

**AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, MAY 3, 2022 AT 9:00 A.M.**

**COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER, CHARLES BURGOYNE, II**

**OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; LAURA BROWN, ECONOMIC DEVELOPMENT AUTHORITY (EDA) DIRECTOR; WALTER HOJKA, THE PENDLETON TIMES**

Commission meeting called to order by President Gene McConnell.

Minutes of the April 19, 2022 meeting of the County Commission and of the Special Meeting on April 22, 2022 on motion of Commissioner Burgoyne, were unanimously approved.

Maintenance:

Omni Associates has surveyed and marked where underground utilities are on Courthouse property for the Annex.

Minor repairs done at Pendleton County Community Building (PCCB). Tiles by water heater will need replacing.

Eddie Simpson will get estimate for replacing Health Department back steps.

Commissioner McConnell mentioned that 911 had received a letter of appreciation for their participation in the recent job fair at the high school. Diana Mitchell, 911 Director, said they had a good day.

Diana reported that there was a lightening strike at the 911 Center on Sunday that caused minor damage. She and Rick Gillespie, Emergency Services Coordinator, indicated that Global Science & Technologies (GST) responded very quickly. Shentel was also helpful in getting things back to normal.

Rick stated that Frontier is being more responsive when contacted about trees on the lines. He has sent them some pictures of trees on lines and they have been removed. The tree trimming crew should be in Pendleton County this month.

Laura Brown, EDA Director, informed the Commission that at a Broadband Council meeting last week a plan was developed for the feasibility study. The responses to questions for technical assistance for the GIG ready grant are due tomorrow. Round two questions for the Emergency Connectivity Fund (ECF) school grant have been answered.

There are currently five internet access points at PCCB. Rick recommends placing one more access point in the hallway for the small activity room and the Department of Natural Resources (DNR) office. The cost would be \$210.58 per month. On motion of Commissioner Burgoyne, vote unanimous, the additional access point will be installed. The Commission also requested that Rick look into getting equipment to set up the small activity room with conference room capabilities.

On motion of Commissioner Hevener, vote unanimous, the Commission approved allowing the Treasure Mountain Festival to use the PCCB grounds and facility, the helipad and the Courthouse grounds for the festival held September 15 – 18, 2022.

The May Delinquent and Publication List for tax year 2021 was presented by the Sheriff, reviewed and ordered filed.

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER, WERE UNANIMOUSLY APPROVED.**

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

**Estate from Monday, April 18, 2022, through Friday, April 29, 2022**

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

**On, Tuesday, April 19, 2022, the following matters were disposed of in the presence of the Clerk:**

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **ROBERT JAY ADAMSON** was appointed and qualified as ADMINISTRATOR of the estate of **JOHN ROBERT ADAMSON**, deceased. Bond was 50,000.00.

**On, Tuesday, April 26, 2022, the following matters were disposed of in the presence of the Clerk:**

The last will and testament of **DIANNA FAY CAMPBELL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**NICOLE S. CAMPBELL**, who was named in the last will and testament of **DIANNA FAY CAMPBELL**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

**On, Wednesday, April 27, 2022, the following matters were disposed of in the presence of the Clerk:**

The last will and testament of **HARVEY G. CRIGGER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**TERESA L. CRIGGER**, who was named in the last will and testament of **HARVEY G. CRIGGER**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 31 days since the date of death or the surviving spouse or heir, upon a motion, **BARBARA BALDWIN** was appointed and qualified as ADMINISTRATRIX of the estate of **FRANK E. REEL**, deceased. Bond was 500.00.

*Elise M. White*

Friday, April 29, 2022

Elise M. White  
Clerk of the Pendleton County Commission

Confirmed

**THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER, WERE UNANIMOUSLY APPROVED:**

John W. Sites, Administrator of the **Estate of Richard Sites, deceased**; Waiver of Final Settlement

The following exonerations were approved on motion of Commissioner Hevener, vote unanimous:

Travis Wolfe, Franklin District, \$119.98  
Christina Kimble, Union District, \$39.12

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:**

GENERAL COUNTY FUND:	Check Nos. 32988 – 33014	\$17,493.24
COAL SEVERANCE FUND:	Check No. 200121	\$290.21
MAGISTRATE COURT FUND:	Check Nos. 300143 - 300144	\$240.48
911 FUND:	Check Nos. 3744 – 3755	\$39,671.24
HOME CONFINEMENT FUND:	Check No. 273	\$1,100.00
PARKS & RECREATION FUND:	Check Nos. 1237 - 1243	\$1,339.14
CLINTON HEDRICK CB FUND:	Check Nos. 1105 - 1106	\$85.91
PENDLETON COUNTY CB FUND:	Check No. 1195	\$1,016.84

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, MAY 17, 2022.

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President