

**AT A COUNTY COMMISSION CONTINUED AND HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE THEREOF, ON TUESDAY, OCTOBER 1, 2019.**

**PRESENT: COMMISSIONERS GENE McCONNELL, CARL HEVENER AND CAROLE HARTMAN.**

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF GENERAL COUNTY FUND:**

Check No. 30654 - 30687 \$72,866.46

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF COAL SEVERANCE FUND:**

Check No. 200025 \$944.82

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF DOG AND KENNEL FUND:**

Check No. 405 \$9.90

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF MAGISTRATE COURT FUND:**

Check Nos. 300033 - 300035 \$260.24

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF 911 FUND:**

Check Nos. 3156 - 3165 \$47,366.63

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF HOME CONFINEMENT FUND:**

Check No. 235 \$12.00

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF PARKS & RECREATION FUND:**

Check Nos. 1008 - 1012 \$1,159.93

**ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF CLINTON HEDRICK COMMUNITY BUILDING FUND:**

Check No. 1055 \$63.67

Minutes of the September 17, 2019 meeting of the County Commission were unanimously approved.

Maintenance:

No maintenance issues.

Jeff White, Director of Safety with HealthNet Aeromedical Services, discussed the specifications for helipads. He gave information on the clear area around a helipad, the minimum and recommended sizes of helipads, lighting and wind socks. Chuck King, Doug Hartman, Andrew Bodine, Diana Mitchell and Bruce Minor were in attendance and had some suggestions for alternate locations. Mr. White will review the current helipad and tour the area and take pictures of other possible locations. He will rate those locations and send to the Commissioners.

Diana Mitchell, 911 Director, requested permission to hire Stephanie Hull as a part-time dispatcher. The Commission gave their approval for the hiring.

The Commissioners discussed the storage needs of offices. They requested Karen Pitsenbarger, County Administrator, to obtain specifications and estimates for a storage building to possibly be built on the lot on High Street.

Upon motion of Carole Hartman, vote unanimous, the Commission signed a Resolution to submit a grant application to the West Virginia Division of Culture and History for funding to be used towards personnel to do back-indexing and to encapsulate three of the old Minute books in the County Clerk's Office.

Karen Pitsenbarger informed the Commissioners that she had an estimate of \$300,000 for a fire suppression system in the Courthouse. Upon motion of Carole Hartman, vote unanimous, the Commission signed a Resolution to submit a grant application to the Courthouse Facilities Improvement Authority requesting \$100,000 in funding to be used towards the first phase of this system.

A proposal from Lantz Construction for fixing the retaining wall was reviewed. The base price for repairs was \$38,500. No decision was made.

The 911 Advisory Board needs to have a member-at-large appointed to fill that position. Gene McConnell requested that a notice be placed in the newspaper asking for interested persons to apply. They also discussed that the by-laws of the advisory board need to be updated.

There was also discussion on some possible interested persons for the Public Service District Board.

Karen Pitsenbarger stated that the County's new website has been receiving numerous hits and she and the Commissioners have only had positive comments about the new site.

**THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND CONFIRMED.**

The appointment of Jackie Marie Long as Administratrix in the **Estate of Gloria Jean Warner, deceased**; Bond in the amount of \$500.00 with John Edward Warner as Surety.

**THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED AND ORDERED RECORDED AND FILED:**

Gregory Simmons as Executor of the **Estate of Eston S. Simmons, Jr., deceased**; Affidavit and Waiver of Final Settlement

Jonathan Hamilton, Administrator of the **Estate of Tamara Gayle Fowler, deceased**; Affidavit and Waiver of Final Settlement

On motion of Carl Hevener, vote was unanimous, the following application for correction of erroneous assessment was approved:

EXONERATIONS:

Terry L. Paugh, Franklin Corporation - \$12.23

Timothy J. Bennett, Circleville District - \$158.37

ORDERED THAT COMMISSION DO ADJOURN UNTIL TUESDAY, OCTOBER 15, 2019.

---

President