

**AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, MAY 4, 2021 AT 9:00 A.M.**

**COMMISSIONERS PRESENT: GENE McCONNELL, PRESIDENT; CARL HEVENER AND CAROLE HARTMAN**

**COUNTY EMPLOYEES PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; DIANA MITCHELL, 911 DIRECTOR; APRIL MALLOW, PROSECUTING ATTORNEY**

**PUBLIC PRESENT: SHAWN STINSON, THE PENDLETON TIMES; BROWNING BOGGS; JAMES ROSSI, DISTRICT ENGINEER, DEPARTMENT OF HIGHWAYS, REGION 8; DARBY CLAYTON, DEPARTMENT OF HIGHWAYS, REGION 8**

Minutes of the April 20, 2021 meeting of the County Commission, on motion of Carl Hevener, were unanimously approved.

Maintenance:

The new test phones are scheduled to be installed on Wednesday.

No one from the Pendleton County Health Department attended the meeting. There are not as many vaccinations being done so they may not need to use the Pendleton County Community Building as a vaccination site much longer.

Diana Mitchell, 911 Director, updated the Commission on the database list from Frontier. She stated that Frontier informed her that they would only update the names of customers using Frontier. She contacted Spruce Knobs Seneca Rocks Telephone and Shentel for their lists and they have been updated. Diana talked with the GIS company and they do not want to upload the database to the State every month. They prefer it to be done annually as it is set up now, but would be willing to do it every 6 months. Diana said she feels confident that all structures in the County are on the system.

She did mention that there is a need to encourage residents to place the street numbers on their houses and at the end of the road if the house is not visible from the main road.

On motion of Carole Hartman, vote unanimous, the Commission approved the recommendation of the 911 Advisory Board for Diana to hire another full-time and two part-time dispatchers.

Diana submitted a request for a 4% salary increase for 911 employees. After review, the Commission approved a 3% increase for all 911 employees.

There were five companies who responded to the ad for the Courthouse Annex. They were Omni Associate Architects, The Thrasher Group, WYK Associates, McKinley and Alpha Associates. On motion of Carole Hartman, vote unanimous, the Commission agreed to set up interviews with Omni Associate Architects (Fairmont, WV), Alpha Associates (Morgantown, WV) and The Thrasher Group (Bridgeport, WV). Gene suggested that a representative of the Building Commission along with a representative from Region 8 sit in on the interviews.

The Town of Franklin requested to use the Pendleton County Community Building for their Bingo fundraisers without charge. After discussion, on motion of Carole Hartman, vote unanimous, the Commission agreed to allow all charitable (501-3C) and non-profit organizations to use the community building free of charge through the end of the year.

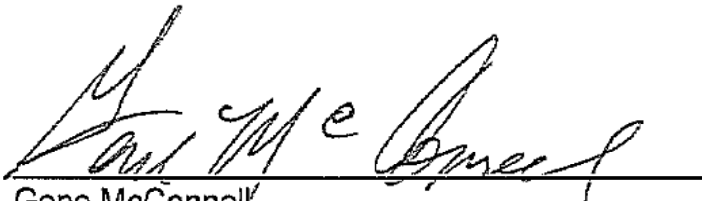
The Commission signed an order for the Circuit Court of Pendleton County to use the Pendleton County Community Building as an alternative location and to designate the building as the Pendleton County Circuit Courthouse for jury selection on June 14, 2021.

The Commission signed a resolution recognizing the Pendleton County Emergency Rescue as an entity of the Pendleton County Emergency Management System so that they may be re-certified.

### Resolution of the Pendleton County Commission

At a regularly scheduled meeting of the Pendleton County Commission on Tuesday, May 4, 2021;

Be it hereby resolved, that the Pendleton County Commission formerly recognizes Pendleton County Emergency Rescue as an entity of the Pendleton County Emergency Management System, however the Pendleton County Commission will only provide minimal financial support as the county cannot sustain full resources to the local EMS.



Gene McConnell  
Pendleton County Commission, President

The Three-Year Cycle County Valuation Plan for Tax Years 2022, 2023, 2024, prepared by Sandie Smith, Assessor, was reviewed by the Commission.

The May Delinquent and Publication List for tax year 2020 was presented by the Sheriff, reviewed and ordered filed.

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CARL HEVENER, AND UNANIMOUSLY CONFIRMED.**

The probation of the Last Will and Testament of **Debra Cain Trainer, deceased**; Witnesses by affidavit, Winona R. Hewitt and Penny K. Lambert; The appointment of Tammy L. Clutter as Executrix of the **Estate of Debra Cain Trainer, deceased**; Bond not required per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Bobby Nesselrodt, deceased**; Witnesses by affidavit, G. Isaac Sponaugle, III and Lorena B. Hoover; The appointment of Matthew D. Nesselrodt as Executor of the **Estate of Bobby Nesselrodt, deceased**; Bond not required per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Charles Warner, Jr., deceased**; Witnesses by affidavit, Amy B. Berg and Joanne B. Vance; The appointment of Linda Sue Dearstine as Executrix of the **Estate of Charles Warner, Jr., deceased**; Bond not required per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **Edith Mae Fleisher, deceased**; Witnesses by affidavit, Kennedy Byers and Patricia Musgrove; The appointment of Elizabeth Alt and Emory Fleisher, Jr. as Co-Executors of the **Estate of Edith Mae Fleisher, deceased**; Bond not required per Last Will and Testament of deceased.

The probation of the Last Will and Testament of **James B. Blizzard, deceased**; Witnesses by affidavit, Tamara J. Smith and Louise Moore; The appointment of Rebecca Lamb as Executrix of the **Estate of James B. Blizzard, deceased**; Bond not required per Last Will and Testament of deceased.

**THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CARL HEVENER, UNANIMOUSLY CONFIRMED AND ORDERED RECORDED AND FILED:**

Carolyn A. Harper, as Executrix of the **Estate of Joseph O. Harper, deceased**; Waiver of Final Settlement

Connie Hartman, as Administratrix of the **Estate of John Kennedy Pennington, deceased**; Affidavit and Waiver of Final Settlement

Gary Hottinger, as Administrator of the **Estate of Mary Alice Hottinger, deceased**; Affidavit and Waiver of Final Settlement

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:**

GENERAL COUNTY FUND:	Check Nos. 32042 – 32066	\$18,227.38
COAL SEVERANCE FUND:	Check Nos. 200101 - 200103	\$1,187.71
MAGISTRATE COURT FUND:	Check Nos. 300098 - 300100	\$341.24
911 FUND:	Check Nos. 3530 – 3536	\$37,177.33
PARKS & RECREATION FUND:	Check Nos. 1134 - 1138	\$7,068.71

James Rossi and Darby Clayton from District 8 of the Department of Highways updated the Commission on what has been done in the County over the last year and discussed current and future road projects, including the Allegheny Mountain project which has been changed to the Allegheny Mountain Barrier project.

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF CAROLE HARTMAN, VOTE UNANIMOUS, UNTIL TUESDAY, MAY 18, 2021.

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President