

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, OCTOBER 19, 2021 AT 9:00 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER AND CAROLE HARTMAN

OTHERS PRESENT: KAREN PITSENBARGER, COUNTY ADMINISTRATOR; ELISE WHITE, COUNTY CLERK; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; KEN BUSTIN, EDITOR, THE PENDLETON TIMES; CHAD BOWERS, SHERIFF; APRIL MALLOW, PROSECUTING ATTORNEY; STEVE RAWLINGS, WVCORP; DAVE BARTON, SHENANDOAH VALLEY GROUP

Minutes of the October 5, 2021 meeting of the County Commission, on motion of Carole Hartman, were unanimously approved.

Maintenance:

Rick Gillespie has requested LED lights be installed in his and Bruce Minor's office to replace existing lights. Several of the existing lights are not functioning properly. The laminate flooring that was installed in their offices is of poor quality. The Commission agreed to not install it in the PSD office.

Clinton Hedrick Community Building: Have not been able to find an ice machine in stock in the size are looking for. Karen Pitsenbarger will continue to look for one. Karen has contacted a company who will pump the septic tank, but the County will need to uncover the tank.

Courthouse railing: Carl recommended putting yellow paint on the sidewalk instead of putting up a railing as the railing would have to be removed when construction on the annex begins.

Diana Mitchell, 911 Director, and Rick Gillespie, Emergency Services Coordinator, had a productive meeting with the 911 staff. Rick stated that they are a good slate of employees. He mentioned that there were no cases of COVID-19 amongst the staff during the whole pandemic.

J & L's Reconditioning will be submitting a quote to do a once-a-week thorough cleaning at the 911 Center.

White Rock Excavating has been working on the access road to the Cave Mountain Tower site. No maintenance has been done on that road since the tower was first installed.

Diana has placed another ad in The Pendleton Times for part-time dispatchers. She has not received any new applications as of this date.

A 10:00 a.m. conference call with Omni Associates to discuss the annex contract was re-scheduled for 11:00 a.m. to allow April Mallow, Prosecuting Attorney, to attend.

Steve Rawlings, WVCORP, updated the Commission on the risk pool. He stated that the Town of Franklin has just joined the pool. The risk pool is in good shape at this time. He said they do not

anticipate any major rate increases, but that will be a decision the Board makes in February. Carole Hartman inquired if he would be willing to look at the annex contract from an insurance perspective. Steve agreed to do so and also mentioned that they have a Builder's Risk policy that is available.

The Commission also inquired about the status of Ruddle Park and if it would qualify as a separate entity and whether they should have their own policy that is separate from the County's policy. Carole will discuss this with the park board members next week.

Dave Barton, Insurance Broker with Shenandoah Valley Group, discussed with the Commission their health insurance options. Blue Cross Blue Shield (BCBS), current provider, submitted a 9.25% increase in premiums for the upcoming plan year. Aetna and Cigna will not provide coverage for groups of less than 50 employees. United Healthcare did submit a quote. PEIA was another option that was discussed. Elise White, County Clerk, stated that the PEIA premiums would be cheaper than BCBS, however, there was some concern about coverage outside of West Virginia. Carole Hartman made a motion, vote unanimous, that any decisions be tabled until further information could be obtained from PEIA in regards to premiums and coverage.

Gene McConnell discussed joining the Regional Optical Communications, Inc. (ROC) group. He stated that there is no cost to join and that they have good access to broadband information. On motion of Carl Hevener, vote unanimous, the Commission signed a resolution to become a member of ROC.

RESOLUTION

WHEREAS, Affordable and accessible broadband connectivity is essential to community vitality, competitive development, quality health care, equitable education, and effective government; and

WHEREAS vast areas of Pendleton County lack meaningful access to broadband services that meet or exceed the federal broadband standard of 25/3 Mbps ("Broadband"); and

WHEREAS Pendleton County must plan for and prioritize the development of infrastructure that will enable greater access to Broadband throughout the County; and

WHEREAS the Pendleton Broadband Development Committee is a collaborative effort to identify barriers to Broadband access and recommend opportunities to improve Broadband development in Pendleton County

WHEREAS Regional Optical Communications, Inc. ("ROC") is a non-profit corporation exempt from federal income tax under Section 501(c)(4) of the Internal Revenue Code that was formed to promote and improve access to Broadband to consumers residing in underserved areas of West Virginia; and

WHEREAS the Pendleton County Commission has identified ROC as a potential partner that can support Pendleton County's need to improve Broadband throughout the County; and

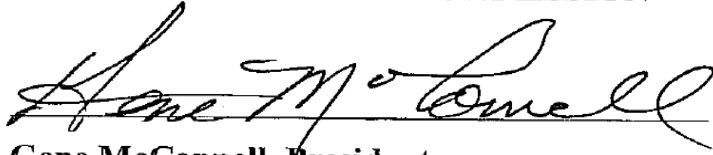
WHEREAS ROC, at a regular meeting of its Board of Directors, voted to expand its activities to promote and improve access to Broadband to consumers residing in Pendleton County and to appoint to its Board of Directors a resident of Pendleton County; and

WHEREAS Pendleton County desires to affirm its support for, and commitment to, ROC's activities to promote and improve access to Broadband in Pendleton County, and to the extent it is able, to provide resources of whatever kind or nature when and if called upon to do so.

NOW THEREFORE BE IT RESOLVED that the Pendleton County Commission acknowledges that access to affordable broadband is a critical part of Pendleton County's mission to promote economic prosperity throughout the County and hereby affirms its support for the activities of Regional Optical Communications, Inc. to expand broadband connectivity to the residents of Pendleton County.

Adopted this ^{19th} ~~XX~~th day of (Month, Year) October, 2021

PENDLETON COUNTY COMMISSION



Gene McConnell, President

Pendleton County Commission



Carl Hevener

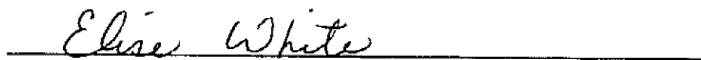
Pendleton County Commission



Carole Hartman

Pendleton County Commission

I, Elise White, Pendleton County Clerk, do hereby certify that the above is a true copy of a resolution adopted the 19th day of October, 2021 at a regular meeting of the Commission. I further certify that a quorum of the Commission was present, and a majority of Commissioners voted affirmatively for this resolution.



Elise White, Clerk

10/19/2021

Date

The Sheriff's monthly financial statement for September 2021 was reviewed by the Commission.

| PENDLETON COMMUNITY BANK | BANK BALANCE | OUTSTANDING CHECKS/DEBITS | OUTSTANDING DEPOSITS/CREDITS | BOOK BALANCE |
|---------------------------|--------------|---------------------------|------------------------------|--------------|
| GENERAL COUNTY CHECKING | 2,548,283.85 | 747,558.33- | 836,725.48 | 2,637,451.00 |
| PENDLETON COUNTY 911 | 178,449.81 | 17,383.81- | .00 | 161,066.00 |
| HOME DETENTION | 61,603.39 | 8.58- | .00 | 61,594.81 |
| RESERVE FOR SPEC EMERG | 55,846.11 | .00 | .00 | 55,846.11 |
| PARKS & REC | 67,150.71 | 864.82- | 240.00 | 66,525.89 |
| PCCB | 2,933.19 | 1,025.64- | .00 | 1,907.55 |
| HEALTH REIMB | 274,379.64 | .00 | .00 | 274,379.64 |
| ASSESSOR'S VAL | 146,526.45 | 210.95- | 13,165.19 | 159,480.69 |
| FINAN STABIL FUND | 677,707.63 | .00 | .00 | 677,707.63 |
| CONCEALED WEAPONS | 20,585.45 | 175.00- | .00 | 20,410.45 |
| SPECIAL LAW ENFORCEMENT | 3,221.17 | .00 | .00 | 3,221.17 |
| COVID-19 | 3,031.85 | .00 | .00 | 3,031.85 |
| AMER RES PLAN ACT | 675,833.50 | .00 | .00 | 675,833.50 |
| BOARD OF HEALTH | 271,795.60 | 17,934.67- | 184.55 | 254,045.48 |
| CLEARING ACCOUNT | .00 | .00 | .00 | .00 |
| FINANCIAL STAB.-CD 2 | 603,918.45 | .00 | .00 | 603,918.45 |
| FINANCIAL STAB.-MONEY MAR | 228,812.69 | .00 | .00 | 228,812.69 |
| GENERAL CO 12 MONTH CD | 273,758.70 | .00 | .00 | 273,758.70 |
| GENERAL CO 6 MONTH CD | 53,141.09 | .00 | .00 | 53,141.09 |
| GENERAL CO MONEY MARKET | 862,508.99 | .00 | .00 | 862,508.99 |
| 911 SUPER SAVINGS | 460,400.17 | .00 | .00 | 460,400.17 |
| 911 24 MONTH CD | 9,502.67 | .00 | .00 | 9,502.67 |
| *** BANK TOTAL *** | 7,479,391.11 | 785,161.80- | 850,315.22 | 7,544,544.53 |

| SUMMIT COMMUNITY BANK | BANK BALANCE | OUTSTANDING CHECKS/DEBITS | OUTSTANDING DEPOSITS/CREDITS | BOOK BALANCE |
|-----------------------|--------------|---------------------------|------------------------------|--------------|
| WORTHLESS CHECK | 1,686.34 | .00 | .00 | 1,686.34 |
| PEND CO HOUSING | 66,070.87 | .00 | .00 | 66,070.87 |
| *** BANK TOTAL *** | 67,757.21 | .00 | .00 | 67,757.21 |

| THE GRANT COUNTY BANK | BANK BALANCE | OUTSTANDING CHECKS/DEBITS | OUTSTANDING DEPOSITS/CREDITS | BOOK BALANCE |
|-----------------------|--------------|---------------------------|------------------------------|--------------|
| CHCB | 392.88 | 57.16- | .00 | 335.72 |
| *** BANK TOTAL *** | 392.88 | 57.16- | .00 | 335.72 |
| *** COUNTY TOTAL *** | 7,547,541.20 | 785,218.96- | 850,315.22 | 7,612,637.46 |
| CASH IN HAND | | | | 200.00 |
| MAG WITNESS | | | | 17.80 |
| *** TOTAL *** | | | | 7,612,855.26 |

DATE: 10/05/21
 TIME: 15:59:43

PENDLETON COUNTY
 FINANCIAL STATEMENT
 MONTH ENDING- 9/2021

PROG: SA058B

| ACCOUNT | DESCRIPTION | BEGINNING BALANCE | CURRENT MONTH COLLECTIONS | ORDERS ISSUED | BALANCE PER BOOKS |
|-----------------|--------------------|-------------------|---------------------------|---------------|-------------------|
| FUND - 001 | GENERAL COUNTY | | | | |
| 301-01-RP- | GC-TAX REPAYMENT | .00 | .00 | .00 | .00 |
| FUND 001 TOTALS | | 3335030.78 | 611166.82 | 241694.20- | 3704503.40 |
| FUND - 002 | COAL SEVERANCE | | | | |
| FUND 002 TOTALS | | 5600.89 | .00 | 951.14- | 4649.75 |
| FUND - 003 | DOG AND KENNEL | | | | |
| FUND 003 TOTALS | | 6485.52 | 2189.00 | 1141.20- | 7533.32 |
| FUND - 004 | GENERAL SCHOOL | | | | |
| FUND 004 TOTALS | | 30951.72 | 2061.03 | .00 | 33012.75 |
| FUND - 005 | MAGISTRATE COURT | | | | |
| FUND 005 TOTALS | | 5017.59 | 266.50 | 415.48- | 4868.61 |
| FUND - 006 | WORTHLESS CHECK | | | | |
| FUND 006 TOTALS | | 1686.21 | .13 | .00 | 1686.34 |
| FUND - 007 | PEND CO 911 | | | | |
| FUND 007 TOTALS | | 677838.33 | 8504.62 | 55374.11- | 630968.84 |
| FUND - 008 | HOME DETENTION | | | | |
| FUND 008 TOTALS | | 61579.36 | 420.00 | 404.55- | 61594.81 |
| FUND - 011 | RES FOR SPEC EMERG | | | | |
| FUND 011 TOTALS | | 55841.52 | 4.59 | .00 | 55846.11 |
| FUND - 013 | BOARD OF PARKS | | | | |
| FUND 013 TOTALS | | 68655.13 | 270.00 | 2399.24- | 66525.89 |
| FUND - 024 | PEND CO HOUSING | | | | |
| FUND 024 TOTALS | | 66064.54 | 6.33 | .00 | 66070.87 |
| FUND - 025 | CHCB | | | | |
| FUND 025 TOTALS | | 544.58 | .00 | 208.86- | 335.72 |

DATE: 10/05/21
TIME: 15:59:43

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 9/2021

PROG: SA058B

| ACCOUNT | DESCRIPTION | BEGINNING BALANCE | CURRENT MONTH COLLECTIONS | ORDERS ISSUED | BALANCE PER BOOKS |
|------------|---------------------|----------------------|------------------------------|------------------|----------------------|
| FUND - 026 | PCCB | | | | |
| | FUND 026 TOTALS | 2733.45 | 840.00 | 1665.90- | 1907.55 |
| FUND - 052 | HEALTH REIMB | | | | |
| | FUND 052 TOTALS | 275630.76 | 3427.33 | 4678.45- | 274379.64 |
| FUND - 056 | ASSESSOR VALUATION | | | | |
| | FUND 056 TOTALS | 147017.51 | 13454.52 | 991.34- | 159480.69 |
| FUND - 058 | FINAN STABIL FUND | | | | |
| | FUND 058 TOTALS | 1509088.54 | 1350.23 | .00 | 1510438.77 |
| FUND - 059 | CONCEALED WEAPONS | | | | |
| | FUND 059 TOTALS | 20398.45 | 220.00 | 208.00- | 20410.45 |
| FUND - 073 | SPEC LAW ENF INVEST | | | | |
| | FUND 073 TOTALS | 3221.12 | .05 | .00 | 3221.17 |
| FUND - 206 | COVID-19 | | | | |
| | FUND 206 TOTALS | 3235.28 | .00 | 203.43- | 3031.85 |
| FUND - 207 | AMER RES PLAN ACT | | | | |
| | FUND 207 TOTALS | 676823.50 | .00 | 990.00- | 675833.50 |
| FUND - 312 | CRIMINAL CHARGES | | | | |
| | FUND 312 TOTALS | .00 | .00 | .00 | .00 |
| FUND - 313 | COURT REPORTER | | | | |
| | FUND 313 TOTALS | .00 | 100.00 | 100.00- | .00 |
| FUND - 314 | STATE FINES | | | | |
| | FUND 314 TOTALS | .00 | .00 | .00 | .00 |
| FUND - 315 | STATE POLICE | | | | |
| | FUND 315 TOTALS | .00 | 175.00 | 175.00- | .00 |

DATE: 10/05/21
TIME: 15:59:43

PENDLETON COUNTY
FINANCIAL STATEMENT
MONTH ENDING- 9/2021

PROG: SA058B

| ACCOUNT | DESCRIPTION | BEGINNING BALANCE | CURRENT MONTH COLLECTIONS | ORDERS ISSUED | BALANCE PER BOOKS |
|------------|---|----------------------|------------------------------|------------------|----------------------|
| FUND - 316 | STATE CURRENT | | | | |
| | FUND 316 TOTALS | .00 | 3118.98 | 3118.98- | .00 |
| FUND - 364 | TAX LIEN | | | | |
| | FUND 364 TOTALS | 67864.91 | .00 | 540.00- | 67324.91 |
| FUND - 365 | DELINQ NONENTERED | | | | |
| | FUND 365 TOTALS | 5184.84 | .00 | .00 | 5184.84 |
| FUND - 366 | BOARD OF HEALTH | | | | |
| | FUND 366 TOTALS | 289450.16 | 3254.22 | 38658.90- | 254045.48 |
| FUND - 373 | GEN CURRENT EXPENSES | | | | |
| | FUND 373 TOTALS | .00 | 708157.52 | 708157.52- | .00 |
| FUND - 378 | FRANKLIN CURRENT | | | | |
| | FUND 378 TOTALS | .00 | 4852.85 | 4852.85- | .00 |
| FUND - 903 | CLEARING ACCOUNT | | | | |
| | FUND 903 TOTALS | .00 | 200.00 | 200.00- | .00 |
| | FINAL TOTALS | 7315944.69 | 1364039.72 | 1067129.15- | 7612855.26 |
| | BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH: | 7,547,541.20 | | | |
| | ORDERS/DEBITS OUTSTANDING: | 785,218.96- | | | |
| | DEPOSITS/CREDITS OUTSTANDING: | 850,315.22 | | | |
| | NET BANK BALANCE | 7,612,637.46 | | | |
| | CASH IN HAND | 200.00 | | | |
| | MAG WITNESS | 17.80 | | | |
| | TOTAL IN COUNTY DEPOSITRIES AND OFFICES: | 7,612,855.26 | | | |

I, Chadwick L. Bowers Sheriff of Pendleton County, West Virginia,

do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending September 2021 showing the balance on
hand at the beginning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 5 day of October 2021

Chadwick L. Bowers Sheriff of Pendleton County

Chad Bowers, Sheriff, informed the Commission that one of the two new law enforcement vehicles that had been ordered has arrived at the dealership and the second one is expected within the next week. The installation of all the lights, radios and other accessories should take approximately two weeks.

He has stated that he has received a quote for changes to be made in the evidence room to make it more secure. The quote is estimated at \$1,800.00.

THE APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION.

None.

THE FOLLOWING SETTLEMENTS OF ACCOUNTS WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CARL HEVENER, UNANIMOUSLY CONFIRMED AND ORDERED RECORDED AND FILED:

Eston Wayne Propst, as Executor of the **Estate of Judy Mae Gordon, deceased**; Affidavit and Waiver of Final Settlement

There were no exonerations.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

| | | |
|--------------------------|--------------------------|-------------|
| GENERAL COUNTY FUND: | Check Nos. 32473 – 32506 | \$45,794.24 |
| DOG FUND: | Check No. 429 | \$54.90 |
| MAGISTRATE COURT FUND: | Check No. 300119 | \$70.00 |
| 911 FUND: | Check Nos. 3613 – 3621 | \$3,240.76 |
| HOME CONFINEMENT FUND: | Check No. 261 | \$265.35 |
| PARKS & RECREATION FUND: | Check Nos. 1191 - 1193 | \$215.27 |
| CLINTON HEDRICK CB FUND: | Check Nos. 1092 - 1094 | \$194.62 |

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF CARL HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, NOVEMBER 2, 2021.

President