

AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, MAY 19, 2020.

PRESENT: COMMISSIONERS GENE McCONNELL, CARL HEVENER AND CAROLE HARTMAN.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:

Check No. 31123 - 31154 \$22,682.77

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF COAL SEVERANCE FUND:

Check No. 200049 \$112.20

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF HOME CONFINEMENT FUND:

Check No. 1316 \$56.55

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:

Check Nos. 3308 – 3312 \$49,589.75

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PARKS AND RECREATION FUND:

Check No. 1066 \$58.94

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PENDLETON COUNTY COMMUNITY BUILDING FUND:

Check No. 1154 \$270.00

Minutes of the May 5, 2020 meeting of the County Commission were unanimously approved.

Maintenance:

AQS is repairing one air conditioning unit for the second floor.

Black Brothers Painting will take care of the peeling paint on the front steps.

Augusta Steel will be here next week to do measurements of doors for the Circuit Clerk and Magistrate offices.

Plexiglass barriers for the other offices may be here by the end of the week.

Storage space at the Senior Center has been updated with air conditioning and new locks. The County will reimburse the Senior Center for those expenses.

The Commission discussed COVID-19 concerns and requirements. Reimbursements have been submitted and reviewed by Bruce Minor. The Commission requested to have an additional letter signed by the submitter stating they have not been reimbursed through any other sources.

The Commission heard updates and needs from Trent Alt, representing fire departments, Chuck King, representing rescue squads, Janice Lantz, Senior Center Director, Cody Brooks, Pendleton Manor Administrator, Bruce Minor, Emergency Services Director, Donnie Hedrick, Sheriff, Shalee Wilburn, Circuit Clerk and Elise White, County Clerk.

The Commission decided that the Courthouse will open on May 27, 2020 when Early Voting starts with a single point entry and screening of everyone entering the building. A contract with K & K Security of Maysville, WV has been reviewed by Kevin Sponaugle, Prosecuting Attorney. They will be providing security to screen each person and then give them a pass to the appropriate office. Each office will be limited to one customer at a time with exceptions for the County Clerk office, which may have a maximum of 2 voters at a time and for the Courtroom for cases. Each office will need to ensure that they maintain a distance of 6 feet between customers.

Chuck King inquired about solutions for the emergency services organizations to have access to locked gates so as to avoid delayed response times. Some property owners have provided keys but others have not and responders have had to use bolt cutters to cut the locks and/or chain. However, some first responders have had to wait until someone else comes to give access through the gate. Gene mentioned one option would be to have the property owners purchase a special lock that fire and rescue personnel would be able to access. Trent Alt and Chuck King will check on those locks.

The Commission has placed an ad in The Pendleton Times to encourage residents to complete the Census. Currently, Pendleton County has only a 4.8% completion rate, the second lowest in the state.

Elise White, County Clerk, presented a proposal for the upgrade of the computer system used by both the clerk and the sheriff's office in the amount of \$36,360.00. The current system is seven years old. Carl Hevener made motion to approve the upgrade, vote unanimous.

Elise White informed the Commission that Precinct 3 needed to be moved from the North Fork Elementary School due to construction. The new location, for the Primary Election only, will be at the old Circleville High School. Elise also asked the Commission as to who would be allowed in the Courthouse on Election night. The consensus was that in order to maintain the social distancing requirements that all candidates remain outside the Courthouse. The Pendleton Times would be allowed to have one person inside as long as the social distancing was maintained.

The security contract for the screening personnel was reviewed. Upon motion of Carole Hartman, vote unanimous, the contract was approved with name and date changes as noted.

The Sheriff's monthly financial statement for April 2020 was reviewed.

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	1,020,676.24	96,382.09-	13,785.86	938,080.01
PENDLETON COUNTY 911	154,949.13	370.08-	.00	154,579.05
HOME DETENTION	55,551.89	.00	.00	55,551.89
RESERVE FOR SPEC EMERG	55,766.91	.00	.00	55,766.91
PARKS & REC	53,249.28	.00	.00	53,249.28
PCCB	1,370.26	.00	.00	1,370.26
HEALTH REIMB	269,427.45	.00	.00	269,427.45
ASSESSOR'S VAL	45,591.94	.00	4,599.15	50,191.09
FINAN STABIL FUND	660,802.63	.00	.00	660,802.63
CONCEALED WEAPONS	25,999.46	150.00-	300.00	26,149.46
SPECIAL LAW ENFORCEMENT	3,077.86	.00	.00	3,077.86
BOARD OF HEALTH	203,355.58	14,572.94-	.00	188,782.64
CLEARING ACCOUNT	.00	.00	.00	.00
GENERAL CO 12 MONTH CD	271,646.15	.00	.00	271,646.15
GENERAL CO 6 MONTH CD	52,941.21	.00	.00	52,941.21
GENERAL CO MONEY MARKET	1,080,298.30	.00	.00	1,080,298.30
911 SUPER SAVINGS	459,747.25	.00	.00	459,747.25
911 24 MONTH CD	9,371.42	.00	.00	9,371.42
*** BANK TOTAL ***	4,423,822.96	111,475.11-	18,685.01	4,331,032.86

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,460.26	.00	.00	1,460.26
PEND CO HOUSING	65,907.63	.00	.00	65,907.63
*** BANK TOTAL ***	67,367.89	.00	.00	67,367.89

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	20.94	.00	.00	20.94
*** BANK TOTAL ***	20.94	.00	.00	20.94

*** COUNTY TOTAL ***	4,491,211.79	111,475.11-	18,685.01	4,398,421.69
CASH ON HAND				200.00
*** TOTAL ***				4,398,621.69

DATE: 5/07/20
 TIME: 11:31:12

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 4/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	31356.33	.00	.00	31356.33
FUND 001 TOTALS		2336514.34	125981.71	223843.85-	2238652.20
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		14224.16	4201.90	1114.35-	17311.71
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		5631.87	159.00	.00	5790.87
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		15503.59	2550.25	.00	18053.84
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		8919.08	292.54	573.13-	8638.49
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		1385.26	75.00	.00	1460.26
FUND - 007	PEND CO 911				
FUND 007 TOTALS		526199.12	132219.94	34721.34-	623697.72
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		55566.74	120.00	134.85-	55551.89
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		55762.33	4.58	.00	55766.91
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		48706.66	5855.54	1312.92-	53249.28
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		65891.25	16.38	.00	65907.63
FUND - 025	CHCB				
FUND 025 TOTALS		20.94	.00	.00	20.94

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PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 4/2020

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ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	764.70	605.56	.00	1370.26
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	266818.79	3597.32	988.66-	269427.45
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	58608.85	4851.08	13268.84-	50191.09
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	657876.68	2925.95	.00	660802.63
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	25866.36	460.00	176.90-	26149.46
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	3077.74	.12	.00	3077.86
FUND - 206	COVID-19				
	FUND 206 TOTALS	.00	.00	.00	.00
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	455.00	455.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	.00	.00	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	150.00	150.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	919.11	919.11-	.00

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PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 4/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	49528.72	1474.74	1469.74-	49533.72
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	152795.69	57864.93	21877.98-	188782.64
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	68705.48	68705.48-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	6656.72	6656.72-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	175.56	175.56-	.00
	FINAL TOTALS	4354847.71	420318.41	376544.43-	4398621.69
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	4,491,211.79			
	ORDERS/DEBITS OUTSTANDING:	111,475.11-			
	DEPOSITS/CREDITS OUTSTANDING:	18,685.01			
	NET BANK BALANCE	4,398,421.69			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	4,398,621.69			

I, Donald Hedrick Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending April 2020 showing the balance on
hand at the beginning of the month, the amount received, the amount distributed and the

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PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 4/2020

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
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remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.

Given under my hand this 8 day of May 2020

Donald Hedrick Sheriff of Pendleton County

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.

The probation of the Last Will and Testament of **Tracy Alva Ryder, deceased**; Witnesses by affidavit, Linda Carroll and Marie Foster; The appointment of Armeda Faye Ryder as Executrix of the **Estate of Tracy Alva Ryder, deceased**; Bond not required per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **William H. Simmons, deceased**; Witnesses by affidavit, Ann Bennett and Diana B. Smith; The appointment of Katherine S. Lambert as Executrix of the **Estate of William H. Simmons, deceased**; Bond not required per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Joyce Waldschlager, deceased**; Witnesses by affidavit, Kathy O. Bowers and Patricia M. Musgrove; The appointment of Cindy Evick as Executrix of the **Estate of Joyce Waldschlager, deceased**; Bond not required per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Juanita Slusher, deceased**; Witnesses by affidavit, Melissa M. Sites and Hayley E. Basagic; The appointment of Mary Catherine Slusher as Executrix of the **Estate of Juanita Slusher, deceased**; Bond not required per Last Will and Testament of deceased.

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:

Kandy Turner, as Executrix of the **Estate of Carol S. Turner, deceased**; Waiver of Final Settlement

There were no exonerations.

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, JUNE 2, 2020.

President