

**AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, MAY 19, 2026 AT 9:00 A.M.**

**COMMISSIONERS PRESENT: CARL HEVENER, ROGER DAHMER AND JIMMIE BENNETT**

**OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; APRIL MALLOW, PROSECUTING ATTORNEY; ANNIE HUMES, CVB DIRECTOR; STEPHEN SMOOT, THE PENDLETON TIMES; SHERRY MONGOLD, SRRDA DIRECTOR; MIKE ALT; JENNIFER TAYLOR-IDE**

Commissioner Dahmer led those present in prayer. The Commission President invited all attending to join in the Pledge of Allegiance. Commissioner Hevener called the meeting to order. He welcomed all attendees to the first meeting in the new conference room of the Annex.

Minutes of the May 5, 2026 meeting, on motion of Commissioner Dahmer, were unanimously approved.

On motion of Commissioner Dahmer, vote unanimous, the Commission approved the Men's Health Proclamation for the month of June 2026.

Elise White, County Clerk, informed the Commission that an Administratrix had been appointed in the Estate of Susie Mae Thompson, deceased on April 23, 2026. On April 24, 2026, a holographic will for the decedent was presented. An objection to the probating of that holographic will was received on April 27, 2026 from Nelson M. Michael, attorney representing Nancy Bergdoll, Administratrix. On May 18, 2026, a petition to probate the holographic will was received from Kevin Judy, II, attorney for Amy Huffman, individual named in the holographic will to be appointed as executrix.

On motion of Commissioner Bennett, vote unanimous, a fiduciary commissioner was appointed to the Estate of Susie Mae Thompson, deceased.

Rick Gillespie, Emergency Services Coordinator, said that the PSD will be moving into their new offices at the Pendleton County General Services Center (PCGSC) on Wednesday. The Forestry and Wildlife Resources will move into their new offices on Thursday.

Karen Pitsenbarger, County Administrator, reported that the Annex is 99% completed. The magistrates will move into their new offices next week. The Phase 3 renovation started last week in the Assessor's Office.

On motion of Commissioner Dahmer, vote unanimous, the Commission approved the hiring of Kristi Martin to the Assessor's Office.

The Commissioners will review the Employee Handbook and discuss any suggestions/changes at the next meeting.

Annie Humes, CVB Director, stated that she has received a bid and design from one artist for the 250 Mural Project. She should have a second design and bid by the end of the week.

Mike Alt stated that they are still receiving calls for water due to the drought conditions, which they have had to turn down. He asked if the Public Service District would be willing to put out something asking residents to conserve water. Mr. Gillespie said that nothing has been put forth as of this date.

The Commission reviewed the Sheriff's April 2026 financial statement.

The following appointments of administrators, executors, etc., done by the clerk in vacation of the Commission, were this day presented to the Commission, approved on motion of Commissioner Dahmer, and unanimously confirmed.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

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**Estate from Monday, May 4, 2026, through Monday, May 18, 2026**

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

**On, Monday, May 4, 2026, the following matters were disposed of in the presence of the Clerk:**

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The said estate of **DENNIS JAMES HEDRICK**, deceased was referred to **G. ISAAC SPONAUGLE, III**, a FIDUCIARY COMMISSIONER for the Pendleton County, for settlement thereof.

**On, Wednesday, May 6, 2026, the following matters were disposed of in the presence of the Clerk:**

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More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **TIMMY HEAVENER** was appointed and qualified as ADMINISTRATOR of the estate of **ALICE KATHERINE HEAVENER**, deceased. Bond was 1,000.00.

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The last will and testament of **GENAVEE C. WIMER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**DEBRA K. HARTMAN**, who was named in the last will and testament of **GENAVEE C. WIMER**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.  
**SHARON SUE HOTTINGER**, who was named in the last will and testament of **GENAVEE C. WIMER**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

**On, Thursday, May 7, 2026, the following matters were disposed of in the presence of the Clerk:**

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More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **MARLIN LEE WATTS JR.** was appointed and qualified as ADMINISTRATOR of the estate of **JO ANN WATTS**, deceased. Bond was 5,000.00.

**On, Friday, May 8, 2026, the following matters were disposed of in the presence of the Clerk:**

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The last will and testament of **DAISY M. ARBOGAST**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**CATHY LYNN ARBOGAST**, who was named in the last will and testament of **DAISY M. ARBOGAST**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Dahmer, and unanimously confirmed:

Sherry Lynn Hartman, Executrix of the **Ada Belle Huffman, deceased**; Affidavit and Waiver of Final Settlement

The following exonerations were approved by the Commission on motion of Commissioner Bennett, vote unanimous:

- James Vandevander, Circleville District, \$367.88
- James Vandevander, Circleville District, \$12.22
- Daniel Roberson, Franklin Corp, \$5.51
- PCC Professional Buildings, LLC, Franklin Corp, \$1,647.34

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:**

GENERAL COUNTY FUND:	Check Nos. 36590 – 36681	\$283,918.56
COAL SEVERANCE FUND:	Check No. 200351	\$66.05
911 FUND:	Check Nos. 4640 - 4643	\$5,273.05
HOME CONFINEMENT:	Check No. 387	\$270.00
PARKS & RECREATION FUND:	Check Nos. 1648 - 1650	\$367.93
CLINTON HEDRICK CB FUND:	Check Nos. 1210 - 1212	\$174.75
AMERICAN RESCUE PLAN FUND:	Check Nos. 173 - 176	\$5,080.00

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT, VOTE UNANIMOUS, UNTIL TUESDAY, JUNE 2, 2026.

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President

DATE: 5/06/26      SHERIFF'S ACCOUNTING SYSTEM      PAGE: 1  
TIME: 13:58:50      BANK BALANCE AS OF 04/30/2026      PROG: SA0068

	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
PENDLETON COMMUNITY BANK				
GENERAL COUNTY CHECKING	1,410,722.76	189,851.01-	37,853.86	1,258,725.61
PENDLETON COUNTY 911	172,947.37	.00	.00	172,947.37 ✓
HOME DETENTION	77,481.95	.00	315.00	77,796.95 ✓
PARKS & REC	61,065.53	75.84-	.00	60,989.69 ✓
CHCB	397.85	.00	.00	397.85 ✓
PCCB	4,576.54	997.76-	.00	3,578.78 ✓
OPIOID SETTLEMENT	95,018.19	.00	.00	95,018.19 ✓
CO FIRE PROTECTION	1,494.38	.00	.00	1,494.38 ✓
EMS SALARY ENHANCEMENT	6,920.30	.00	.00	6,920.30 ✓
HEALTH REIMB	121,111.29	.00	.00	121,111.29 ✓
ASSESSOR'S VAL	73,958.44	1,135.44-	5,230.17	78,053.17 ✓
CONCEALED WEAPONS	14,607.44	350.00-	105.00	14,362.44 ✓
ELECTION ADMIN	17,061.55	.00	.00	17,061.55 ✓
REAL PROP-E RECORDING	17,061.55	.00	.00	17,061.55 ✓
SPECIAL LAW ENFORCEMENT	9,059.37	.00	.00	9,059.37 ✓
AMER RES PLAN ACT	120,045.27	1,351.22-	.00	118,694.05 ✓
PENDCO BLDG COMM	572,281.74	345,563.27-	.00	226,718.47 ✓
CERTIFIED TO STATE	11,137.78	.00	.00	11,137.78 ✓
BOARD OF HEALTH	256,510.06	12,495.38-	.00	244,014.68 ✓
CLEARING ACCOUNT	.00	.00	.00	.00 ✓
RESER FOR SPEC EMERG MM	61,426.52	.00	.00	61,426.52 ✓
FINANCIAL STAB.-MONEY MAR	927,447.43	.00	.00	927,447.43 ✓
GENERAL CO MONEY MARKET	260,662.58	.00	.00	260,662.58 ✓
PEN CO 911 FEES FUND MM	346,542.88	.00	.00	346,542.88 ✓
*** BANK TOTAL ***	4,639,538.77	551,819.92-	43,504.03	4,131,222.88
SUMMIT COMMUNITY BANK				
WORTHLESS CHECK	2,118.90	.00	.00	2,118.90 ✓
*** BANK TOTAL ***	2,118.90	.00	.00	2,118.90
THE GRANT COUNTY BANK				
*** BANK TOTAL ***	.00	.00	.00	.00
*** COUNTY TOTAL ***	4,641,657.67	551,819.92-	43,504.03	4,133,341.78
CASH ON HAND				200.00
MAG CRT WITNESS				10.15
*** TOTAL ***				4,133,551.93

DATE: 5/06/26  
 TIME: 14:00:04

PENDLETON COUNTY  
 FINANCIAL STATEMENT  
 MONTH ENDING- 4/2026

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00 ✓
	FUND 001 TOTALS	1374503.88	587701.43	555485.28-	✓1406720.03 ✓
FUND - 002	COAL SEVERANCE				
	FUND 002 TOTALS	11688.07	.00	1926.62-	✓9761.45 ✓
FUND - 003	DOG AND KENNEL				
	FUND 003 TOTALS	7169.44	3.00	.00	✓7172.44 ✓
FUND - 004	GENERAL SCHOOL				
	FUND 004 TOTALS	14842.37	1911.68	.00	✓16754.05 ✓
FUND - 005	MAGISTRATE COURT				
	FUND 005 TOTALS	6244.54	261.00	96.00-	✓6409.54 ✓
FUND - 006	WORTHLESS CHECK				
	FUND 006 TOTALS	2068.73	50.17	.00	✓2118.90 ✓
FUND - 007	PEND CO 911				
	FUND 007 TOTALS	419386.42	174717.19	74613.36-	✓519490.25 ✓
FUND - 008	HOME DETENTION				
	FUND 008 TOTALS	75700.45	2770.00	673.50-	✓77796.95 ✓
FUND - 011	RES FOR SPEC EMERG				
	FUND 011 TOTALS	61324.12	102.40	.00	✓61426.52 ✓
FUND - 013	BOARD OF PARKS				
	FUND 013 TOTALS	58741.29	5291.92	3043.52-	✓60989.69 ✓
FUND - 024	PEND CO HOUSING				
	FUND 024 TOTALS	.00	.00	.00	.00
FUND - 025	CHCB				
	FUND 025 TOTALS	433.67	.00	35.82-	✓397.85 ✓
FUND - 026	PCCB				
	FUND 026 TOTALS	4460.05	482.49	1363.76-	✓3578.78 ✓
FUND - 040	OPIOID SETTLEMENT				
	FUND 040 TOTALS	95010.39	7.80	.00	✓95018.19 ✓
FUND - 041	CO FIRE PROTECTION				
	FUND 041 TOTALS	1494.30	.08	.00	✓1494.38 ✓
FUND - 042	EMS SALARY ENHANCE				
	FUND 042 TOTALS	6919.85	.45	.00	✓6920.30 ✓
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	121493.04	2799.81	3181.56-	✓121111.29 ✓
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	99340.20	5486.70	26773.73-	✓78053.17 ✓
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	1100225.90	2221.53	175000.00-	✓927447.43 ✓
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	13932.44	430.00	.00	✓14362.44 ✓
FUND - 061	ELECTION ADMIN				
	FUND 061 TOTALS	16909.42	152.13	.00	✓17061.55 ✓
FUND - 062	REAL PROP- E-RECORD				
	FUND 062 TOTALS	16909.42	152.13	.00	✓17061.55 ✓
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	9058.77	.60	.00	✓9059.37 ✓
FUND - 207	AMER RES PLAN ACT				
	FUND 207 TOTALS	122423.47	.00	3729.42-	✓118694.05 ✓

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 277	PENDCO BLDG COMM				
	FUND 277 TOTALS	191920.30	384861.44	350063.27-	✓ 226718.47
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	200.00	200.00-	✓ .00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	154.00	154.00-	✓ .00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	✓ .00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	350.00	350.00-	✓ .00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	1449.22	1449.22-	✓ .00
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	11137.78	.00	.00	✓ 11137.78
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68007.19	.00	.00	✓ 68007.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4773.64	.00	.00	✓ 4773.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	237687.49	42119.39	35792.20-	✓ 244014.68
FUND - 369	DEP SHERIFF FUND				
	FUND 369 TOTALS	.00	60.00	60.00-	✓ .00
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	594728.19	594728.19-	✓ .00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	9864.37	9864.37-	✓ .00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	644.20	644.20-	X .00
	FINAL TOTALS	4153806.63	1818973.32	1839228.02-	4133551.93
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	4,641,657.67			
	ORDERS/DEBITS OUTSTANDING:	551,819.92-			
	DEPOSITS/CREDITS OUTSTANDING:	43,504.03			
	NET BANK BALANCE	4,133,341.78			
	CASH ON HAND	200.00			
	MAG CRT WITNESS	10.15			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	4,133,551.93			

I, Bradley D. Kimbu, Sheriff of Pendleton County, West Virginia,  
do hereby certify that the foregoing is a true and correct statement of the finances of  
Pendleton County, for the month ending April 2026 showing the balance on  
hand at the beginning of the month, the amount received, the amount distributed and the  
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.  
Given under my hand this 7<sup>th</sup> day of May 2026

Bradley D. Kimbu Sheriff of Pendleton County