

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, NOVEMBER 21, 2023 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, PRESIDENT AND ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; CHAD BOWERS, SHERIFF; DIANA MITCHELL, 911 DIRECTOR; SHERRY MONGOLD, EDA SECRETARY; TONIUE DYER AND EDNA MULLENAX, PENDLETON FAMILY SUPPORT CENTER STRIVE TO THRIVE; DARREN TAYLOR, DIRECTOR, SOUTH BRANCH VALLEY REGIONAL DAY REPORT CENTER; STEPHEN SMOOT, THE PENDLETON TIMES

Commissioner Dahmer led those present in prayer. Commissioner Hevener opened the meeting.

Minutes of the November 7, 2023 meeting and the November 17, 2023 special meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

Maintenance: No major issues.

Rick Gillespie, Emergency Services Coordinator, requested permission from the County Commission to hire Brycon Gribble as a full-time 911 dispatcher. On motion of Commissioner Dahmer, vote unanimous, request was approved.

Mr. Gillespie mentioned they did have issues with one of the new generators during recent calls, but it has been replaced. He also stated that the work on the parking apron at the Pendleton County Community Building (PCCB) is completed.

Toniue Dyer and Edna Mullenax informed the Commission of a new family support center that is opening next month on Painters Point. A grand opening is scheduled for December 14, 2023. Their main focus will be on helping families with financial and lifestyle difficulties. The official name is Pendleton Family Support Center Strive to Thrive.

Darren Taylor, Director of Day Report Center, updated the Commission on what the Center has been achieving. They were recently awarded a telehealth grant and have added some additional programs. They will be asking for an increase in the county match for the next fiscal year from \$17,666 to \$20,000. An increase has not been requested since the Center began.

There were no updates for broadband.

There have been several conference calls with the Supreme Court officials regarding the blueprints for the annex. An updated set has been received from Omni, but there may be some additional changes. The heating fuel tank has been delivered and installation should begin the week of November 27 and last for about two weeks.

On motion of Commissioner Dahmer, vote unanimous, the Commission signed a Resolution creating two new funds. Fund #40 is the Opioid Settlement Fund and fund #42 is the EMS Salary Enhancement Fund.

The Assessor, Sandie Smith, has completed the Farm Census of 2023 and has satisfactorily complied with the requirements of the Farm Statistics Law. She has also complied with the additional duties required under West Virginia Code §7-7-6a. On motion of Commissioner Dahmer, vote unanimous, the Commission approved her payment of 5% of base salary for the Farm Census compliance and the \$15,000 supplement for the additional duties compliance.

The Commission reviewed the prior changes made to the Employee Handbook.

Chad Bowers, Sheriff, stated that the new security cameras are up and operational. The metal detector is still on schedule for delivery around November 30.

The Sheriff's monthly financial statement for October 2023 was reviewed.

The following appointments of administrators, executors, etc., done by the clerk in vacation of the Commission, were this day presented to the Commission, approved on motion of Commissioner Bennett, and unanimously confirmed.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, November 6, 2023, through Tuesday, November 21, 2023

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Monday, November 6, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MARY ALICE SIMMONS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARY BETH PALETTA, who was named in the last will and testament of **MARY ALICE SIMMONS**, deceased, as **EXECUTRIX** thereof, qualified as such. No bond was required.

On, Thursday, November 9, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **BENNY EARL NESSELRODT AKA BENNIE EARL NESSELRODT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TONY NESSELRODT, who was named in the last will and testament of **BENNY EARL NESSELRODT AKA BENNIE EARL NESSELRODT**, deceased, as **CO EXECUTOR** thereof, qualified as such. No bond was required.
BENNY LEE NESSELRODT AKA BENNIE LEE NESSELRODT, who was named in the last will and testament of **BENNY EARL NESSELRODT AKA BENNIE EARL NESSELRODT**, deceased, as **CO EXECUTOR** thereof, qualified as such. No bond was required.

Elise M. White

Tuesday, November 21, 2023

Elise M. White
Clerk of the Pendleton County Commission

Confirmed

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Dahmer, and unanimously confirmed:

Westley Kimble, Executor of the **Estate of Larry R. Kimble, deceased**; Amended First and Final Settlement

Nathan Warren Propst, Executor of the **Estate of Stephen Warren Propst, deceased**; Affidavit and Waiver of Final Settlement

On motion of Commissioner Dahmer, vote unanimous, the following exonerations were approved:

Johnathan Hedrick, Circleville District, \$10.58

The Commissioners reviewed the employee timesheets for October 2023.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 34455 – 34476	\$24,489.55
COAL SEVERANCE FUND:	Check No. 200200	\$15.71
DOG & KENNEL FUND:	Check No. 451	\$137.73
911 FUND:	Check Nos. 4088 – 4095	\$2,517.45
PENDLETON CO COMM BLDG FUND:	Check No. 1236	\$779.45
SPECIAL LAW ENFORCEMENT FUND:	Check No. 116	\$5,000.00
AMERICAN RESCUE PLAN ACT FUND:	Check No. 123	\$80,600.00

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER DAHMER, VOTE UNANIMOUS, UNTIL TUESDAY, DECMBER 5, 2023.

President

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	1,742,049.22	156,893.76-	7,591.28	1,592,746.74
PENDLETON COUNTY 911	30,180.24	34.71-	.00	30,145.53
HOME DETENTION	84,943.80	.00	105.00	85,048.80
PARKS & REC	78,200.92	147.05-	.00	78,053.87
CHCB	194.41	100.41-	.00	94.00
PCCB	2,370.58	492.09-	.00	1,878.49
HEALTH REIMB	231,624.84	.00	.00	231,624.84
ASSESSOR'S VAL	177,963.73	.00	5,213.86	183,177.59
CONCEALED WEAPONS	7,102.76	225.00-	50.00	6,927.76
ELECTION ADMIN	514.52	.00	.00	514.52
REAL PROP-E RECORDING	514.52	.00	.00	514.52
SPECIAL LAW ENFORCEMENT	18,296.01	.00	.00	18,296.01
AMER RES PLAN ACT	1,023,382.45	.00	.00	1,023,382.45
CERTIFIED TO STATE	7,722.23	.00	.00	7,722.23
BOARD OF HEALTH	318,248.07	8,158.34-	.00	310,089.73
CLEARING ACCOUNT	.00	.00	.00	.00
RESER FOR SPEC EMERG MM	57,353.63	.00	.00	57,353.63
FINANCIAL STAB.-MONEY MAR	235,241.23	.00	.00	235,241.23
FINAN STABIL FUND	1,330,545.16	.00	.00	1,330,545.16
GENERAL CO MONEY MARKET	1,502,929.65	.00	.00	1,502,929.65
GEN CO CD	1,541,857.87	.00	.00	1,541,857.87
PEN CO 911 FEES FUND MM	516,705.93	.00	.00	516,705.93
911 CD FEES FUND	102,324.79	.00	.00	102,324.79
*** BANK TOTAL ***	9,010,266.56	166,051.36-	12,960.14	8,857,175.34

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,988.71	.00	.00	1,988.71
PEND CO HOUSING	69,260.56	.00	.00	69,260.56
*** BANK TOTAL ***	71,249.27	.00	.00	71,249.27

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
*** BANK TOTAL ***	.00	.00	.00	.00

*** COUNTY TOTAL ***	9,081,515.83	166,051.36-	12,960.14	8,928,424.61
CASH ON HAND				200.00
*** TOTAL ***				8,928,624.61

DATE: 11/02/23
 TIME: 9:07:58

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 10/2023

PROG: SA058B

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		4558919.97	354303.51	397100.81-	4516122.67
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		10334.60	6503.15	1579.63-	15258.12
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		8974.22	403.00	198.00-	9179.22
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		21082.57	2508.18	.00	23590.75
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		492.67	308.00	48.00-	752.67
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		1988.71	.00	.00	1988.71
FUND - 007	PEND CO 911				
FUND 007 TOTALS		699114.50	14455.69	64393.94-	649176.25
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		84217.80	1530.00	699.00-	85048.80
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		57186.31	167.32	.00	57353.63
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		73551.06	5910.52	1407.71-	78053.87
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		69052.21	208.35	.00	69260.56
FUND - 025	CHCB				
FUND 025 TOTALS		94.00	.00	.00	94.00

FUND - 026	PCCB				
	FUND 026 TOTALS	2049.44	831.12	1002.07-	1878.49
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	232300.59	1942.67	2618.42-	231624.84
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	191073.45	5484.51	13380.37-	183177.59
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	1561081.98	4704.41	.00	1565786.39
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	8967.76	460.00	2500.00-	6927.76
FUND - 061	ELECTION ADMIN				
	FUND 061 TOTALS	400.56	113.96	.00	514.52
FUND - 062	REAL PROP- E-RECORD				
	FUND 062 TOTALS	400.56	113.96	.00	514.52
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	18294.46	1.55	.00	18296.01
FUND - 207	AMER RES PLAN ACT				
	FUND 207 TOTALS	1023382.45	.00	.00	1023382.45
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	100.00	100.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	20.00	20.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	40.00	40.00-	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	225.00	225.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	1906.97	1906.97-	.00
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	7722.23	.00	.00	7722.23
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68007.19	.00	.00	68007.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4823.64	.00	.00	4823.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	331816.58	26187.46	47914.31-	310089.73
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	224724.90	224724.90-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	1992.06	1992.06-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	831.12	831.12-	.00
	FINAL TOTALS	9035329.51	655977.41	762682.31-	8928624.61
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	9,081,515.83			
	ORDERS/DEBITS OUTSTANDING:	166,051.36-			
	DEPOSITS/CREDITS OUTSTANDING:	12,960.14			
	NET BANK BALANCE	8,928,424.61			
	CASH ON HAND	200.00			

TOTAL IN COUNTY DEPOSITRIES AND OFFICES:

8,928,624.61

I, CINDY L. BOWERS Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending October 2023 showing the balance on
hand at the beginning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 3rd day of November 2023

Chad J. Bowers Sheriff of Pendleton County