

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, OCTOBER 20, 2026 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, PRESIDENT, ROGER DAHMER, JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICHARD GILLESPIE, EMERGENCY SERVICES COORDINATOR; DIANA MITCHELL, 911 DIRECTOR; JOSH DEMPSEY, CHIEF DEPUTY SHERIFF; SHERRY MONGOLD, SRRDA DIRECTOR; DARREN TAYLOR, SOUTH BRANCH VALLEY REGIONAL DAY REPORT CENTER; ANNIE HUMES, CVB DIRECTOR; STEPHEN SMOOT, THE PENDLETON TIMES; MIKE ALT; JENNIFER TAYLOR-IDE

Commissioner Dahmer led those present in prayer. The Commission President invited all attending to join in the Pledge of Allegiance. Commissioner Hevener called the meeting to order.

Minutes of the October 6, 2026 meeting, on motion of Commissioner Dahmer, were unanimously approved.

Rick Gillespie, Emergency Services Coordinator, mentioned that a gentleman from the State was here today to do an audit on a couple of our state grants.

He also requested from the Commissioners permission to put an interior lock on a set of doors at the PCGSC to make it easier for employees to access the section of the building without having to go through the PSD offices. The estimate for the lock is around \$1,600.

Mr. Gillespie informed the Commission that the roof replacement for the PCGSC is now complete.

Karen Pitsenbarger, County Administrator, presented the final drawdown on the Annex project in the amount of \$209,887.58. On motion of Commissioner Dahmer, vote unanimous, the drawdown was approved.

Diana Mitchell, 911 Director, reminded the Commission that the two part-time dispatchers are nearing the maximum number of hours they can work this year and one full-time dispatcher who will out for surgery. She stated they have been very busy lately and that they may have a staffing issue soon.

Darren Taylor, Director of the SBV Regional Day Report Center, gave an update on their programs for the year. He stated that they have received \$541,000 in grants this year. They currently have two staff at the Franklin office. Commissioner Hevener told Mr. Taylor that they appreciate all the work that they do.

Annie Humes, CVB Director, thanked all who attended the Regional Economic Rural Communities meetings.

Mike Alt stated that the Rescue Squad has been busier than usual, especially in the National Forest areas. He said they have received no word from the State regarding the EMS Salary Enhancement funds. He wondered if the County would be able to continue funding for next year. Commissioner Hevener said funds had been budgeted for this fiscal year which ends in June 2027.

Josh Dempsey, Chief Deputy Sheriff, said he appreciated the Town of Franklin allotting law enforcement reserved parking spots on Chestnut Street.

Mr. Gillespie discussed the grant for the license plate reader cameras (manufactured by Leonardo) and if law enforcement felt they would be worth obtaining. Mr. Dempsey responded that he felt they would be helpful to the County and they would need to keep tight controls for the use of the cameras. He indicated the cameras would be used mainly for assistance in criminal activities and safety. Commissioner Dahmer made motion, vote unanimous, to allow Mr. Gillespie to move forward with the grant.

Commissioner Hevener asked Mr. Gillespie if the new river gauges had been installed. Mr. Gillespie replied that one in the Seneca Rocks area had been installed and the remaining were waiting to be installed.

Annie Humes updated the Commission on the time capsule that is part of the America 250 celebration. She stated that the 8th graders have compiled a list of items to put in the capsule. They wish to bury the capsule on Courthouse property on Friday, October 30, 2026 at 12:30 p.m. On motion of Commissioner Dahmer, vote unanimous, the Commission agreed to have the capsule buried on the Courthouse lawn.

Commissioner Bennett motioned to approve the Planning Commission By-Laws, vote unanimous. Adam Hott has stepped down as one of the Planning Commission members. The Commission will look for a replacement.

Sandie Smith, Assessor, has completed the Farm Census of 2026 and has satisfactorily complied with the requirements of the Farm Statistics Law. On motion of Commissioner Dahmer, vote unanimous, the Commission approved her payment of 5% of base salary for the Farm Census compliance.

Elise White, County Clerk, presented to the Commission the second budget revision for FY2027 for the General County Fund. On motion of Commissioner Bennett, vote unanimous, the budget revision was approved.

Mrs. Pitsenbarger mentioned that there was someone interested in renting the old clinic area of the Clinton Hedrick Community Building (CHCB). They are willing to clean up the rooms in lieu of paying rent. On motion of Commissioner Dahmer, vote unanimous, the rent was set at \$1,000.00 per month, inclusive of utilities, with a two-month rent allowance for cleaning. They would be responsible for snow removal on that end of the building.

The Commission reviewed the Sheriff's September 2026 financial statement.

The following settlements of accounts were this day presented to the Commission on motion of Commissioner Bennett, unanimously approved and ordered recorded and filed:

Marlin Lee Watts, Jr., Administrator of the **Estate of Jo Ann Watts, deceased**; Affidavit and Waiver of Final Settlement

Wanda E. Townsend, Executrix of the **Estate of Clyde A. Barkley, deceased**; Affidavit and Waiver of Final Settlement

Michael B. Harman, Administrator of the **Estate of Elwood Preston Harman, deceased**; Affidavit and Waiver of Final Settlement

Michael B. Harman, Administrator of the **Estate of Marlene Laverne Harman, deceased**; Affidavit and Waiver of Final Settlement

The following appointments of administrators, executors, etc., done by the clerk in vacation of the Commission, were this day presented to the Commission, approved on motion of Commissioner Bennett, and unanimously confirmed.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Monday, October 5, 2026, through Monday, October 19, 2026

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Friday, October 9, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **GARY ELDON STURGEON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.
JUSTIN LEE DEAN, who was named in the last will and testament of **GARY ELDON STURGEON**, deceased, as **EXECUTOR** thereof, qualified as such. No bond was required.

On, Wednesday, October 14, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **RUTH J. BAUER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.
MARGARET FILE, who was named in the last will and testament of **RUTH J. BAUER**, deceased, as **EXECUTRIX** thereof, qualified as such. No bond was required.

The last will and testament of **RICHARD C. PHARES II**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.
RICHARD C. PHARES III, who was named in the last will and testament of **RICHARD C. PHARES II**, deceased, as **EXECUTOR** thereof, qualified as such. No bond was required.

On, Friday, October 16, 2026, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **PATRICIA MAE SMITH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.
RANDOLPH N. SMITH, who was named in the last will and testament of **PATRICIA MAE SMITH**, deceased, as **CO EXECUTOR** thereof, qualified as such. No bond was required.
SARAH A. SMITH, who was named in the last will and testament of **PATRICIA MAE SMITH**, deceased, as **CO EXECUTOR** thereof, qualified as such. No bond was required.

There were no exonerations.

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 37105 – 37131	\$63,415.98
911 FUND:	Check Nos. 4722 - 4725	\$990.25
HOME CONFINEMENT FUND:	Check Nos. 396 – 398	\$780.50
PARKS & RECREATION FUND:	Check Nos. 1700 - 1701	\$866.82

CLINTON HEDRICK CB FUND:Check Nos. 1217 - 1218\$102.63

PENDLETON CO COMM BLDG FUND:Check No. 1317\$368.52

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT,
VOTE UNANIMOUS, UNTIL THURSDAY, NOVEMBER 5, 2026.

President

DATE: 10/09/26SHERIFF'S ACCOUNTING SYSTEMPAGE: 1

TIME: 9:35:13BANK BALANCE AS OF 09/30/2026PROG: SA0068

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	2,200,006.15	271,525.13-	24,520.43	1,953,001.45
PENDLETON COUNTY 911	23,261.67	1,125.95-	.00	22,135.72✓
HOME DETENTION	79,125.50	.00	.00	79,125.50✓
PARKS & REC	70,299.62	299.11-	.00	70,000.51✓
CHCB	708.10	153.66-	.00	554.44✓
PCCB	2,127.39	962.31-	.00	1,165.08✓
OPIOID SETTLEMENT	9,033.73	.00	.00	9,033.73✓
CO FIRE PROTECTION	1,494.75	.00	.00	1,494.75✓
EMS SALARY ENHANCEMENT	6,922.63	.00	.00	6,922.63✓
HEALTH REIMB	104,071.79	.00	.00	104,071.79✓
ASSESSOR'S VAL	122,173.92	836.00-	9,723.36	131,061.28✓
CONCEALED WEAPONS	15,827.44	250.00-	50.00	15,627.44✓
ELECTION ADMIN	18,609.34	.00	.00	18,609.34✓
REAL PROP-E RECORDING	10,273.88	.00	.00	10,273.88✓
SPECIAL LAW ENFORCEMENT	9,062.41	.00	.00	9,062.41✓
AMER RES PLAN ACT	111,954.34	.00	.00	111,954.34✓
PENDCO BLDG COMM	37,876.06	.00	.00	37,876.06✓
CERTIFIED TO STATE	43,649.48	.00	.00	43,649.48✓
BOARD OF HEALTH	241,109.65	6,372.88-	.00	234,736.77✓
CLEARING ACCOUNT	.00	.00	.00	.00✓
RESER FOR SPEC EMERG MM	61,953.13	.00	.00	61,953.13✓
FINANCIAL STAB.-MONEY MAR	936,980.90	.00	.00	936,980.90✓
GENERAL CO MONEY MARKET	263,143.38	.00	.00	263,143.38
PEN CO 911 FEES FUND MM	349,841.04	.00	.00	349,841.04✓
*** BANK TOTAL ***	4,719,506.30	281,525.04-	34,293.79	4,472,275.05

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	2,119.79	.00	.00	2,119.79✓
*** BANK TOTAL ***	2,119.79	.00	.00	2,119.79

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
*** BANK TOTAL ***	.00	.00	.00	.00

*** COUNTY TOTAL ***	4,721,626.09	281,525.04-	34,293.79	4,474,394.84
CASH ON HAND				200.00
*** TOTAL ***				4,474,594.84

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		2022074.74	347650.09	282792.27-	✓ 2086932.56
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		8105.84	.00	1008.49-	✓ 7097.35
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		8426.73	1488.00	626.40-	✓ 9288.33
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		27991.16	1824.56	.00	✓ 29815.72
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		10217.54	236.50	24.00-	✓ 10430.04
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		2119.62	.17	.00	✓ 2119.79
FUND - 007	PEND CO 911				
FUND 007 TOTALS		459683.58	14662.13	102368.95-	✓ 371976.76
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		78506.50	1230.00	611.00-	✓ 79125.50
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		61848.16	104.97	.00	✓ 61953.13
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		75851.68	315.00	6166.17-	✓ 70000.51
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		.00	.00	.00	~~0.00~~
FUND - 025	CHCB				
FUND 025 TOTALS		33.10	675.00	153.66-	✓ 554.44
FUND - 026	PCCB				
FUND 026 TOTALS		1682.41	830.00	1347.33-	✓ 1165.08
FUND - 040	OPIOID SETTLEMENT				
FUND 040 TOTALS		9033.14	.59	.00	✓ 9033.73
FUND - 041	CO FIRE PROTECTION				
FUND 041 TOTALS		1494.68	.07	.00	✓ 1494.75
FUND - 042	EMS SALARY ENHANCE				
FUND 042 TOTALS		6922.17	.46	.00	✓ 6922.63
FUND - 052	HEALTH REIMB				
FUND 052 TOTALS		109858.77	8.78	5795.76-	✓ 104071.79
FUND - 056	ASSESSOR VALUATION				
FUND 056 TOTALS		122794.57	10016.69	1749.98-	✓ 131061.28
FUND - 058	FINAN STABIL FUND				
FUND 058 TOTALS		935073.00	1907.90	.00	✓ 936980.90
FUND - 059	CONCEALED WEAPONS				
FUND 059 TOTALS		15282.44	345.00	.00	✓ 15627.44
FUND - 061	ELECTION ADMIN				
FUND 061 TOTALS		18366.90	242.44	.00	✓ 18609.34
FUND - 062	REAL PROP- E-RECORD				
FUND 062 TOTALS		18366.90	242.44	8335.46-	✓ 10273.88
FUND - 073	SPEC LAW ENF INVEST				
FUND 073 TOTALS		9061.81	.60	.00	✓ 9062.41
FUND - 207	AMER RES PLAN ACT				
FUND 207 TOTALS		111954.34	.00	.00	✓ 111954.34

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 277	PENDCO BLDG COMM				
	FUND 277 TOTALS	327276.13	.00	289400.07-	✓ 37876.06
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	553.00	553.00-	✓ .00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	150.00	150.00-	✓ .00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	✓ .00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	250.00	250.00-	✓ .00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	2893.71	2893.71-	✓ .00
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	51265.89	619.31	8235.72-	✓ 43649.48
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68007.19	.00	.00	✓ 68007.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4773.64	.00	.00	✓ 4773.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	256408.42	3225.03	24896.68-	✓ 234736.77
FUND - 369	DEP SHERIFF FUND				
	FUND 369 TOTALS	.00	25.00	25.00-	✓ .00
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	224137.44	224137.44-	✓ .00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	9155.41	9155.41-	✓ .00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	23701.00	23701.00-	✓ .00
	FINAL TOTALS	4822481.05	646491.29	994377.50-	4474594.84
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	4,721,626.09			
	ORDERS/DEBITS OUTSTANDING:	281,525.04-			
	DEPOSITS/CREDITS OUTSTANDING:	34,293.79			
	NET BANK BALANCE	4,474,394.84			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	4,474,594.84			

I, Bradley D. Kumbie, Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending Sept. 2026 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 9th day of October 2026

Bradley Kumbie Sheriff of Pendleton County