 2022.

President