

AT A COUNTY COMMISSION HELD FOR PENDLETON COUNTY, WEST VIRGINIA, AT THE COURTHOUSE, ON TUESDAY, SEPTEMBER 21, 2021 AT 9:00 A.M.

COMMISSIONERS PRESENT: GENE MCCONNELL, PRESIDENT, CARL HEVENER AND CAROLE HARTMAN

OTHERS PRESENT: ELISE WHITE, COUNTY CLERK; APRIL MALLOW, PROSECUTING ATTORNEY; KEN BUSTIN, EDITOR, THE PENDLETON TIMES

Minutes of the September 7, 2021 meeting of the County Commission, on motion of Carole Hartman, were unanimously approved.

Maintenance:

No major maintenance issues.

Diana Mitchell, 911 Director, was unable to attend the meeting.

There was no update on the County Annex.

No board appointments were made pending further information.

Elise White, County Clerk, informed the Commission that the polling location at Schmucker Schoolhouse, Precinct 9, should be moved. That location is not ADA compatible and the number of machines that can be used at that location is limited due to electrical restrictions. Permission has been given to use the Upper Tract Firehouse as the new location for that precinct. Upon motion of Carole Hartman, vote unanimous, pending public notification, the Commission approved the re-location of the polling location.

The County Clerk presented to the Commissioners the unaudited financial statements for the fiscal year ending June 30, 2021. The Commission signed the certification for the statements.

April Mallow, Prosecuting Attorney, informed the Commission that she had reviewed the 713U agreement with the West Virginia Conservation Agency and finds no issue with it.

The Commission reviewed the Sheriff's financial statement for the month of August, 2021.

PENDLETON COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
GENERAL COUNTY CHECKING	3,226,960.73	1,081,453.09-	119,600.15	2,265,107.79
PENDLETON COUNTY 911	207,978.12	.00	.00	207,978.12
HOME DETENTION	61,482.94	8.58-	105.00	61,579.36
RESERVE FOR SPEC EMERG	55,841.52	.00	.00	55,841.52
PARKS & REC	73,239.34	4,584.21-	.00	68,655.13
PCCB	2,733.45	.00	.00	2,733.45
HEALTH REIMB	275,630.76	.00	.00	275,630.76
ASSESSOR'S VAL	89,778.32	146.11-	57,385.30	147,017.51
FINAN STABIL FUND	676,683.88	.00	.00	676,683.88
CONCEALED WEAPONS	20,898.45	500.00-	.00	20,398.45
SPECIAL LAW ENFORCEMENT	3,221.12	.00	.00	3,221.12
COVID-19	3,235.28	.00	.00	3,235.28
AMER RES PLAN ACT	676,823.50	.00	.00	676,823.50
BOARD OF HEALTH	304,045.82	14,595.66-	.00	289,450.16
CLEARING ACCOUNT	.00	.00	.00	.00
FINANCIAL STAB.-CD 2	603,610.78	.00	.00	603,610.78
FINANCIAL STAB.-MONEY MAR	228,793.88	.00	.00	228,793.88
GENERAL CO 12 MONTH CD	273,620.73	.00	.00	273,620.73
GENERAL CO 6 MONTH CD	53,127.70	.00	.00	53,127.70
GENERAL CO MONEY MARKET	862,296.35	.00	.00	862,296.35
911 SUPER SAVINGS	460,362.33	.00	.00	460,362.33
911 24 MONTH CD	9,497.88	.00	.00	9,497.88
*** BANK TOTAL ***	8,169,862.88	1,101,287.65-	177,090.45	7,245,665.68

SUMMIT COMMUNITY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
WORTHLESS CHECK	1,686.21	.00	.00	1,686.21
PEND CO HOUSING	66,064.54	.00	.00	66,064.54
*** BANK TOTAL ***	67,750.75	.00	.00	67,750.75

THE GRANT COUNTY BANK	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CHCB	544.58	.00	.00	544.58
*** BANK TOTAL ***	544.58	.00	.00	544.58

*** COUNTY TOTAL ***	8,238,158.21	1,101,287.65-	177,090.45	7,313,961.01
CASH ON HAND				200.00
PETIT JURORS				1,783.68
*** TOTAL ***				7,315,944.69

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001	GENERAL COUNTY				
301-01-RP-	GC-TAX REPAYMENT	.00	.00	.00	.00
FUND 001 TOTALS		2797404.91	816447.50	278821.63-	3335030.78
FUND - 002	COAL SEVERANCE				
FUND 002 TOTALS		6559.83	.00	958.94-	5600.89
FUND - 003	DOG AND KENNEL				
FUND 003 TOTALS		5193.42	1770.00	477.90-	6485.52
FUND - 004	GENERAL SCHOOL				
FUND 004 TOTALS		28410.88	2540.84	.00	30951.72
FUND - 005	MAGISTRATE COURT				
FUND 005 TOTALS		5145.57	311.50	439.48-	5017.59
FUND - 006	WORTHLESS CHECK				
FUND 006 TOTALS		1686.21	.00	.00	1686.21
FUND - 007	PEND CO 911				
FUND 007 TOTALS		708400.06	8506.09	39067.82-	677838.33
FUND - 008	HOME DETENTION				
FUND 008 TOTALS		60760.81	1110.00	291.45-	61579.36
FUND - 011	RES FOR SPEC EMERG				
FUND 011 TOTALS		55836.78	4.74	.00	55841.52
FUND - 013	BOARD OF PARKS				
FUND 013 TOTALS		69793.67	5050.00	6188.54-	68655.13
FUND - 024	PEND CO HOUSING				
FUND 024 TOTALS		66058.64	5.90	.00	66064.54
FUND - 025	CHCB				
FUND 025 TOTALS		699.60	.00	155.02-	544.58

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 026	PCCB				
	FUND 026 TOTALS	1737.33	996.12	.00	2733.45
FUND - 052	HEALTH REIMB				
	FUND 052 TOTALS	274018.53	3794.66	2182.43-	275630.76
FUND - 056	ASSESSOR VALUATION				
	FUND 056 TOTALS	90381.82	57753.11	1117.42-	147017.51
FUND - 058	FINAN STABIL FUND				
	FUND 058 TOTALS	1507739.40	1349.14	.00	1509088.54
FUND - 059	CONCEALED WEAPONS				
	FUND 059 TOTALS	19798.45	600.00	.00	20398.45
FUND - 073	SPEC LAW ENF INVEST				
	FUND 073 TOTALS	3221.06	.06	.00	3221.12
FUND - 206	COVID-19				
	FUND 206 TOTALS	3440.71	.00	205.43-	3235.28
FUND - 207	AMER RES PLAN ACT				
	FUND 207 TOTALS	676823.50	.00	.00	676823.50
FUND - 312	CRIMINAL CHARGES				
	FUND 312 TOTALS	.00	.00	.00	.00
FUND - 313	COURT REPORTER				
	FUND 313 TOTALS	.00	180.00	180.00-	.00
FUND - 314	STATE FINES				
	FUND 314 TOTALS	.00	.00	.00	.00
FUND - 315	STATE POLICE				
	FUND 315 TOTALS	.00	500.00	500.00-	.00

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 316	STATE CURRENT				
	FUND 316 TOTALS	.00	12609.03	12609.03-	.00
FUND - 364	TAX LIEN				
	FUND 364 TOTALS	68290.90	880.38	1306.37-	67864.91
FUND - 365	DELIQ NONENTERED				
	FUND 365 TOTALS	5184.84	.00	.00	5184.84
FUND - 366	BOARD OF HEALTH				
	FUND 366 TOTALS	280859.85	34748.49	26158.18-	289450.16
FUND - 373	GEN CURRENT EXPENSES				
	FUND 373 TOTALS	.00	956705.85	956705.85-	.00
FUND - 378	FRANKLIN CURRENT				
	FUND 378 TOTALS	.00	53556.02	53556.02-	.00
FUND - 903	CLEARING ACCOUNT				
	FUND 903 TOTALS	.00	9667.12	9667.12-	.00
	FINAL TOTALS	6737446.77	1969086.55	1390588.63-	7315944.69
	BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	8,238,158.21			
	ORDERS/DEBITS OUTSTANDING:	1,101,287.65-			
	DEPOSITS/CREDITS OUTSTANDING:	177,090.45			
	NET BANK BALANCE	7,313,961.01			
	CASH ON HAND	200.00			
	PETTIT JURORS	1,783.68			
	TOTAL IN COUNTY DEPOSITRIES AND OFFICES:	7,315,944.69			

I, Chadwick L. Bowers Sheriff of Pendleton County, West Virginia,

do hereby certify that the foregoing is a true and correct statement of the finances of Pendleton County, for the month ending August 2021 showing the balance on hand at the beginning of the month, the amount received, the amount distributed and the remaining in the Treasury and County Depositories; to the best of my abilities and knowledge.

Given under my hand this 8 day of September 2021

Chadwick L. Bowers Sheriff of Pendleton County

THE FOLLOWING APPOINTMENTS OF ADMINISTRATORS, EXECUTORS, ETC., DONE BY THE CLERK IN VACATION OF THE COMMISSION, WERE THIS DAY PRESENTED TO THE COMMISSION, APPROVED ON MOTION OF CAROLE HARTMAN, AND UNANIMOUSLY CONFIRMED.

The probation of the Last Will and Testament of **Nancy M. Sites, deceased**; Witnesses proven by affidavit, Tamara J. Smith and Louise Moore; The appointment of Michelle Clark Sites, Executrix of the **Estate of Nancy M. Sites, deceased**; Bond not required per Last Will and Testament of deceased.

The appointment of Karen Kimble as Administratrix in the **Estate of Shirl G. Kimble, deceased**. Bond in the amount of \$126,500.00 with no Surety required, sole heir.

The probation of the Last Will and Testament of **August W. Marquardt, deceased**; Witnesses by affidavit, Tamara J. Smith and Louise Moore; The appointment of Joseph Kesterson as Executor of the **Estate of August W. Marquardt, deceased**; Bond not required per Last Will and Testament of deceased.

There were no final settlements presented.

On motion of Carole Hartman, vote unanimous, the following exonerations were approved:

Shawn Pennybacker, Bethel District, \$197.78
Diana & Robert Hardee, Franklin District, \$101.38
Timothy Moore, Bethel District, \$33.79
Roxanna Vandevander, Circleville District, \$19.51

ORDERED THAT THE FOLLOWING ALLOWANCES BE MADE PAYABLE OUT OF:

GENERAL COUNTY FUND:	Check Nos. 32392 – 32435	\$20,769.28
DOG FUND:	Check No. 428	\$1,141.20
MAGISTRATE COURT FUND:	Check Nos. 300115 - 300116	\$199.00
911 FUND:	Check Nos. 3593 – 3603	\$19,609.59
HOME CONFINEMENT FUND:	Check No. 260	\$404.55
PARKS & RECREATION FUND:	Check Nos. 1175 - 1183	\$1,169.74
CLINTON HEDRICK CB FUND:	Check Nos. 1088 - 1090	\$208.86

ORDERED THAT COMMISSION DO ADJOURN ON MOTION OF CARL HEVENER, VOTE UNANIMOUS, UNTIL TUESDAY, OCTOBER 5, 2021.

President