

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, NOVEMBER 15, 2022 AT 9:00 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT; CARL HEVENER; CHARLES BURGOYNE, II

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; CHAD BOWERS, SHERIFF; APRIL MALLOW, PROSECUTING ATTORNEY; LAURA BROWN, EDA DIRECTOR; STEPHEN SMOOT, THE PENDLETON TIMES; ROGER DAHMER; DOUG HARTMAN; EDDIE CAPLINGER; KELLY HARTMAN; DAVE ELLIS

Commission meeting called to order at 9:00 a.m. by President Gene McConnell.

Minutes of the November 1, 2022 meeting of the County Commission on motion of Commissioner Hevener were unanimously approved.

Maintenance:

There are a few maintenance issues at Pendleton County Community Building (PCCB) that Karen Pitsenbarger, County Administrator, will check.

The telephone system upgrade at the 911 Center is currently scheduled to be installed and tested in January 2023.

Rick Gillespie, Emergency Services Coordinator, stated he had nothing new to report. There was discussion with the Franklin Fire Department members present at the meeting regarding a generator at PCCB that the Fire Department wanted to install for use on that section of the building. Commissioner Hevener made motion, vote unanimous, to make a donation to the Franklin Emergency Services and Rescue Squad for them to use as they see fit in areas they are lacking.

Laura Brown, Economic Development Authority Director, informed the Commission that the FCC is going to be challenging the broadband maps. A Broadband Council meeting will be scheduled after Thanksgiving to determine a plan for this challenge.

Ms. Brown also mentioned that when the Broadband Council Resolution was passed, it was neglected to set the term limits for the at large member and the business community member. On motion of Commissioner Burgoyne, vote unanimous, a one-year term limit was set for the at large member and a two-year term limit was set for the business community member.

Omni Associates may have some plans for the handicap ramp by the end of the week.

On motion of Commissioner Burgoyne, vote unanimous, the Commission approved to sign a Memorandum of Understanding (MOU) with the South Branch Valley Day Report Center.

A Town representative to the Convention and Visitor's Bureau (CVB) needs to be appointed. On motion of Commissioner Burgoyne, vote unanimous, Melinda Brooks of Experience Learning was appointed to the CVB board.

The Commission reviewed the Sheriff's monthly financial statement for October 2022.

DATE: 11/02/22 SHERIFF'S ACCOUNTING SYSTEM PAGE: 1
 TIME: 14:20:11 BANK BALANCE AS OF 10/31/2022 PROG: SA0068

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	2,760,244.88	110,791.20-	14,029.12	2,663,482.80
PENDLETON COUNTY 911	168,956.25	5,152.10-	313.60	164,117.75
HOME DETENTION	72,463.61	400.00-	.00	72,063.61
RESERVE FOR SPEC EMERG	55,906.73	.00	.00	55,906.73
PARKS & REC	79,825.51	224.96-	.00	79,600.55
PCCB	1,848.49	.00	.00	1,848.49
HEALTH REIMB	262,164.20	.00	.00	262,164.20
ASSESSOR'S VAL	163,016.03	189.38-	3,737.30	166,563.95
FINAN STABIL FUND	690,888.56	.00	.00	690,888.56
CONCEALED WEAPONS	16,682.58	200.00-	10.00	16,492.58
SPECIAL LAW ENFORCEMENT	471.64	.00	.00	471.64
AMER RES PLAN ACT	1,154,411.37	.00	.00	1,154,411.37
BOARD OF HEALTH	278,801.55	12,103.61-	983.00	267,680.94
CLEARING ACCOUNT	.00	.00	.00	.00
FINANCIAL STAB.-CD 2	607,852.49	.00	.00	607,852.49
FINANCIAL STAB.-MONEY MAR	229,200.43	.00	.00	229,200.43
GENERAL CO MONEY MARKET	1,949,396.35	.00	.00	1,949,396.35
911 SUPER SAVINGS	592,260.78	.00	.00	592,260.78
911 24 MONTH CD	9,521.70	.00	.00	9,521.70
*** BANK TOTAL ***	9,093,913.15	129,061.25-	19,073.02	8,983,924.92

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,861.90	.00	.00	1,861.90
PEND CO HOUSING	66,802.67	.00	.00	66,802.67
*** BANK TOTAL ***	68,664.57	.00	.00	68,664.57

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	476.18	.00	.00	476.18
*** BANK TOTAL ***	476.18	.00	.00	476.18
*** COUNTY TOTAL ***	9,163,053.90	129,061.25-	19,073.02	9,053,065.67
CASH ON HAND				200.00
CIR CRT WITNESS				29.80
MAG CRT WITNESS				33.20
*** TOTAL ***				9,053,328.67

DATE: 11/02/22
 TIME: 14:21:39

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 10/2022

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		3911621.41	883733.51	336452.72-	4458902.20
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		14126.71	7823.95	1227.06-	20723.60
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		6974.40	178.00	6.30-	7146.10
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		28443.60	1881.25	.00	30324.85
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		2943.31	229.00	543.00-	2629.31
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		1861.90	.00	.00	1861.90
FUND - 007	PEND CO 911				
FUND 007 TOTALS		676443.26	139219.59	49762.62-	765900.23
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		72275.11	615.00	826.50-	72063.61
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		55901.99	4.74	.00	55906.73
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		77035.56	5552.00	2987.01-	79600.55
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		66648.23	154.44	.00	66802.67
FUND - 025	CHCB				
FUND 025 TOTALS		660.53	.00	184.35-	476.18

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	717.44	1390.00	258.95-	1848.49
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	262946.36	17.84	800.00-	262164.20
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	190891.17	4039.42	28366.64-	166563.95
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	1526544.19	1397.29	.00	1527941.48
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	16237.58	255.00	.00	16492.58
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	471.64	.00	.00	471.64
FUND - 207	AMER RES PLAN ACT				
	FUND 207 TOTALS	1154831.37	.00	420.00-	1154411.37
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	90.00	90.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	.00	.00	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	100.00	100.00-	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	200.00	200.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	977.59	977.59-	.00
ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	90884.03	1243.82	3535.40-	88592.45
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4823.64	.00	.00	4823.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	185271.06	114573.53	32163.65-	267680.94
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	546863.32	546863.32-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	1208.62	1208.62-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	300.00	300.00-	.00
	FINAL TOTALS	8348554.49	1712047.91	1007273.73-	9053328.67
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	9,163,053.90			
	ORDERS/DEBITS OUTSTANDING:	129,061.25-			
	DEPOSITS/CREDITS OUTSTANDING:	19,073.02			
	NET BANK BALANCE	9,053,065.67			
	CASH ON HAND	200.00			
	CIR CRT WITNESS	29.80			
	MAG CRT WITNESS	33.20			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	9,053,328.67			

I, Chadwick Bowers Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of

Pendleton County, for the month ending Oct. 2022 showing the balance on
hand at the beginning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 9 day of Nov. 2022

Chadwick Bowers Sheriff of Pendleton County

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER HEVENER WERE UNANIMOUSLY APPROVED.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Saturday, October 29, 2022, through Monday, November 14, 2022

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Monday, November 7, 2022, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JACK D. VOGEL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BRADFORD HURL MITCHELL, who was named in the last will and testament of **JACK D. VOGEL**, deceased, as CO EXECUTOR / TRUSTEE thereof, qualified as such. No bond was required.

JEFFREY S. BOWERS, who was named in the last will and testament of **JACK D. VOGEL**, deceased, as CO EXECUTOR / TRUSTEE thereof, qualified as such. No bond was required.

Elise M. White

Monday, November 14, 2022

Elise M. White
Clerk of the Pendleton County Commission

Confirmed

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION AND ON MOTION OF COMMISSIONER BURGOYNE WERE UNANIMOUSLY APPROVED:

James J. McGrath, Jr., Executor of the **Estate of Martha B. McGrath, deceased**; Affidavit and Waiver of Final Settlement

Elizabeth Rinaldi Burdick, Executrix of the **Estate of Mary Lee Ruddle, deceased**; Affidavit and Waiver of Final Settlement

Bobby Dale Murphy, Executor of the **Estate of Charles Reid Murphy, deceased**; Affidavit and Waiver of Final Settlement

There were no exonerations.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 33525 – 33620	\$40,717.31
DOG FUND:	Check No. 440	\$4.50
MAGISTRATE COURT FUND:	Check No. 300170	\$245.00
911 FUND:	Check Nos. 3867 - 3879	\$41,511.08
HOME CONFINEMENT FUND:	Check Nos. 291 – 292	\$274.20
CLINTON HEDRICK CB FUND:	Check Nos. 1122 - 1123	\$94.31
PENDLETON COUNTY CB FUND:	Check Nos. 1208 - 1209	\$508.89

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, DECEMBER 6, 2022.

President