

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, SEPTEMBER 19, 2023 AT 9:00 A.M.

COMMISSIONERS PRESENT: CARL HEVENER, PRESIDENT AND ROGER DAHMER AND JIMMIE BENNETT

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; KAREN PITSENBARGER, COUNTY ADMINISTRATOR; RICK GILLESPIE, EMERGENCY SERVICES COORDINATOR; APRIL MALLOW, PROSECUTING ATTORNEY; CHAD BOWERS, SHERIFF; DIANA MITCHELL, 911 DIRECTOR; SHERRY MONGOLD, EDA SECRETARY; STEPHEN SMOOT, THE PENDLETON TIMES; SCOTT SOMERVILLE

Commissioner Dahmer led those present in prayer. Commissioner Hevener opened the meeting.

Minutes of the September 5, 2023 meeting of the County Commission, on motion of Commissioner Dahmer, were unanimously approved.

Maintenance: Paving is completed at the Pendleton County Community Building (PCCB). Lines and handicap designation needs to be done. There is a small lip by the sidewalk that would need to be highlighted at the sidewalk to avoid tripping. Flooring samples for the Rescue Squad area have been dropped off for viewing and selection. On motion of Commissioner Dahmer, vote unanimous, a gravel apron, at the cost of \$1,500 - \$2,200, will be done on the back side for emergency vehicles. It has been reported that some of the electrical outlets in the kitchen are not usable.

The new ramp at the Courthouse is completed and may now be used. There is one small railing that is missing. The \$30,000 grant for the metal detector has been awarded to the County.

Diana Mitchell, 911 Director, stated that all was well at the 911 Center. Rick Gillespie, Emergency Services Coordinator, had the pending contract from Motorola for maintenance services for the 911 Center. The new contract includes maintenance for services that had previously been covered by the State. Earlier this year, the WV SIRN stated they would no longer cover these services for counties that are classified as "direct-connect" locations. The Commission and the Prosecuting Attorney will review the contract and discuss at the next meeting.

Mr. Gillespie requested from the Commission permission to purchase 8 Cascade Rescue Advance Series Trail Technician Litter Wheel System from the Title III funds. These devices would enhance the speed for evacuating injured persons from the National Forest lands. On motion of Commissioner Dahmer, vote unanimous, they approved the purchase up to \$10,000.

There were no updates on broadband.

Working with Supreme Court on updating plans for annex. A public meeting will need to be held per RUS standards in order to borrow money. The meeting will be set for October 17, 2023.

The Commission signed the grant paperwork for the \$30,000 for the metal detector. Once the detector has arrived and been installed, will be able to move to a one-point entry for the Courthouse.

Morgan Basagic, Chief Tax Deputy, explained to the Commission about a plus or minus discrepancy system that several other counties use for tax collections. On motion of Commissioner Dahmer, this was tabled until the next meeting to obtain additional information.

Scott Somerville mentioned to the Commission that WV Code §8A-2-10 allows the County to accept donations from the public towards the expenses of a Planning Commission. He was also recommending that the Commission appoint a group of people to look at the old planning commission report to review and to bring up to date.

The Sheriff's monthly financial statement for the month of August was reviewed.

The employee August timesheets were reviewed.

The following appointments of administrators, executors, etc., done by the clerk in vacation of the Commission, were this day presented to the Commission, approved on motion of Commissioner Bennett, and unanimously confirmed.

United States of America

State of West Virginia



County of Pendleton, ss:

Clerk's Fiduciary Report

Estate from Friday, September 1, 2023, through Monday, September 18, 2023

The County Commission of Pendleton County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to -wit:

On, Tuesday, September 5, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ARTHUR HOOTON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

DANIELLE FIDLER, who was named in the last will and testament of **ARTHUR HOOTON**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Friday, September 8, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **CLINTON ANN BOWERS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARIA BOWERS MILLER, who was named in the last will and testament of **CLINTON ANN BOWERS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **SHARON CARR PHARES**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BENNY (BENJAMIN) PHARES, who was named in the last will and testament of **SHARON CARR PHARES**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

LUCI RAINES, who was named in the last will and testament of **SHARON CARR PHARES**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

On, Tuesday, September 12, 2023, the following matters were disposed of in the presence of the Clerk:

The said estate of **JOHN F. BOWERS**, deceased was referred to **G. ISAAC SPONAUGLE, III**, a FIDUCIARY COMMISSIONER for the Pendleton County, for settlement thereof.

On, Friday, September 15, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **CONSTANCE R. WAGGY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

GREGORY BOWERS, who was named in the last will and testament of **CONSTANCE R. WAGGY**, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

MARY BOWERS, who was named in the last will and testament of **CONSTANCE R. WAGGY**, deceased, as CO EXECUTRIX thereof, qualified as such. No bond was required.

Elise M. White

Elise M. White
Clerk of the Pendleton County Commission

Tuesday, September 19, 2023

Confirmed

The following settlements of accounts were this day presented to the Commission and approved on motion of Commissioner Dahmer, and unanimously confirmed:

Mary Christine Merritt, Administratrix of the **Estate of Gene R. Merritt, deceased**; Waiver of Final Settlement

On motion of Commissioner Dahmer, vote unanimous, the following exonerations were approved:

Howard Poling, Union District, \$218.16

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 34314 – 34336	\$67,568.32
COAL SEVERANCE FUND:	Check Nos. 200188 - 200190	\$264.28
MAGISTRATE COURT FUND:	Check No. 300204	\$48.00
911 FUND:	Check Nos. 4035 – 4046	\$50,456.32
HOME CONFINEMENT FUND:	Check Nos. 315 - 316	\$515.00
PARKS & RECREATION FUND:	Check Nos. 1385 - 1389	\$1,262.17
PENDLETON COUNTY COMM BLDG:	Check No. 1230	\$245.46

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF COMMISSIONER BENNETT, VOTE UNANIMOUS, UNTIL TUESDAY, OCTOBER 3, 2023.

President

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	2,527,770.39	1,237,714.45-	155,210.16	1,445,266.10
PENDLETON COUNTY 911	130,464.37	.00	.00	130,464.37
HOME DETENTION	82,967.80	.00	105.00	83,072.80
PARKS & REC	81,267.52	2,600.00-	75.00	78,742.52
CHCB	194.41	100.41-	.00	94.00
PCCB	1,946.99	492.09-	.00	1,454.90
HEALTH REIMB	229,997.12	.00	.00	229,997.12
ASSESSOR'S VAL	126,496.89	.00	53,355.94	179,852.83
CONCEALED WEAPONS	8,822.76	325.00-	100.00	8,597.76
ELECTION ADMIN	210.76	.00	.00	210.76
REAL PROP-E RECORDING	210.76	.00	.00	210.76
SPECIAL LAW ENFORCEMENT	18,292.96	.00	.00	18,292.96
AMER RES PLAN ACT	1,023,382.45	.00	.00	1,023,382.45
CERTIFIED TO STATE	7,722.23	.00	.00	7,722.23
BOARD OF HEALTH	355,465.72	14,659.52-	.00	340,806.20
CLEARING ACCOUNT	.00	.00	.00	.00
RESER FOR SPEC EMERG MM	57,024.86	.00	.00	57,024.86
FINANCIAL STAB.-MONEY MAR	233,892.76	.00	.00	233,892.76
FINAN STABIL FUND	1,322,387.65	.00	.00	1,322,387.65
GENERAL CO MONEY MARKET	1,493,116.31	.00	.00	1,493,116.31
GEN CO CD	1,532,404.81	.00	.00	1,532,404.81
PEN CO 911 FEES FUND MM	513,332.11	.00	.00	513,332.11
911 CD FEES FUND	101,656.67	.00	.00	101,656.67
*** BANK TOTAL ***	9,849,028.30	1,255,891.47-	208,846.10	8,801,982.93

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,988.21	.00	.00	1,988.21
PEND CO HOUSING	68,793.83	.00	.00	68,793.83
*** BANK TOTAL ***	70,782.04	.00	.00	70,782.04

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
*** BANK TOTAL ***	.00	.00	.00	.00

*** COUNTY TOTAL ***	9,919,810.34	1,255,891.47-	208,846.10	8,872,764.97
CASH ON HAND				200.00
*** TOTAL ***				8,872,964.97

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001	TOTALS	3745438.89	995645.76	381556.59-	4359528.06
FUND - 002	COAL SEVERANCE				
FUND 002	TOTALS	12922.89	.00	1292.28-	11630.61
FUND - 003	DOG AND KENNEL				
FUND 003	TOTALS	6690.42	1747.00	173.70-	8263.72
FUND - 004	GENERAL SCHOOL				
FUND 004	TOTALS	16922.36	1577.97	.00	18500.33
FUND - 005	MAGISTRATE COURT				
FUND 005	TOTALS	96.17	161.50	24.00-	233.67
FUND - 006	WORTHLESS CHECK				
FUND 006	TOTALS	1938.21	50.00	.00	1988.21
FUND - 007	PEND CO 911				
FUND 007	TOTALS	642391.99	149048.09	45986.93-	745453.15
FUND - 008	HOME DETENTION				
FUND 008	TOTALS	78839.80	5090.00	857.00-	83072.80
FUND - 011	RES FOR SPEC EMERG				
FUND 011	TOTALS	56858.51	166.35	.00	57024.86
FUND - 013	BOARD OF PARKS				
FUND 013	TOTALS	84313.56	323.65	5894.69-	78742.52
FUND - 024	PEND CO HOUSING				
FUND 024	TOTALS	68589.13	204.70	.00	68793.83
FUND - 025	CHCB				
FUND 025	TOTALS	94.00	.00	.00	94.00

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	509.54	1200.56	255.20-	1454.90
FUND - 052	HEALTH REIME				
	FUND 052 TOTALS	235818.04	3948.41	9769.33-	229997.12
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	127045.25	53671.37	863.79-	179852.83
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	1551471.65	4808.76	.00	1556280.41
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	8480.89	390.00	273.13-	8597.76
FUND - 061	ELECTION ADMIN				
	FUND 061 TOTALS	.00	210.76	.00	210.76
FUND - 062	REAL PROP- E-RECORD				
	FUND 062 TOTALS	.00	210.76	.00	210.76
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	20791.34	1.62	2500.00-	18292.96
FUND - 207	AMER RES PLAN ACT				
	FUND 207 TOTALS	1085314.68	.00	61932.23-	1023382.45
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	542.00	542.00-	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	30.00	30.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	325.00	325.00-	.00
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	14575.08	14575.08-	.00
FUND - 361	CERTIFIED TO STATE				
	FUND 361 TOTALS	8036.57	.00	314.34-	7722.23
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68326.45	756.34	1075.60-	68007.19
FUND - 365	DELINQ NONENTERED				
	FUND 365 TOTALS	4823.64	.00	.00	4823.64
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	286934.31	88226.45	34354.56-	340806.20
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	1112511.45	1112511.45-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	65753.72	65753.72-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	34765.56	34765.56-	.00
	FINAL TOTALS	8112648.29	2535942.86	1775626.18-	8872964.97
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	9,919,810.34			
	ORDERS/DEBITS OUTSTANDING:	1,255,891.47-			
	DEPOSITS/CREDITS OUTSTANDING:	208,846.10			
	NET BANK BALANCE	8,872,764.97			
	CASH ON HAND	200.00			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:		8,872,964.97		

I, Chadwick Bowers, Sheriff of Pendleton County, West Virginia,
do hereby certify that the foregoing is a true and correct statement of the finances of
Pendleton County, for the month ending August 2023 showing the balance on
hand at the beinning of the month, the amount received, the amount distributed and the
remaining in the Treasury and County Depositories; to the Best of my abilities and knowledge.
Given under my hand this 7 day of Sept. 2023

Chadwick Bowers Sheriff of Pendleton County